

# Meeting Packet



August 13, 2024

RPC Board of Directors

The RPC's officers rotate on an annual basis. Current membership of the Board includes:

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**Officers**

Jaelyn Hotard, Chairwoman  
St. John the Baptist Parish

Cynthia Lee Sheng, 1st Vice Chairwoman  
Jefferson Parish

Robby Miller, 2nd Vice Chairman  
Tangipahoa Parish

Louis Pomes, 3rd Vice Chairman  
St. Bernard Parish

LaToya Cantrell, 4th Vice Chairwoman  
Orleans Parish

Keith Hinkley, 5th Vice Chairman  
Plaquemines Parish

Mike Cooper, Secretary  
St. Tammany Parish

Matt Jewell, Treasurer  
St. Charles Parish

**Members**

**Jefferson Parish**

Scott Walker, Councilmember At-Large  
Robert Billiot, City of Westwego, Mayor  
Lee Giorgio  
Jack Stumpf

**St. Charles Parish**

Bob Fisher, Councilmember  
Michelle O'Daniels, Councilmember  
Garrett C. Monti  
Thomas Hines

**Orleans Parish**

JP Morrell, Councilmember-At-Large  
Helena Moreno, Councilmember-At-Large  
Citizen Member  
Citizen Member

**St. John the Baptist Parish**

Robert Arcuri, Councilmember  
Tammy Houston, Councilmember  
Jonathan Perret  
Bonnie Divaut

**Plaquemines Parish**

Ronnie Newsom, Councilmember  
Tyronne Edwards, Councilmember  
Robert Hopkins  
Allen Hero

**St. Tammany Parish**

Jeff Corbin, Councilmember  
Pat Burke, Councilmember  
Chris Masingill  
Christopher Abadie

**St. Bernard Parish**

Josh Moran, Councilmember  
Ryan Randall, Councilmember  
Susan Klees  
Joe Montalbano

**Tangipahoa Parish**

David Vial, Council Chair  
Pete Panepinto, City of Hammond, Mayor  
Carlo Bruno  
Citizen Member

**LA Dept. of Transportation & Development**

Terrence "Joe" Donahue Jr., Secretary

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**Transportation Policy Committee**

Greg Cromer, City of Slidell, Mayor  
Tomeka Watson Bryant, Public Belt RR  
Renee Amar, LMTA  
Kevin Dolliole, Aviation  
Ronald Wendel, Port of NO

Lona Hankins, RTA  
Carlton Dufrechou, GNOEC  
Ninette D. Barrios, Jefferson Transit  
Wesley Daniels, City of Ponchatoula, Mayor  
Mark R. Johnson, City of Covington, Mayor  
Clay Madden, City of Mandeville, Mayor

**Transportation Policy Committee**  
**August 13, 2024**  
**AGENDA**

1. Consideration:      **Public Comment Period**  
Jeffrey Roesel.....
2. Consideration:      **Approval of the July 9, 2024 minutes**  
Jeffrey Roesel.....
3. Consideration:      **Amendment to the New Orleans Transportation Improvement Program,  
Highway & Transit Elements**  
Jeffrey Roesel.....3-4
4. Consideration:      **Amendment to the Mandeville-Covington Transportation Improvement Program,  
Highway and Transit Elements**  
Jeffrey Roesel.....
5. Consideration:      **Amendment to the Slidell Transportation Improvement Program,  
Highway and Transit Elements**  
Jeffrey Roesel.....
6. Consideration:      **Amendment to the South Tangipahoa Transportation Improvement Program,  
Highway & Transit Elements**  
Jeffrey Roesel.....4
7. Consideration:      **Other Matters**  
Jeffrey Roesel.....

**Amendment Considered at the Meeting August 13, 2024**  
**Transportation Improvement Program (FFY 23-26) –New Orleans Urbanized Area**  
**Highway Element – Financially Constrained**

Project No.	Project Description	Parish	Project Sponsor	Proposed Improvement	Goal*	Work Phase	Est. Cost	Cost + Contingency	Federal Share	Fund Source (includes applicable non-federal match**)	Fiscal Year	Status
H.016082	St. Claude Ave. Bridge (HBI)	Orleans	Port of New Orleans	Bridge Rehabilitation	2	Env	\$300,000	\$240,000	\$240,000	DEMO	25	New Line Item
H.016082	St. Claude Ave. Bridge (HBI)	Orleans	Port of New Orleans	Bridge Rehabilitation	2	Eng	\$2,250,000	\$2,250,000	\$1,800,000	DEMO	25	New Line Item
H.016082	St. Claude Ave. Bridge (HBI)	Orleans	Port of New Orleans	Bridge Rehabilitation	2	C	\$25,682,000	\$28,250,200	\$5,360,000	\$6.7M=DEMO \$21.55M= Local	26	New Line Item
H.015177	Lafreniere Park Bike Trail	Jefferson	Parish	Construct Bike Trail	3	C	\$256,000	\$281,600	\$100,000	RTP	24	New Line Item
H.015884	US 90: LA 3060 – 1560' W Jefferson P/L	St. Charles	DOTD	Mill & Overlay, Striping, Guardrail	2	C	\$4,988,000	\$5,486,800	\$4,389,440	NHPP	24	New Line Item

\*Goals as expressed in Metropolitan Transportation Plan: 1=Safety, 2= State of Good Repair, 3= Livability, 4= Stewardship, 5=Economic Development, 6=Equity,  
\*\* FHWA Funding sources listed in "Fund Source" include non-federal match share, if applicable, to all funding sources

**Amendment Considered at Meeting of August 13, 2024  
 FY 2024 Transportation Improvement Program**

**New Orleans Region  
 Transit Element – Financially Constrained**

Project	Agency	Estimated Cost	5339 (c)	Other	Local Match	Comments
Low Emission Buses	Jefferson Parish Transit	6,423,000	5,459,550		963,450	FY24

**Amendment Considered at the Meeting of August 13, 2024  
 Transportation Improvement Program – S. Tangipahoa Urbanized Area  
 Highway Element – Financially Constrained**

Project No.	Project Description	Parish	Project Sponsor	Proposed Improvement	Goals*	Work Phase	Est. Cost	Cost + Contingency	Federal Share	Fund Source (includes applicable non-federal match**)	Fiscal Year	Status
H.011512	US 51 @ Sycamore St Amite City Drainage	Tangipahoa	DOTD	Additional Pipe(s) Catch Basins and/or Asphalt	2,3	C	\$100,000	\$110,000	\$88,000	PROTECT	24	Revised Funding Source

\*Goals as expressed in Metropolitan Transportation Plan: 1=Safety, 2= State of Good Repair, 3= Livability, 4= Stewardship, 5=Economic Development, 6=Equity,

\*\*FHWA Funding sources listed in "Fund Source" include non-federal match share, if applicable, to all funding sources

**Regional Planning Commission**  
**August 13, 2024**  
**AGENDA**

1. Consideration:	Public Comment Period Jeffrey Roesel.....	
2. Consideration:	Approval of the July 9, 2024 minutes Jeffrey Roesel.....	
3. Consideration:	Committee Reports: (a) Budget and Personnel Committee (b) Other Committee Reports Jeffrey Roesel.....	
4. Consideration:	Financial Report (a) Balance Sheet of Local Activities (b) Monthly Budget Report Jeffrey Roesel.....	6
5. Consideration:	Regional Planning Commission Fiscal Year 2024 Local Activities Budget Amendment Jeffrey Roesel.....	7
6. Presentation:	Connect with Keep Louisiana Beautiful By: Cabell Mouton, Community Engagement and Affiliate Services Director Keep Louisiana Beautiful Jeffrey Roesel.....	
7. Resolution:	Cooperative Endeavor Agreement: RPC Grant Administration Services for EDA Economic Adjustment Assistance Award Jeffrey Roesel.....	8
8. Consideration:	Travel Request Jeffrey Roesel.....	9
9. Consideration:	Contract Extensions Jeffrey Roesel.....	9
10. Consideration:	Consultant Billings Jeffrey Roesel.....	10-18
11. Consideration:	Other Matters Jeffrey Roesel.....	

Regional Planning Commission  
Balance Sheet  
As of 6/30/2024

	Current Period Balance
<b>ASSETS</b>	
Cash	1,621,965.88
Due from other funds	834,094.18
Due from other governmental units	268,678.58
Prepaid expenses	18,086.85
<b>Total ASSETS</b>	<b>2,742,825.49</b>
<b>LIABILITIES AND FUND BALANCE</b>	
Liabilities	
Accounts payable	629,428.05
Unearned revenue	6,385.97
Total Liabilities	635,814.02
Fund Balance	2,107,011.47
<b>Total LIABILITIES AND FUND</b>	<b>2,742,825.49</b>

RPC BUDGET COMPARED TO ACTUAL 12th MONTH ENDED June 30, 2024 "UNAUDITED"	IA	IB	Column 2		Column 3		Column 4
		FY24 Amended Budget	YTD Actual Month Ended 06/30/24	11	Actual Expenditures 6/01/24-06/30/24	Variance Favorable (Unfavorable)	
Staff Salaries		1,900,000	1,624,289		189,461	275,711	
Commission Member Per Diem		9,600	850		400	8,750	
Employee Benefits		995,000	875,692		71,439	119,309	
Staff Training		7,500	821		50	6,679	
Employee Welfare		5,500	4,429		61	1,071	
Contract Personnel		189,500	111,728		3,409	77,772	
Conference Registration		15,000	13,688		1,960	1,312	
Travel		50,000	34,871		3,981	15,129	
Meeting Expense		17,500	12,023		1,757	5,477	
Public Notices		3,000	1,405		336	1,595	
Dues & Subscriptions		12,000	10,808		(0)	1,192	
Reference Materials		500	0		0	500	
RTMC Maintenance		75,000	44,921		3,134	30,079	
Online Data Subscriptions		175,000	136,550		0	38,450	
Office Supplies		7,950	5,647		534	2,303	
Computer Software/Support		125,000	28,042		1,158	96,958	
IT/GIS Support		110,000	82,320		6,860	27,680	
Postage		1,200	558		270	642	
Printing Supplies and Materials		15,000	4,500		0	10,500	
Photo Copiers		10,000	2,744		1,164	7,256	
Telephone		5,400	5,400		450	0	
Insurance		55,000	45,310		1,581	9,690	
Auto Expense & Insurance		40,000	31,850		2,816	8,150	
Equipment Maintenance		6,000	114		0	5,886	
Administrative Consultants		45,500	6,492		2,015	39,008	
Audit		50,000	45,000		0	5,000	
Audio/Video Equipment for RTMC		25,000	0		0	25,000	
Computer Hardware & Office Equipment		10,000	4,619		4,619	5,381	
GIS Data Acquisition		25,000	0		0	25,000	
Automobile Purchase		0	0		0	0	
Miscellaneous Expense		1,000	0		0	1,000	
Grant Contingency		3,043,980	0		0	3,043,980	
Total In-House Expense		7,031,130	3,134,669		297,453	3,896,461	
Third Party Contracts:							
General Fund	60,000		60,000		15,000		
Grants & Special Projects	1,751,096		1,659,384		340,456		
Total Third Party Contracts		1,811,096	1,719,384		355,456	91,712	
Total Expenditures		8,842,226	4,854,052		652,908	3,988,174	

Fiscal Year 2024 (July 1, 2023-June 30, 2024)  
 Local Revenues / Expenditures  
 Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles,  
 St. John the Baptist, St. Tammany and Tangipahoa Parishes

(Reviewed & Recommended by Budget & Personal Committee)

Revenues:			
Jefferson Parish	\$	325,686.30	
Orleans Parish	\$	284,588.37	
Plaquemines Parish	\$	36,304.90	
St. Bernard Parish	\$	50,853.65	
St. Charles Parish	\$	56,150.69	
St. John the Baptist Parish	\$	49,674.07	
St. Tammany Parish	\$	202,136.99	
Tangipahoa Parish	\$	105,624.22	
Grantor reimbursement for depreciation	\$	8,761.00	<u>\$ 1,119,780.19</u>
Parish revenues are effective January 1, 2024			
Expenditures:			
Commission Per Diem	\$	9,600.00	
Travel	\$	7,400.00	
Miscellaneous	\$	1,000.00	
Employee Welfare	\$	5,000.00	
Automobile Purchase	\$	-	
Adams & Reese	\$	60,000.00	
Legal Services	\$	10,000.00	
Indirect Expenditures	\$	640,000.00	
Local Match Available for Grants	\$	1,026,780.19	<u>\$ 1,759,780.19</u>



**RESOLUTION**

**REGIONAL PLANNING COMMISSION for**

JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD, ST. CHARLES, ST. JOHN THE BAPTIST, ST. TAMMANY  
& TANGIPAHOA PARISHES

**Cooperative Endeavor Agreement: RPC Grant Administration Services for EDA Economic Adjustment  
Assistance Award: ED24AUS0G0230**

Introduced by \_\_\_\_\_, seconded

by \_\_\_\_\_, on the 13th day of August, 2024.

**WHEREAS**, the SplitSecond Foundation (hereinafter known as the Foundation) desires to implement Economic Development Administration (hereinafter known as EDA) Project Number ED24AUS0G0230, an Economic Adjustment Assistance project funded by the U. S. Department of Commerce and administered by the Austin Regional Office of the EDA; and

**WHEREAS**, the Foundation is and will act with authority as the Fiscal Agent for the EDA funded project identified above, and

**WHEREAS**, the Foundation desires to engage the Regional Planning Commission (hereinafter known as RPC) to render certain project management, reporting and support services in connection with the EDA project.

**WHEREAS**, The RPC will provide Grant Administration Services for the Foundation.

**NOW THEREFORE BE IT RESOLVED** that the Board of Commissioners of the RPC for Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and Tangipahoa Parishes authorizes the Executive Director to enter into a Cooperative Endeavor Agreement with the Foundation for the services described herein.

Whereupon, after discussion, the question was called and resulted in the following:

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_

and the Chairwoman declared the Resolution duly carried.

\_\_\_\_\_  
Jaclyn Hotard  
Chairwoman

\_\_\_\_\_  
Mike Cooper  
Secretary

## Travel Requests

1.	One staff member, Adam Tatar, to attend the 2024 KSU TAB Partners Retreat August 27-28, 2024 in Manhattan, KS.
2.	Six staff members, Jeff Roesel, Jason Sappington, Thomas Haysley, Nicolette Jones, Nelson Hollings, and Tosha Shanableh to attend the 2024 AMPO Conference September 24-27, 2024 in Salt Lake City, UT.
3.	Two staff members, Megan Leonard and Susan Simon to attend the Louisiana GFOA Fall Conference October 2-4, 2024 in Baton Rouge, LA.

## Contract Extensions

### Extend through December 31, 2024

Fund/Task No.	Description	Consultant	Percent Complete
STBLIT	Lower St. Bernard/Louisiana Int'l Terminal Roadway Network and Resilience Study	GIS Engineering, LLC	64.72%

# Consultant Invoices

REGIONAL PLANNING COMMISSION MEETING - August 13, 2024							TOTAL BILLED	PERCENT OF CONTRACT BILLED
	CONSULTANT	CONTRACT NO. DESCRIPTION	CONTRACT AMOUNT	INVOICE #	CURRENT BILLING	PREVIOUS BILLINGS	UNBILLED BALANCE	
1	GIS Engineering STBLIT July Invoice Match Provided DBE Form Needed P.M. Karen Parsons	Lower St. Bernard/LA Terminal Rd Network Study State Project No H.015428 RPC Contract STBLIT	\$1,394,288.00 (total contract) \$535,460.00 GIS Engineering \$298,686.00 Urban Systems (DBE) \$248,685.00 AECOM \$178,123.00 Meiers Eng \$133,334.00 CDM Smith	10	\$25,848.57  \$17,921.16  \$17,226.95  \$6,349.00  \$4,700.00  <u>\$72,045.68</u>	\$368,873.48  \$134,408.70  \$160,619.85  \$111,142.70  \$55,333.61	\$394,722.05  \$152,329.86  \$177,846.80  \$117,491.70  \$60,033.61  <u>\$902,424.02</u> <u>\$491,863.98</u>	64.72%
2	N-Y Associates PSLC-StJ-Supp-2 July Invoice Match Provided DBE Form Needed P.M. Karen Parsons	Reserve to I-10 Connector Supp. #2 State Project No H.004891 RPC Contract PSLC-StJ-Supp-2	\$840,530.00 (total contract) \$571,492.00 N-Y Assoc. (Prime) \$217,398.00 Urban Systems (DBE) \$36,640.00 AECOM (Sub) \$15,000.00 Coastal Envir (Sub)	71	\$228.59  \$0.00  \$0.00  \$0.00  <u>\$228.59</u>	\$562,462.43  \$213,031.18  \$36,640.00  \$15,000.00  <u>\$827,133.61</u>	\$562,691.02  \$213,031.18  \$36,640.00  \$15,000.00  <u>\$827,362.20</u> <u>\$13,167.80</u>	98.43%
3	Vectura Conultaning Services T-1.24RR July Invoice DBE Form Needed P.M. Nelson Hollings	South Range Road Operations Study State Proj. No. H.972501.1	\$55,000.00 (total contract) \$41,250.00 Vectura \$14,850.00 RCL	8	\$962.50  \$2,732.50  <u>\$3,695.00</u>	\$39,187.50  \$12,117.50  <u>\$51,305.00</u>	\$40,150.00  \$14,850.00  <u>\$55,000.00</u> <u>\$0.00</u>	100.00%
4	Volkert, Inc. SS4A24 July Invoice Match Provided DBE Form Needed P.M. Nelson Hollings	Safe Streets and Roads for All Discretionary Grant FHWA Proj: 693JJ32340932 RPC Contract: SS4A24	\$746,200.00 (total contract) \$313,404.00 Volkert (Prime) \$223,860.00 Alliance (Sub) \$67,158.00 Grey (Sub) \$44,772.00 SVAAPTA \$52,234.00 UNO (Sub) \$44,772.00 Urban Systems (DBE)	8	\$7,959.31  \$6,160.00  \$21,980.00  \$3,300.00  \$2,850.00  \$4,477.20  <u>\$46,726.51</u>	\$174,218.80  \$158,068.70  \$24,795.00  \$32,850.00  \$43,200.00  \$33,579.00  <u>\$466,711.50</u>	\$182,178.11  \$164,228.70  \$46,775.00  \$36,150.00  \$46,050.00  \$38,056.20  <u>\$513,438.01</u> <u>\$232,761.99</u>	68.81%
5	J.V. Burkes & Assoc. SL-1.24 July Invoice DBE Form Needed P.M. Nelson Hollings	US 11 Corridor Study (LA433 to Fremaux) State Proj. No. H.972501.1	\$84,000.00 (total contract) \$71,400.00 J.V. Burkes \$12,600.00 ITS Regional (DBE)	1	\$4,368.00  \$0.00  <u>\$4,368.00</u>	\$0.00  \$0.00  <u>\$0.00</u>	\$4,368.00  \$0.00  <u>\$4,368.00</u> <u>\$79,632.00</u>	5.20%

# Consultant Invoices

REGIONAL PLANNING COMMISSION MEETING - August 13, 2024								TOTAL BILLED	PERCENT OF CONTRACT BILLED
	CONSULTANT	CONTRACT NO. DESCRIPTION	CONTRACT AMOUNT	INVOICE #	CURRENT BILLING	PREVIOUS BILLINGS	UNBILLED BALANCE		
6	<b>N-Y Associates STB24</b> July Invoice Match Provided P.M. Karen Parsons	<b>St. Tammany Parish CPBP State Project No H.015928 RPC Contract STPB24</b>	\$550,000.00 (total contract) \$300,000.00 N-Y Assoc. (Prime) \$50,000.00 Urban Systems (DBE) \$200,000.00 Dana Brown (DBE)	1	\$12,150.00  \$2,500.00  \$3,900.00  <u>\$18,550.00</u>	\$0.00  \$0.00  \$0.00	\$12,150.00  \$2,500.00  \$3,900.00  <u>\$18,550.00</u> <b>\$531,450.00</b>	3.37%	
7	<b>Batture, LLC EFL-BSNO</b> July Invoice Match Provided P.M. Lynn Dupont	<b>Sayou Savage Urban National Wildlife Refuge Federal Project No 693C732450004</b>	\$270,000.00 (total contract) \$162,000.00 Batture LLC \$59,400.00 Urban Systems (DBE) \$48,600.00 Alta Planning	1	\$5,800.00  \$1,700.00  \$1,000.00  <u>\$8,500.00</u>	\$0.00  \$0.00  \$0.00	\$5,800.00  \$1,700.00  \$1,000.00  <u>\$8,500.00</u> <b>\$261,500.00</b>	3.15%	



# Consultant/Sub-consultant Invoice Certification

DATE: 8/6/2024 State Project# H.015428 Federal # H015428

FIRM NAME: GIS Engineering, LLC

PROJECT DESCRIPTION: Lower St. Bernard/ Louisiana Terminal Road Network Study RPC Task #: STBLIT

RPC Invoice No.  
(i.e. #1, #2, etc.)

#10

INVOICE PERIOD:

(date range)

July 1, 2024 - July 31, 2024

The following invoices have been submitted to (MPO) for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$1,394,288.00	July 1, 2024 - July 31, 2024	64.72%	\$72,045.68	\$830,378.34	\$902,424.02
<b>SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:</b>						
GIS Engineering, LLC	\$535,460.00	July 1, 2024 - July 31, 2024	73.72%	\$25,848.57	\$368,873.48	\$394,722.05
Urban Systems, Inc DBE	\$298,686.00	July 1, 2024 - July 31, 2024	51.00%	\$17,921.16	\$134,408.70	\$152,329.86
AECOM Technical Services, Inc.	\$248,685.00	June 1, 2024 - June 30, 2024	71.51%	\$17,226.95	\$160,619.85	\$177,846.80
Meyers Engineers, Ltd.	\$178,123.00	June 1, 2024 - June 30, 2024	65.96%	\$6,349.00	\$111,142.70	\$117,491.70
CDM Smith	\$133,334.00	June 1, 2024 - June 30, 2024	45.02%	\$4,700.00	\$55,333.61	\$60,033.61
Sub-Consultant E:	N/A					\$0.00
Sub-Consultant F:	N/A					\$0.00
<b>TOTALS:</b>				<u>\$72,045.68</u>	<u>\$830,378.34</u>	<u>\$902,424.02</u>

PROJECT TOTAL UNBILLED:

**\$491,863.98**

  
 \_\_\_\_\_  
 Jacob M. Loeske, Project Manager  
 GIS Engineering, LLC

8/6/2024  
 \_\_\_\_\_  
 Date

REGIONAL PLANNING COMMISSION USE ONLY

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

Technical Review: Karen Parsons Financial Review: Megan Leonard  
 Karen Parsons Megan Leonard

Recommended for Payment: Jeffrey W. Roesel  
 Jeffrey W. Roesel



ATTACHMENT B

# Consultant/Sub-Consultant Invoice Certification

DATE: 7/31/2024 State Project # H.004891.5 Fed Project #: H004891

FIRM NAME: N-Y Associates

PROJECT DESCRIPTION: Reserve to I-10 Connector, Supplement No. 2 RPC Task #: PSLC-Stu-Supp-2

RPC INVOICE No. (sequence i.e. #1, #2, etc.) 71 INVOICE PERIOD: (date range) 7-1-2024 to 7-31-2024

The following invoices have been submitted to the Regional Planning Commission for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

PROJECT BILLING STATUS	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
	\$840,530.00	7-1-2024 to 7-31-2024	98.43%	\$228.59	\$827,133.61	\$827,362.20

SEPARATE CONTRACTOR/CONSULTANT AMOUNTS:

PRIME N-Y Associates	\$571,492.00	7-1-2024 to 7-31-2024	98.46%	\$228.59	\$562,462.43	\$562,691.02
Sub-Consultant A: Urban Systems, Inc.	\$217,398.00	7-1-2024 to 7-31-2024	97.99%	0	\$213,031.18	\$213,031.18
Sub-Consultant B: AECOM	\$36,640.00	7-1-2024 to 7-31-2024	100.00%	0	\$36,640.00	\$36,640.00
Sub-Consultant C: Coastal Environments	\$15,000.00	7-1-2024 to 7-31-2024	100.00%	0	\$15,000.00	\$15,000.00
Sub-Consultant D:	N/A					
TOTALS:				<u>\$228.59</u>	<u>\$827,133.61</u>	<u>\$827,362.20</u>

PROJECT TOTAL UNBILLED: **\$13,167.80**

  
 \_\_\_\_\_  
 Signature of Certifying Officer  
 Bruce Richards, Vice-President

July 31, 2024  
 \_\_\_\_\_  
 Date

**REGIONAL PLANNING COMMISSION USE ONLY**

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

TECHNICAL REVIEW:   
 \_\_\_\_\_  
 Karen Parsons

FINANCIAL REVIEW:   
 \_\_\_\_\_  
 Megan Leonard

RECOMMENDED FOR PAYMENT:   
 \_\_\_\_\_  
 Jeffrey W. Roesel, AICP



# Consultant/Sub-consultant Invoice Certification

DATE: 8/5/2024 State Project# H.972501.1 Federal # H972501

FIRM NAME: Vectura Consulting Services, LLC

PROJECT DESCRIPTION: South Range Road Operations Study RPC Task #: T-1.24RR

RPC Invoice No. ( #8 ) INVOICE PERIOD: 07/01/2024 - 07/31/2024  
 i.e. #1, #2, etc.) (date range)

The following invoices have been submitted to (MPO) for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$55,000.00	07/01/2024 - 07/31/2024	100.00%	\$3,695.00	\$51,305.00	\$55,000.00

SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:

Vectura Consulting Services, LLC- DBE	\$40,150.00	07/01/2024 - 07/31/2024	100.00%	\$962.50	\$39,187.50	\$40,150.00
Richard C. Lambert Consultants, LLC	\$14,850.00	07/01/2024 - 07/31/2024	100.00%	\$2,732.50	\$12,117.50	\$14,850.00
Sub-Consultant B:	N/A					
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
Sub-Consultant E:	N/A					
Sub-Consultant F:	N/A					
<b>TOTALS:</b>				<u>\$3,695.00</u>	<u>\$51,305.00</u>	<u>\$55,000.00</u>

PROJECT TOTAL UNBILLED:

Sheelagh Brin Ferlito  
 Sheelagh Brin Ferlito, Principal  
 Vectura Consulting Services, LLC

08/06/2024  
 Date

**REGIONAL PLANNING COMMISSION USE ONLY**

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the work performed and information submitted with the invoice.

Technical Review: David Nelson Hollings Jr.

Financial Review: Megan Leonard

Recommended for Payment: Jeffrey W. Roesel



# Consultant/Sub-consultant Invoice Certification

DATE: 8/6/2024 State Project# N/A Federal # 693JJ32340392

FIRM NAME: Volkert, Inc.

PROJECT DESCRIPTION: Safe Streets and Roads For All Discretionary Grant RPC Task #: SS4A24

RPC Invoice No. #8 rev 2 INVOICE PERIOD: 6/22/24-7/19/24  
 i.e. #1, #2, etc.) (date range)

The following invoices have been submitted to (MPO) for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$746,200.00	6/22/24-7/19/24	68.81%	\$46,726.51	\$466,711.50	\$513,438.01

SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:

Volkert, Inc.	\$313,404.00	6/22/24-7/19/24	58.13%	\$7,959.31	\$174,219.30	\$182,178.61
Alliance Transportation Group, LLC	\$223,860.00	6/22/24-7/19/24	73.36%	\$6,160.00	\$158,068.20	\$164,228.20
Grey Engineering, LLC-DBE	\$67,158.00	6/22/24-7/19/24	69.65%	\$21,980.00	\$24,795.00	\$46,775.00
SVAAPTA-DBE	\$44,772.00	6/22/24-7/19/24	80.74%	\$3,300.00	\$32,850.00	\$36,150.00
UNO Transportation Institute	\$52,234.00	6/22/24-7/19/24	88.16%	\$2,850.00	\$43,200.00	\$46,050.00
Urban Systems, Inc.-DBE	\$44,772.00	6/22/24-7/19/24	85.00%	\$4,477.20	\$33,579.00	\$38,056.20
<b>TOTALS:</b>				<u>\$46,726.51</u>	<u>\$466,711.50</u>	<u>\$513,438.01</u>

PROJECT TOTAL UNBILLED: **\$232,761.99**

*Janet L. Evans*  
 Janet L. Evans, PE, Vice President  
 Volkert, Inc.

8/7/2024  
 Date

**REGIONAL PLANNING COMMISSION USE ONLY**

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately display the backup documentation submitted with the invoice.

Technical Review: David Nelson Hollings Jr.

Financial Review: Megan Leonard  
 Megan Leonard

Recommended for Payment: Jeffrey W. Roesel  
 Jeffrey W. Roesel





# Consultant/Sub-consultant Invoice Certification

DATE: 7/31/2024 State Project# H.972501.1 Federal # H972501

FIRM NAME: J. V. Burkes & Associates

PROJECT DESCRIPTION: US 11 Corridor Study (LA 433 to Fremaux Ave.) RPC Task #: SL-1.24

RPC Invoice No. ( 1 ) INVOICE PERIOD: July 1-July 31, 2024  
 I.e. #1, #2, etc.) (date range)

The following invoices have been submitted to (MPO) for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

PROJECT BILLING STATUS	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
	\$84,000.00	July 1-July 31, 2024	5.20%	\$4,368.00		\$4,368.00

SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:

J.V. Burkes & Associates	\$71,400.00		6.12%	\$4,368.00		\$4,368.00
ITS Regional, LLC	\$12,600.00		0	0		0
Sub-Consultant B:	N/A					
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
Sub-Consultant E:	N/A					
Sub-Consultant F:	N/A					
<b>TOTALS:</b>				<u>\$4,368.00</u>		<u>\$4,368.00</u>

PROJECT TOTAL UNBILLED: **\$79,632.00**

Sean M. Burkes  
 J. V. Burkes & Associates

8-5-24  
 Date

**REGIONAL PLANNING COMMISSION USE ONLY**

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

Technical Review: Tom Haysley Financial Review: Megan Leonard  
 Tom Haysley Megan Leonard

Recommended for Payment: Jeffrey W. Roesel  
 Jeffrey W. Roesel



# Consultant/Sub-consultant Invoice Certification

DATE: 7/31/2024 State Project# H.015928 Federal # H015928

FIRM NAME: N-Y Associates, Inc.

PROJECT DESCRIPTION: St. Tammany Parish (CPBP) RPC Task #: STPB24

RPC Invoice No. (i.e. #1, #2, etc.) #1 INVOICE PERIOD: (date range) 7-1-2024 to 7-31-2024

The following invoices have been submitted to (MPO) for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach Invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$550,000.00	7-1-2024 to 7-31-2024	3.37%	\$18,550.00		\$18,550.00
<b>SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:</b>						
N-Y Associates, Inc.	\$300,000.00		4.05%	\$12,150.00	0	\$12,150.00
Urban Systems	\$50,000.00		5.00%	\$2,500.00	0	\$2,500.00
Dana Brown & Associates	\$200,000.00		1.95%	\$3,900.00	0	\$3,900.00
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
Sub-Consultant E:	N/A					
Sub-Consultant F:	N/A					
			<b>TOTALS:</b>	<u>\$18,550.00</u>		<u>\$18,550.00</u>

PROJECT TOTAL UNBILLED: **\$531,450.00**

Michael F. Nicoladis, President  
 N-Y Associates, Inc.

7/31/24  
 Date

REGIONAL PLANNING COMMISSION USE ONLY

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect(s) the work completed and documentation submitted with the invoice.

Technical Review: David Nelson Hollings Jr.  
 Financial Review: Megan Leonard  
 Recommended for Payment: Jeffrey W. Roesel

Digitally signed by David Nelson Hollings Jr. DN: CN = David Nelson Hollings Jr, email = dnhollings@norpc.org, C = United States, o = Regional Planning Commission, Date: 2024.08.07 11:01:16 -0500



# Consultant/Sub-consultant Invoice Certification

DATE: 7/31/2024 State Project# \_\_\_\_\_ Federal # 693C732450004

FIRM NAME: \_\_\_\_\_ Batture, LLC

PROJECT DESCRIPTION: Bayou Sauvage Urban National Wildlife Refuge RPC Task #: EFL-BSNO

RPC Invoice No. (i.e. #1, #2, etc.) \_\_\_\_\_ INVOICE PERIOD: (date range) July 1, 2024 - July 31, 2024

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	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$270,000.00	July 1, 2024 - July 31, 2024	3.15%	\$8,500.00		\$8,500.00
<b>SEPARATE CONSULTANT/SUB-CONSULTANT AMOUNTS:</b>						
<b>Batture, LLC</b>	\$162,000.00		3.58%	\$5,800.00		\$5,800.00
<b>Urban Systems, Inc.</b>	\$59,400.00	July 1, 2024 - July 31, 2024	2.86%	\$1,700.00		\$1,700.00
<b>Alta Planning + Design</b>	\$48,600.00	July 1, 2024 - July 31, 2024	2.06%	\$1,000.00		\$1,000.00
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
Sub-Consultant E:	N/A					
Sub-Consultant F:	N/A					
<b>TOTALS:</b>				<u>\$8,500.00</u>		<u>\$8,500.00</u>

PROJECT TOTAL UNBILLED: \$261,500.00

  
**Robert Mora**  
 Batture, LLC

8-7-24  
 Date

REGIONAL PLANNING COMMISSION USE ONLY

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

Technical Review: Lynn C. Dupont Financial Review: Megan Leonard  
 Lynn Dupont Megan Leonard

Recommended for Payment: Jeffrey W. Roesel  
 Jeffrey W. Roesel