



# UNIFIED PLANNING WORK PROGRAM

FISCAL YEAR 2025

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# NEW ORLEANS REGIONAL PLANNING COMMISSION

## UNIFIED PLANNING WORK PROGRAM

### FISCAL YEAR 2025

APPROVED BY THE RPC TRANSPORTATION POLICY COMMITTEE: MAY 14, 2024

REGIONAL PLANNING COMMISSION

for Jefferson, Orleans, Plaquemines, St. Bernard,

St. Charles, St. John the Baptist, St. Tammany, Tangipahoa Parishes

10 VETERANS BOULEVARD

NEW ORLEANS, LA 70124

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Scan or click below for an online map of the FY 25 UPWP Metropolitan Planning Areas

[MPA\\_member\\_parishes\\_with-UZA\\_update2018.pdf \(norpc.org\)](#)

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# INTRODUCTION & OVERVIEW

## PURPOSE OF THE UNIFIED PLANNING WORK PROGRAM

The Regional Planning Commission's (RPC) Unified Planning Work Program (UPWP) describes the transportation planning activities that a Metropolitan Planning Organization (MPO) will conduct and the products that will be created in the upcoming fiscal year.

The products and activities described herein refer to those that are funded by federal transportation funding and are exclusively for the purposes of Metropolitan Transportation Planning as described in 23 USC Section 134 and 49 USC Section 5303. References to the Regional Planning Commission should therefore be construed as specific to the RPC's Transportation Policy Committee's role as the MPO for the New Orleans, Mandeville-Covington, Slidell, and South Tangipahoa metropolitan planning areas.

## FY 25 CHALLENGES AND PRIORITIES

The Infrastructure Investment and Job Acts (IIJA), passed by Congress in 2021, defines the framework under which the agency will operate in the coming fiscal year. Priorities identified in the bill are in-line with those already underway at the MPO: maintaining the existing system, decreasing greenhouse gas emissions by increasing mode share of non-single occupancy vehicle travel and facilitating electrification of the system, hardening and adapting infrastructure against climate impacts, improving safety for vulnerable travelers, better integration with housing and land use, and doing all of these things through a lens of equity and universal accessibility.

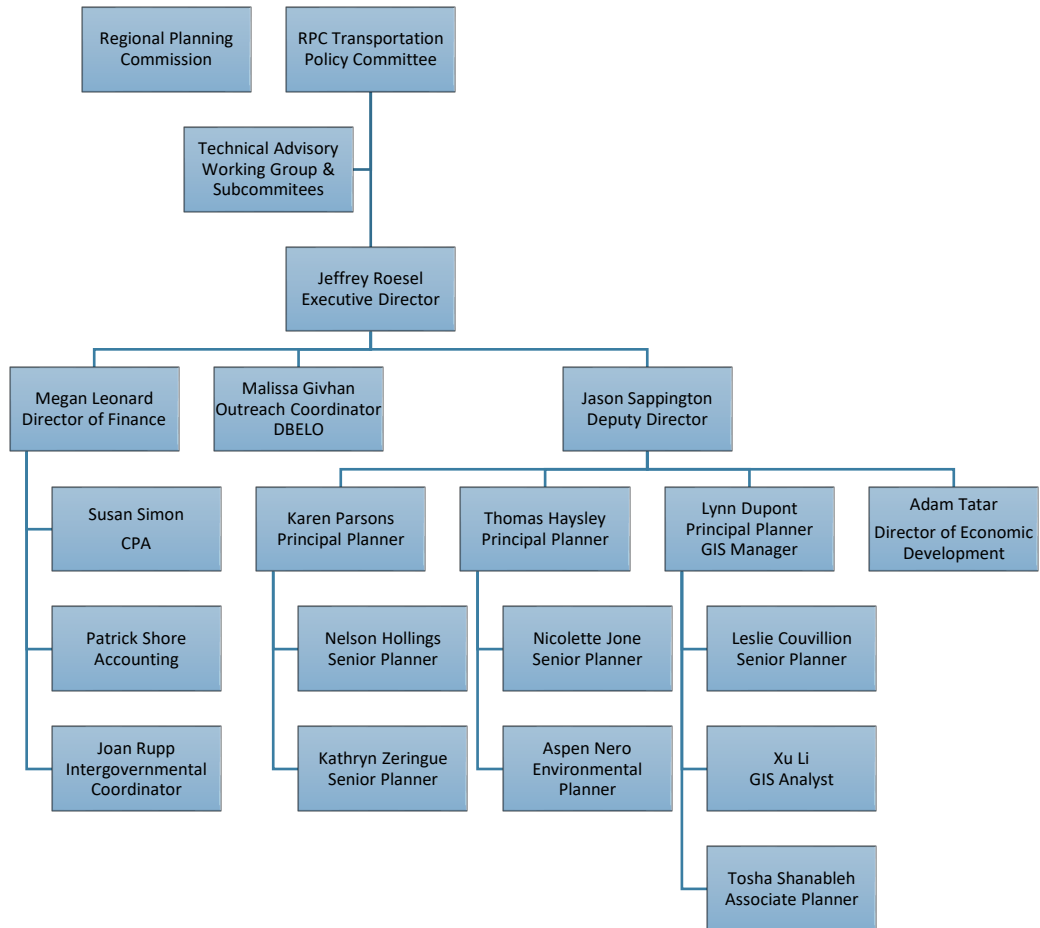
## WHO WE ARE

The Regional Planning Commission (RPC) is a board of local elected officials and citizen members from Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany, and Tangipahoa Parishes. The group deliberates and collaborates matters of regional importance, including economic development, environmental planning, and transportation. Membership of the RPC can be found in Appendix A.

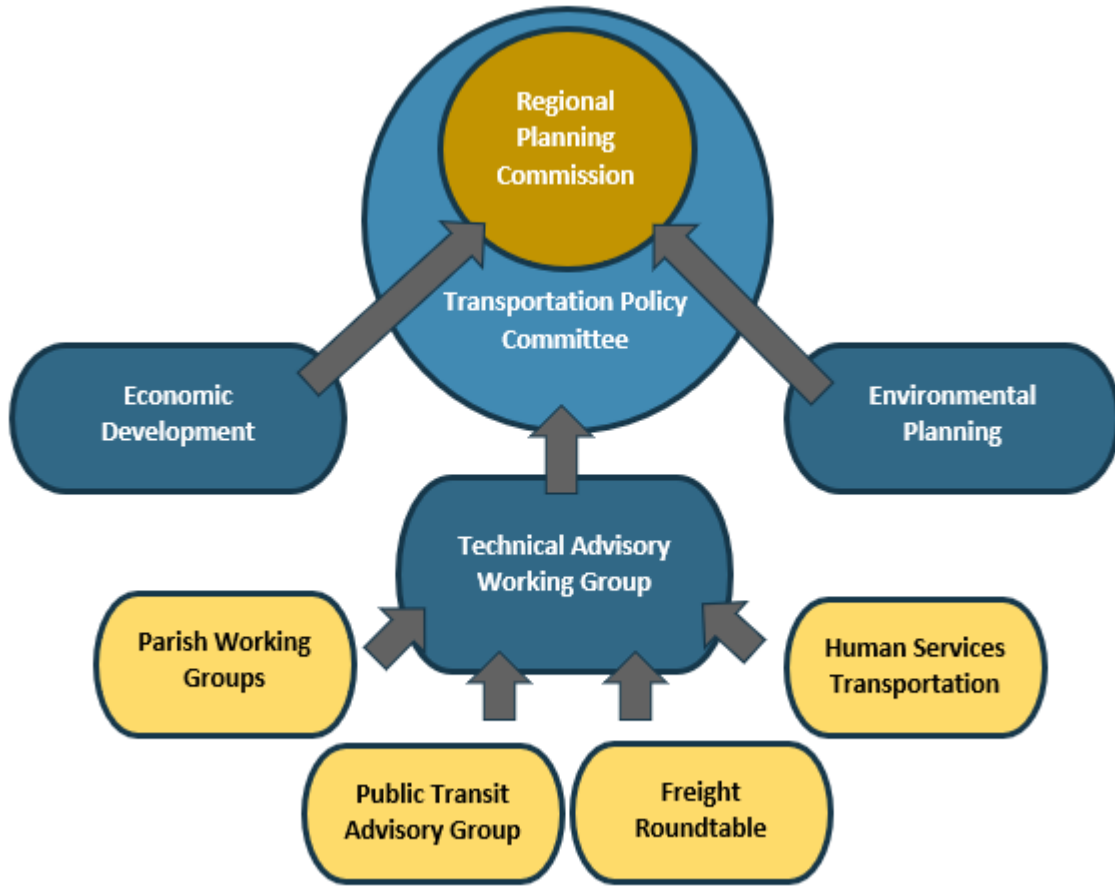
The Transportation Policy Committee (TPC) of the RPC is the Metropolitan Planning Organization for four Metropolitan Planning Areas: New Orleans, Mandeville-Covington, Slidell, and South Tangipahoa. The TPC is the decision-making body regarding Federal transportation planning and programming. The TPC is made up of the membership of the RPC, plus representatives from the region's major transportation modal interests and other elected officials. Membership of the TPC can be found in Appendix B.

The Technical Advisory Working Group (TAWG) is made up of engineers, planners, advocacy organizations, and other transportation officials who meet quarterly with RPC staff to discuss best practices and local planning priorities, and to assist in selecting and scoping future planning efforts. The TAWG also makes recommendations to the TPC regarding approval of the UPWP, the Metropolitan Transportation Plan, the Transportation Improvement Program, and other major policy publications created by MPO staff.

# MPO & STAFF ORGANIZATION



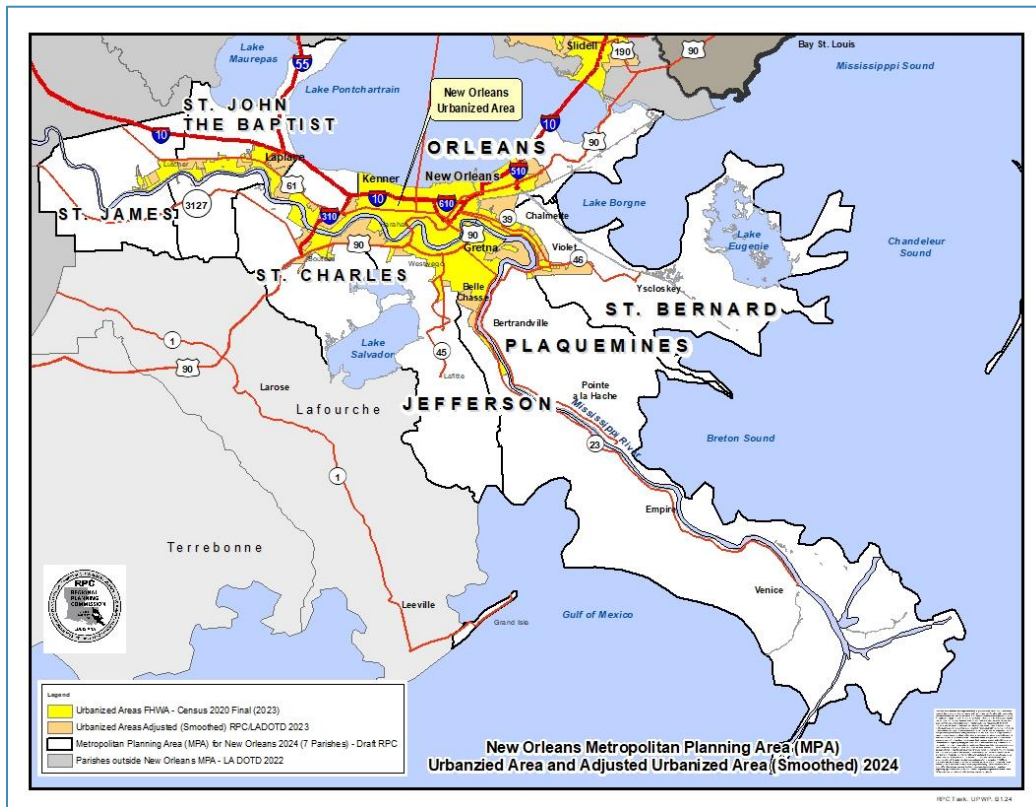
## MPO STRUCTURE



|                                     |  |
|-------------------------------------|--|
| Transportation Policy Committee     | The TPC is the MPO board for the southeast Louisiana metropolitan planning area.                             |
| Technical Advisory Working Group    | The TAWG provides technical input into the metropolitan planning process.                                    |
| Parish Working Groups               | The Working Groups are coordination teams with the staff of each of of the region’s parishes.                |
| Public Transit Advisory Group       | The PTAG includes representatives from the region’s public transit providers.                                |
| Freight Roundtable                  | The Roundtable includes representatives from the region and state’s freight interests.                       |
| Human Services Transportation Group | The HSTG includes representatives from human services transportation providers and community.                |
| Other                               | Other work may be formed by the TAWG, the TPC, or MPO staff, as needed for emerging initiatives or projects. |



# NEW ORLEANS METROPOLITAN PLANNING AREA



Scan the QR Code on the title page (p. iii) for a larger version of this map.

The New Orleans Metropolitan Planning Area (MPA) is in southeast Louisiana. It includes the urbanized portions of Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. James, and St. John the Baptist Parishes. In 2020 the UZA had a total population of 963,212 people.

Within the New Orleans MPA there are 1,781 miles of Federal Aid roadways, including two interstate highways and three interstate spurs, and one interstate loop. There are five transit providers that, in 2019, provided over 20 million trips to passengers on buses, streetcars, and ferries.

Two of the four seaports in the urbanized area, the Port of South Louisiana, and the Port of New Orleans, are among the largest in the world. There are six Class I railroads, providing access to over 132,000 miles of track across North America. The Louis Armstrong New Orleans International Airport is in the city of Kenner and operates as a Class B airspace.

While the region is growing, the rate of growth is not high enough to necessitate substantial new, single occupant vehicle-oriented capacity increases on the highway system. A managed approach to existing assets is therefore the priority for the New Orleans urbanized area. This management must, however, include hardening against extreme weather events (including raising road elevations) which are worsening in the face of climate change. It may also include right-sizing infrastructure for current needs and adding multimodal capacity.

## PLANNING FACTORS

This UPWP is undertaken pursuant to and in compliance with the provisions of 23 USC 134(h)(1) and regulatory authority of 23 CFR 450.308. It has been developed with consideration of the planning factors for metropolitan transportation planning, as described in the Bipartisan Infrastructure Law.

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate impacts of surface transportation.
10. Enhance travel and tourism.

The following table demonstrates how the tasks defined in the UPWP contribute to these planning factors in the New Orleans MPA.

|                            | A-1 | A-2 | A-3 | A-4 | A-5 | B-1 | C-1 | D-1 | E-1 |
|----------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Economic Vitality          | *   | *   | *   | *   |     | *   | *   | *   | *   |
| Safety                     | *   | *   | *   | *   | *   | *   | *   |     |     |
| Security                   | *   | *   | *   | *   |     | *   | *   |     |     |
| Accessibility and Mobility | *   |     | *   | *   | *   | *   |     | *   |     |
| Environment                | *   | *   | *   | *   | *   | *   | *   | *   | *   |
| Modal Connectivity         | *   | *   | *   | *   | *   | *   | *   | *   |     |
| Efficiency                 | *   | *   | *   | *   |     | *   | *   | *   | *   |
| Preservation               | *   |     |     | *   |     | *   | *   | *   | *   |
| Resilience                 | *   | *   |     | *   | *   | *   | *   | *   | *   |
| Travel and Tourism         | *   | *   | *   | *   | *   |     | *   |     |     |

## FUNDING TABLE 1: BY SOURCE

Budgets are based on the estimated cost of work performed.

| Task        | Description                          | FHWA PL          | PL Match       | FHWA Total       | FTA 5303       | FTA Match      | FTA Total      | Total            |
|-------------|--------------------------------------|------------------|----------------|------------------|----------------|----------------|----------------|------------------|
| A-1.25      | Accessibility, Mobility, and Safety  | 625,420          | 156,355        | 781,775          |                |                |                | 781,775          |
| A-2.25      | Resiliency & Land Use                | 370,000          | 92,500         | 462,500          |                |                |                | 462,500          |
| A-3.25      | Freight and Intermodal               | 220,000          | 55,000         | 275,000          |                |                |                | 275,000          |
| A-4.25      | Core Metropolitan Planning           | 400,000          | 100,000        | 500,000          |                |                |                | 500,000          |
| A-5.25      | Complete Streets                     | 43,385           |                | 43,385           |                |                |                | 43,385           |
| B-1.25      | GIS and Data Management              | 275,000          | 68,750         | 343,750          |                |                |                | 343,750          |
| C-1.25 PS*  | Public Transit PS                    |                  |                |                  | 93,321         | 23,330         | 116,651        | 116,651          |
| C-1.25 LRP* | Public Transit LRP                   |                  |                |                  | 373,285        | 93,321         | 466,606        | 466,606          |
| C1C25       | Coord. Human Services Transportation |                  |                |                  | 15,000         |                | 15,000         | 15,000           |
| D-1.25      | Public Outreach and Civil Rights     |                  |                |                  | 300,000        | 75,000         | 375,000        | 375,000          |
| E-1.25      | UPWP Management                      | 260,000          | 65,000         | 325,000          |                |                |                | 325,000          |
|             | <b>Total</b>                         | <b>2,193,805</b> | <b>537,605</b> | <b>2,731,410</b> | <b>781,606</b> | <b>191,652</b> | <b>973,258</b> | <b>3,704,667</b> |

\* C-1.25 Subtasks are divided into Program Support (PS) and Long Range Planning (LRP). Within the task subtasks will be noted as PS or LRP.

**Notes:**

*No non-FHWA or non-FTA funds are used for planning for other modes.*

*All FHWA and FTA grants are provided at 80%, with 20% matching local funds except for A-5 (Complete Streets) and C1C25 (Coordinated Human Services Transportation) which do not require a local match.*

## FUNDING TABLE 2: RPC STAFF VS CONTRACTED FUNDING

The “By Recipient” funding table shows the amount of total funding (local + federal), per task, assigned to RPC staff and staff support versus how much will be contracted to a consultant.

| Task       | Description                          | RPC Staff        | Contractual/Consultant |                |            |                | Total            |
|------------|--------------------------------------|------------------|------------------------|----------------|------------|----------------|------------------|
|            |                                      |                  | Cont. PL*              | New PL         | Cont. FTA* | New FTA        |                  |
| A-1.25     | Accessibility, Mobility, and Safety  | 297,500          |                        | 484,275        |            |                | 781,775          |
| A-2.25     | Resiliency & Land Use                | 300,000          |                        | 162,500        |            |                | 462,500          |
| A-3.25     | Freight and Intermodal               | 275,000          |                        |                |            |                | 275,000          |
| A-4.25     | Core Metropolitan Planning           | 500,000          |                        |                |            |                | 500,000          |
| A-5.25     | Complete Streets                     | 43,385           |                        |                |            |                | 43,385           |
| B-1.25     | GIS and Data Management              | 343,750          |                        |                |            |                | 343,750          |
| C-1.25 PS  | Public Transit PS                    | 116,651          |                        |                |            |                | 116,651          |
| C-1.25 LRP | Public Transit LRP                   | 316,606          |                        |                |            | 150,000        | 466,606          |
| C1C25      | Coord. Human Services Transportation | 15,000           |                        |                |            |                | 15,000           |
| D-1.25     | Public Outreach and Civil Rights     | 200,000          |                        |                |            | 175,000        | 375,000          |
| E-1.25     | UPWP Management                      | 325,000          |                        |                |            |                | 325,000          |
|            | <b>Total</b>                         | <b>2,732,892</b> | <b>0</b>               | <b>646,775</b> | <b>0</b>   | <b>325,000</b> | <b>3,704,667</b> |

*\*Continuing PL and 5303 funds are dedicated to complete contractual work started in the previous FY using funding from the current FY. Per LADOTD Policy, PL and 5303 Funds are ineligible for carryover from the previous fiscal year*

# A-1.25 ACCESSIBILITY, MOBILITY, & SAFETY

## GOAL

A regional surface transportation system that is safe, well maintained, dependable, and useful for all users.

## OBJECTIVES

- Streets that are safe to use by the most vulnerable members of our community
- Streets that are platforms for community wealth building and neighborhood vitality
- Streets, roads, and bridges that are maintained at levels commensurate to their value to the community
- Models that reasonably forecast conditions in a proposed transportation system
- Reliable methodologies for measuring conditions in the existing transportation system
- Accountability and guidance derived through consistent goal setting and performance measurement

## FY 24 MAJOR PRODUCTS

- Study on bicycle routes and safety in Laplace
- Study on multi-modal use of I-10 service roads in New Orleans East
- Annual report on performance measures
- Demand model updates

## SUBTASKS

### A-1A: SAFETY

- **Safety Data:** Staff will conduct an annual review of regional safety data to identify injury and fatality hot spots. The resulting analysis will be used to inform FY 26 study selection.
- **Performance Measures:** Pursuant to 23 USC 150, the MPO will either concur with LADOTD Highway Safety Improvement Program’s five safety performance targets or will set its own targets by February 27, 2025.

| Task A-1A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Safety Data Assessment            |           |           |           |           |
| FHWA Performance Measures         |           |           |           |           |

### A-1B: MULTIMODAL PLANNING

- **Bicycle and Pedestrian Planning:** Studies will incorporate consideration for bicycle and pedestrian use of on and off-road facilities. Bike/Ped counts will be taken except in cases where their use is restricted. Safety assessments will include measures affecting safety of vulnerable users (such as observed vehicle speeds). Studies on transit corridors will include transit access components. Staff will continue to research best practices in multimodal corridor planning.
- **Complete Streets:** Comprehensive regionwide policy and metric assessments will take place primarily under A-5 but will be given consideration in all roadway planning. Staff will continue to research best practices in multimodal corridor planning.

| Task A-1B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Multimodal Planning               |           |           |           |           |

**A-1C: PARISH COORDINATION**

- **Meetings:** Staff liaisons have been assigned to each parish in the MPA. In addition to serving as a point person for local government, these liaisons will meet at least quarterly with parish officials to:
  - Review upcoming (TIP) and ongoing projects to ensure readiness and progress.
  - Develop future studies and projects.
  - Collaborate on and coordinate other MPO efforts.

| Task A-1B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Quarterly Meetings                |           |           |           |           |

**A-1D: SUB-AREA & CORRIDOR STUDIES**

- **Identification:** Potential studies will be identified through the TAWG, through public input derived through the local government or through RPC’s own public participation process, and/or via other coordination with Parish officials.
- **Scoping:** Staff will scope studies with assistance from Parish officials and LADOTD administrators. Scopes will be subject to LADOTD final approval before studies are undertaken. Scoping of FY26 projects will generally take place in Q2 of FY25.
- **Study Format:** Studies will be conducted in accordance with the RPC Project Management Guide.

| Task A-1D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Sub-Area & Corridor Studies       |           |           |           |           |

**A-1E: PRESERVATION**

- **Coordination:** Staff will coordinate with state and local officials to identify segments of roadways and/or bridges that require overlays, rehabilitation, and other preservation methods.
- **Preservation Programs:** Staff will work with local parishes to create systematic, multi-year programs for conducting preservation on Federal-Aid roadways.

| Task A-1E Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Preservation Coordination         |           |           |           |           |

**A-1F: TRAVEL DEMAND MODELLING**

- **Development and Maintenance:** The existing four-step model will be maintained in-house and by a contractor.
- **Execution:** Staff will use the model on a project-by-project basis to provide future travel demand scenarios based on projected demographics and network geometry. Staff may also provide model outputs to partner stakeholders and other requestors.

| Task A-1F Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Travel Demand Modelling           |           |           |           |           |

## A-1G: CONGESTION MANAGEMENT

- **Congestion Management Process:** Staff will continue to implement the Congestion Management Process (CMP). The CMP is iterative and ongoing, and includes monitoring congestion on major roadways, identifying bottlenecks on the congestion management system, and proposing network improvements.
- **Transportation Demand Management:** Beyond multimodal improvements described elsewhere, studies will emphasize other transportation demand management and operational improvements to relieve corridor congestion, including geometric modifications and signal upgrades. Opportunities for corridor length or system-wide signalization plans will be pursued.

| Task A-1F Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Congestion Management Planning    |           |           |           |           |

## A-1H: SYSTEM SURVEILLANCE

- **Routine Traffic Counting Program:** Staff will conduct its annual traffic counting program in Fall 2024 through Spring 2025, addressing roadway segments where counts are at or over 3 years old, or where conditions otherwise warrant a more up-to-date measurement.
- **Routine Non-Motorized Counting Program:** Staff will continue to work on developing a methodology and storage structure for counts of bicyclists and pedestrians.
- **Project Based:** Study scoping will include, as appropriate, the collection of average daily traffic, peak travel periods, vehicle speed, intersection level of service, and other traffic data.
- **Counting Methodology:** Staff will continue to work with state and Federal partners on documenting and implementing best practices in traffic counting and count reporting.

| Task A-1G Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Annual Counting Program           |           |           |           |           |

## A-1I: INTELLIGENT TRANSPORTATION SYSTEMS & INCIDENT MANAGEMENT

- **ITS Architecture:** Staff will coordinate with the state to ensure that the regional ITS architecture is up to date. Updates requiring systems engineering reports, if any, will be conducted in coordination with LADOTD, FHWA, and local agencies.
- **Incident Management:** Staff will coordinate with local and national disaster management and emergency response stakeholders as needed to prepare for hazards and threats to the transportation system and identify strategies for incident response and recovery.

| Task A-1I Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| ITS                               |           |           |           |           |

## A-1J: STUDIES

- Through the TAWG Call for Studies and through Parish and other intergovernmental collaboration, staff has identified the following subjects as meriting further study in FY 2025. Other studies may be similarly identified during the course of the year.

- Barriere Road in Plaquemines Parish as a potential primary access route to the Belle Chasse Naval Air Station Joint Reserve Base.
- Strategic Plan for the sustainable expansion of the bikeshare program in New Orleans
- An alternatives study for a north-south bicycle pedestrian crossing of I-10 in Jefferson Parish.

**Task A-1J Timeline & Deliverables**

FY 25 Studies

Jul – Sep

Oct – Dec

Jan – Mar

Apr - Jun

**A-1K: SUPPORT**

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.
  - **Traffic Data:** Procurement or renewal of a software as a service application used by staff to inform traffic surveillance and planning, will take place in Q3.

**A-1L: DISASTER MANAGEMENT**

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

**PRODUCTS**

- Routine Traffic Count Report

**FUNDING**

| Staffing   | Work Responsibility by Funding | Financial Responsibility |         | Responsible Agency |
|------------|--------------------------------|--------------------------|---------|--------------------|
| RPC        | \$297,500 (38.1 %)             | FHWA                     | 625,420 | RPC                |
| Consultant | \$484,275 (61.9 %)             | State/Local              | 156,355 |                    |
| Total      | \$781,775                      | Total                    | 781,775 |                    |

**STAFFING**

**Supervisor:** Jason Sappington, AICP



## A-2.25 RESILIENCY AND LAND USE

### GOAL

Planning for transportation systems that will endure stress caused by natural disasters, and that will further support resilient communities through encouraging sustainable development, contributing to stormwater management, improving public health and, where necessary, providing safe evacuation facilities.

### OBJECTIVES

- Transportation facilities that are resistant to chronic and acute climate and weather stressors.
- Transportation or transportation adjacent facilities and features that contribute toward the public health of communities that face challenges from climate and weather.
- A resiliency plan that identifies assets and vulnerabilities in both communities and within existing infrastructure that are impacted by climate threats and prioritizes measures to improve resilience.
- A unified land use and transportation planning approach that considers the impacts of transportation investments on accessibility to housing, services, and public health.

### FY 24 MAJOR PRODUCTS

- None

### SUBTASKS

#### A-2A: RESILIENCY PLAN

- **Plan Development:** Staff intends to develop a regional resiliency plan in FY 25. The plan will consist of multiple reports which will be published upon completion. The plan will guide staff's efforts by assessing risks to transportation infrastructure and communities and providing potential means to mitigate or avoid climate disruption. The plan will assist in prioritizing projects for funding under PROTECT, FHWA's Carbon Reduction Program, and other programs with similar objectives. The plan will include, at a minimum, the following:
  - *Baseline Conditions Report*, a regulatory and historical framework and an identification of climate vulnerable infrastructure and communities
  - *Transportation Resilience Improvement Plan and Carbon Reduction Strategy*, A methodology for prioritizing projects for funding under PROTECT, the Carbon Reduction Program, and other programs. This will begin in FY 24 and be completed in FY 25.
  - *Associated Reports:* Reports that address regional vulnerability and assessment that are transportation adjacent or not directly related to transportation infrastructure, such as social vulnerability, economic development, air quality, other critical infrastructure, other environmental stressors, operations/evacuation, etc.

| Task A-2A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Baseline Conditions Report        |           |           |           |           |
| Transportation Resilience Plan    |           |           |           |           |

## A-2B: INFRASTRUCTURE HARDENING

- **Scoping:** All study scopes that include alternatives with potential rehabilitation or reconstruction of transportation facilities, particularly in locations identified as high risk in the Resiliency Plan, should consider the ability to harden, elevate, or otherwise increase the facilities’ ability to resist flooding, heat, and other climatic or associated weather stressors.
- **Funding:** Staff will work with federal, state, and local partners to identify funding sources, strategies, and priorities for the hardening or elevating of vulnerable infrastructure.

| Task A-2B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Study Scoping and Funding Coord.  |           |           |           |           |

## A-2C: LAND USE AND TRANSPORTATION LINKAGES

- **Scoping:** Study scoping will include, with rare exceptions, an analysis of land-use characteristics surrounding a project corridor. These data will inform travel characteristics, and measures of accessibility to housing, employment, and critical services (medical, childcare, education, etc.) of the project area, particularly in disadvantaged communities.
- **Sub-Area and Corridor Studies:** Staff will work with stakeholders to identify opportunities to provide transportation planning elements that supplement local land use planning efforts.
- **Public Health:** Staff will evaluate public health Impacts of new or planned transportation infrastructure funded through the MPO. Consideration will be given to changes in vehicle emissions, air quality, or other exposure to toxins, opportunities for active transportation, shade and other cooling effects, access to greenspace, access to medical services, access for the disabled and/or elderly, etc.

| Task A-2C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Study Scoping                     |           |           |           |           |

## A-2D: AIR QUALITY

- **EV and Alternatives Fuels:** Staff will coordinate with the state and with local governments on the funding and effective deployment of EV infrastructure and alternative fuels in local communities and on regional corridors.
- **Planning:** Planning efforts will focus on measures such as reduced VMT, transit access, reduction of single occupancy vehicle use, minimization of roadway expansion, and other measures that reduce the impact of private vehicles’ impact on air quality.

| Task A-2D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| EV Coordination                   |           |           |           |           |

## A-1E: STUDIES

- Through the TAWG Call for Studies and through Parish and other intergovernmental collaboration, staff has identified the following subjects as meriting further study in FY 2025:
  - Non-motorized access to and throughout Bayou Sauvage National Wildlife Refuge in New Orleans East.

**Task A-2E Timeline & Deliverables**

FY 25 Studies

Jul – Sep

Oct – Dec

Jan – Mar

Apr - Jun

**A-2F: SUPPORT**

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

**A-2G: EMERGENCY RESPONSE**

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain the continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

**MAJOR PRODUCTS**

- Baseline Conditions Report
- Resiliency Plan (finished in FY 25)
- Carbon Reduction Prioritization Strategy

**FUNDING**

| Work Responsibility by Funding |                  | Financial Responsibility |         | Responsible Agency |
|--------------------------------|------------------|--------------------------|---------|--------------------|
| RPC                            | \$300,000 (65 %) | FHWA                     | 370,000 | RPC                |
| Consultant                     | \$162,500 (35 %) | State/Local              | 92,500  |                    |
| Total                          | \$462,500        |                          |         |                    |

**STAFFING**

**Supervisor:** Thomas Haysley, AICP

## A-3.25 FREIGHT AND INTERMODAL

### GOAL

A comprehensive freight planning program that is responsive to the movement of goods at a regional, national, and global scale, and promotes safe and efficient interactions between freight and the rest of the region's transportation system.

### OBJECTIVES

- Improved movement of national and international freight rail, passenger rail, truck, and waterborne transport in and through the New Orleans region.
- Improved safety through the removal and/or mitigation of conflicts and better integration of freight movement with regular motorized or non-motorized traffic.
- Communication with modal stakeholders that fosters collaborative decision making regarding multi-modal planning and implementation.

### FY 24 MAJOR PRODUCTS

- None

### SUBTASKS

#### A-3A: FREIGHT ROUNDTABLE

- **Meetings:** The primary A-3 task in FY25 will be hosting the Freight Roundtable, a forum for coordination among key stakeholders on all modes of freight movement.

| Task A-3A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Freight Roundtable                |           |           |           |           |

#### A-3B: PORT ACCESS

- **Port of New Orleans - St. Bernard:** Staff will be assisting St. Bernard Parish and the Port of New Orleans in the planning of roadway/truck access to the proposed Louisiana International Terminal.
- **Port of New Orleans:** Staff will continue to assist the port in developing strategies for managing the ingress and egress of trucks.
- **Port of South Louisiana:** Staff will continue to assist the port in developing strategies for managing access to port facilities from I-10.

| Task A-3B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Port Access Studies               |           |           |           |           |

#### A-3C: URBAN FREIGHT PLANNING

- **Safety:** Corridor studies with identified truck or rail interaction will emphasize measures to decrease conflicts.

- **Truck Routes:** Staff will continue to work with local agencies on developing strategies for safely routing trucks through urban areas. Focus in FY25 is identifying data solutions to tracking origins and destinations of freight carrying trucks.
- **Intercity Rail:** As the state of Louisiana refines intercity rail planning, the MPO will assist on identifying last mile connections and complementary land use planning at existing and planned passenger rail terminals.

| Task A-3C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Urban Freight Planning            |           |           |           |           |

### A-3D: FREIGHT CONGESTION

- **Performance Metrics:** Staff will establish and report on performance targets for freight congestion in March of 2025.

| Task A-3D Timeline & Deliverables   | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-------------------------------------|-----------|-----------|-----------|-----------|
| Annual Report – Freight Performance |           |           |           |           |

### A-3E: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

### A-3F: EMERGENCY RESPONSE

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

## MAJOR PRODUCTS

- Annual Performance Report – Freight Congestion

## FUNDING

| Work Responsibility by Funding |                  | Financial Responsibility |         | Responsible Agency |
|--------------------------------|------------------|--------------------------|---------|--------------------|
| RPC                            | \$275,000 (100%) | FHWA                     | 220,000 | RPC                |
| Total                          | \$275,000        | State/Local              | 55,000  |                    |

## STAFFING

**Supervisor:** Karen Parsons, AICP

## A-4.25 CORE METROPOLITAN PLANNING

### GOAL

Creating, refining, and implementing the core MPO products, including the Transportation Improvement Program, the Metropolitan Transportation Plan, and the Unified Planning Work Program.

### OBJECTIVES

- Develop and maintain the three primary planning documents for the New Orleans UZA Metropolitan Planning Area: Transportation Improvement Program (TIP), Long Range Metropolitan Transportation Plan (MTP), and Unified Planning Work Program (UPWP).
- Foster constructive dialog with key stakeholders and the public that informs the priorities of the metropolitan planning process.
- Shepherd and track the progress of projects from prioritization to implementation.

### FY 24 MAJOR PRODUCTS

- FY 2024 Unified Planning Work Program and Progress Reports
- FY 2023 Obligated Projects
- CY 2023 Annual Report

### SUBTASKS

#### A-4A: TECHNICAL ADVISORY WORKING GROUP

- **Quarterly Meeting:** The TAWG will meet on a quarterly basis. The TAWG will review and make recommendations to the TPC regarding core metropolitan planning products. RPC staff will be responsible for all meetings and materials.
- **Subcommittees:** Issue specific subcommittees will meet on a self-defined basis and will make regular reports to the TAWG. The TAWG may create temporary or permanent subcommittees.

| Task A-4A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| TAWG Meetings                     |           |           |           |           |

#### A-4B: TRANSPORTATION IMPROVEMENT PROGRAM

- **Monthly Review:** Staff will conduct a monthly review of the FY 23-26 TIP to ensure projects are progressing toward obligation at an expected rate.
- **Amendments:** Staff will recommend amendments to the TIP to the TPC as needed. Amendments will be incorporated into the TIP master document by staff and tracked in the project database.
- **Stakeholder Coordination:** Staff will conduct regular outreach to LADOTD and local governments to ensure that the TIP still reflects state priorities and to assist local agencies in moving their programmed projects toward obligation.

| Task A-4B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| TIP Maintenance                   |           |           |           |           |

#### A-4C: METROPOLITAN TRANSPORTATION PLAN

- **Amendments:** Staff will recommend amendments to the MTP to the TPC as needed, including integration of approved performance measures as needed. Amendments will be incorporated into the MTP master document by staff.
- **MTP Update:** Preliminary work on the next iteration of the MTP, anticipated for approval in FY26, will begin in Q3.
- **Certification Review:** Staff will continue to ensure internal policy practices that adhere to recommendations in the FY 23 Joint Certification Review.

| Task A-4C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| MTP Update                        |           |           |           |           |

#### A-4D: MPO ANNUAL REPORT

- **Annual Report:** Staff will create and distribute (via the website, TAWG, subcommittees, and the RPC mailing list) an annual report summarizing:
  - Progress in strategies identified in the MTP in CY 2024
  - Tracking of demographic and transportation metrics during the calendar year.
  - Planning Studies undertaken in CY 2024 and anticipated CY 2025 studies.

| Task A-4D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Annual Report                     |           |           |           |           |

#### A-4D: UNIFIED PLANNING WORK PROGRAM

- **Progress Reporting:** Staff will prepare monthly reports describing progress on tasks/sub-tasks in the FY 24 UPWP, for submission to LADOTD and FHWA
- **Internal Review:** Staff will conduct quarterly internal reviews of the UPWP to determine progress on subtasks and associated timelines and assess potential need for amendment.
- **FY 25 UPWP:** The draft FY 25 UPWP for the New Orleans UZA will be prepared in Q2 and Q3. The draft will be submitted to the TAWG, FHWA, LADOTD for review in Q3. Pending favorable review and recommendation by the TAWG, the draft will be submitted to the TPC in Q4 for final approval in May.
- **Modifications:** Staff will determine, in collaboration with LADOTD and federal partners, when changes to the UPWP during the fiscal year are appropriate. A TPC approved amendment to the UPWP will be needed if such changes include a budget change of 20% or more to any given task, or if significant changes to the text are required (such as the addition of a new task). Otherwise staff may modify the document as needed with LADOTD concurrence.

| Task A-4D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Progress Reporting                |           |           |           |           |
| Internal Review                   |           |           |           |           |
| FY25 UPWP                         |           |           |           |           |

#### A-4E: OBLIGATED PROJECTS

- **Documentation:** Projects obligated in FFY 2024 will be mapped and categorized by type and funding source to measure success toward a reasonable distribution of project types and modal emphasis areas. The report will be published on the website.

| Task A-4E Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Obligated Projects                |           |           |           |           |

#### A-4F: INTERGOVERNMENTAL COORDINATION

- **Agreement Updates:** Staff will update agreements with LADOTD, local parishes, and public transit agencies, defining roles, responsibilities, and deliverables, pending resolution of the establishment of metropolitan planning area boundaries (see below)
- **Parish Working Groups:** Staff liaisons will be assigned to maintain communications with one or more parishes over the course of the year, to assist in defining local transportation needs and priorities. Meetings with Parish public works, planning departments, and other appropriate administrative entities will take place on at least a quarterly basis.
- **Metropolitan Planning Area:** Having received urbanized area boundaries from the census in late 2022, staff will coordinate with FHWA and FTA in defining updated Metropolitan Planning Area boundaries.
- **Joint Certification:** Staff will continue to work with FHWA and FTA to ensure compliance with Federal MPO requirements.

| Task A-1F Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Agreements                        |           |           |           |           |
| Parish Working Groups             |           |           |           |           |
| Metro Planning Area Boundaries    |           |           |           |           |

#### A-4G: PERFORMANCE BASED PLANNING AND PROGRAMMING

- **FHWA/FTA PBPP:** Staff will attend to all DOT requirements regarding the establishment of performance targets and measuring progress toward targets.
- **Target Setting:** Staff will coordinate with LADOTD on the establishment of performance metrics. Projects added to or amended in the TIP will be assessed for conformity with performance targets.
- **Report:** A report on performance measures will be prepared and distributed to the TPC and TAWG.

| Task A-1G Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Report                            |           |           |           |           |

#### A-4H: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.



## A-4I: DISASTER RESPONSE

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

### MAJOR DELIVERABLES

- Annual Report
- TIP/UPWP/MTP Amendments as needed
- FY 26 Unified Planning Work Program
- Metropolitan Planning Annual Report
- Obligated Projects Documentation

### FUNDING

| Work Responsibility by Funding |                | Financial Responsibility |           | Responsible Agency |
|--------------------------------|----------------|--------------------------|-----------|--------------------|
| RPC                            | 500,000 (100%) | FHWA                     | \$400,000 | RPC                |
| Total                          | 500,000        | State/Local<br>Total     | \$100,000 |                    |

### STAFFING

**Supervisor:** Jason Sappington, AICP

## A-5.25 COMPLETE STREETS

### GOAL

Preparation for region-wide Complete Streets Planning that will account for the roadway needs of all users, including pedestrians, bicyclists, public transit, motorists, and freight.

### OBJECTIVES

- Review of RPC and State of Louisiana Complete Streets policies, Active Transportation Plans, and associated initiatives.
- Review of peer agency Complete Streets plans, policies, active transportation plans.
- Draft a scope for the creation of an updated Regional Active Transportation Plan.

### FY 24 MAJOR PRODUCTS

- Complete Streets regional literature and policy review

### SUBTASKS

#### A-5A: STAKEHOLDER GROUP

- **Formation:** Staff will identify key stakeholders in the New Orleans UZA to guide the development and eventual implementation of the Complete Streets policy and guide.

| Task A-5A Stakeholder Group | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------|-----------|-----------|-----------|-----------|
| Membership identification   |           |           |           |           |

#### A-5B: PRELIMINARY PLAN DEVELOPMENT

- **Work Plan:** Staff will prepare a 2-year work and staffing plan for the development of a Complete Streets policy and guide, deriving from the reviews conducted in FY 2024.
- **Scoping:** Staff will prepare and propose a scope for the Complete Streets Policy and Guide.

| Task A-5A Plan Development      | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|---------------------------------|-----------|-----------|-----------|-----------|
| Work Plan                       |           |           |           |           |
| MPO Active Transportation Plans |           |           |           |           |

#### A-5C: PLAN DEVELOPMENT

- Per the scoping described in A-5B, staff will begin work on a Complete Streets guide and policy that provides a framework for identifying opportunities to fund and implement complete streets improvements on the region’s roadways, both for MPO use and for use by local governments. It’s anticipated that this will be a two year effort (FY25 and FY26).

**Task A-5C Report**  
Report

Jul – Sep

Oct – Dec

Jan – Mar

Apr - Jun

**FUNDING**

| Staffing | Work Responsibility by Funding | Financial Responsibility |          | Responsible Agency |
|----------|--------------------------------|--------------------------|----------|--------------------|
| RPC      | \$43,385 (100%)                | FHWA                     | \$43,385 | RPC                |
| Total    | \$43,385                       | State/Local              | 0        |                    |
|          |                                | Total                    | \$43,385 |                    |

**PRODUCTS**

- Complete Streets/Active Transportation Plan Scope

**STAFFING**

**Supervisor:** Karen Parsons, AICP

# B-1.25 GIS AND DATA MANAGEMENT

## GOAL

Responsible stewardship of the region’s geographic and demographic data resources, including storage, security, analysis, and distribution.

## OBJECTIVES

- Up-to-date analysis of socio-economic data that will support travel and land-use modelling, economic development planning, and Title VI/Environmental Justice activities.
- A database of transportation related data for use in identifying new projects, informing existing projects, and in the development of the miscellaneous planning products
- Coordination with local, state, and federal partners on prioritization of large and/or costly data acquisitions, policy, and procedures
- Maintenance of the MPO’s internal information technology systems and safeguarding of nonpublic or proprietary data

## FY 24 MAJOR PRODUCTS

- FY 23-26 TIP data layers, amendments
- Metropolitan Transportation Plan data layers
- FFY 23 Obligated Projects data layers
- Processed Census 2020 data
- Regional Boundaries
- Social Vulnerability Index

## SUBTASKS

### B-1A: DATA DEVELOPMENT

- **Development:** Staff will coordinate the development and calibration of various demographic, land-use, employment, and transportation datasets in support of other tasks in the UPWP.
- **Coordination:** Staff will enter into contracts for, foster partnerships and administer sharing agreements with data producing entities to ensure access to the most accurate available data and up-to-date knowledge of data management best practices.
- **Census Data:** Staff will continue to process 2020 decennial and ACS census data for local transportation and land use planning purposes, and to assist in defining MPA boundaries and the federal aid network. B-1 will include mapping and data assessments.

#### Task B-1A Timeline & Deliverables

Ongoing Data Development

Jul – Sep

Oct – Dec

Jan – Mar

Apr - Jun

## B-1B: PROJECT SUPPORT

- **General:** Staff will continue analyses and geo-processing of datasets for internal project development and prioritization, performance metrics, emergency preparedness, environmental planning, local and regional land use planning, and consultant activities.
- **Applications:** Processed data will be used to populate the Travel Demand Model and used as inputs into the Social Vulnerability Index, resiliency planning, the Congestion Management Process, and other project support as needed.
- **Visualization:** Custom visualization of geo-data will be produced for internal analysis, presentation to the TAWG and the TPC, publication in the Annual Report, and as needed for other MPO products.

| Task B-1B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Ongoing Project Support           |           |           |           |           |

## B-1C: GIS COORDINATION

- **Meetings:** Staff will host a quarterly meeting of GIS users from throughout the region and from various stakeholders to discuss data needs and availability, policy, best practices, and opportunities for collaboration.

| Task B-1C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Consortium Meetings               |           |           |           |           |

## B-1D: PROJECT TRACKING & OBLIGATED PROJECT MAPPING

- **Tracking:** Staff will track projects in a database throughout their study, development, and implementation. Staff will continue to customize the project tracking database for use by staff, including further addition from study archives.
- **Mapping:** Projects in the database will be mapped. They will be modified as TIP and/or MTP documents are amended.
- **Obligated Projects Mapping:** Mapping of obligated projects will be take place annually, concurrently with A-4D.

| Task B-1D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Obligated Projects Maps           |           |           |           |           |

## B-1E: IT & AV EQUIPMENT, DATASET ACQUISITION

- **Inventory:** Staff will work with the IT Consultant to ensure the IT equipment used for MPO planning is adequate for agency needs.
- **Needs Assessment:** Staff will assess any data needs for upcoming or ongoing initiatives, including distribution to local partners, and identify/prioritize means for acquisition.

## B-1F: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, GIS meetings at local, state and federal levels, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff's ability to conduct the described work tasks.

## B-1G: EMERGENCY RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

### MAJOR DELIVERABLES

- Obligated Projects Mapping
- TIP Mapping

### FUNDING

| Work Responsibility by Funding |                  | Financial Responsibility |           | Responsible Agency |
|--------------------------------|------------------|--------------------------|-----------|--------------------|
| RPC                            | \$343,750 (100%) | FHWA                     | \$275,000 | RPC                |
| Total                          | \$343,750        | State/Local              | \$68,750  |                    |
|                                |                  | Total                    | \$343,750 |                    |

### STAFFING

**Supervisor:** Lynn Dupont, ASLA, GISP

## C-1.25 PUBLIC TRANSIT PLANNING

### GOAL

Planning for the region’s public transit systems, with focus on improving connectivity within and between systems, maintaining and modernizing transit infrastructure, fostering transit supportive land use, and identifying associated transportation infrastructure enhancements that would increase access to and efficacy of the system.

### OBJECTIVES

- Assisting transit agencies with maintaining fleets and facilities and infrastructure
- Facilitating coordination between transit agencies and planning and public works departments, to foster relationships that will accelerate first-last mile access, transit priority road treatments, and communication about respective projects that potentially impact roadway function.
- Roadways and facilities that incorporate the needs of public transit.
- Management and oversight of FTA grants and other transit associated financial and civil rights obligations

### FY 24 MAJOR PRODUCTS

- Program of Projects, Annual Distribution

### SUBTASKS

(NOTE: LRP = LONG RANGE PLANNING; PS = PROGRAM SUPPORT)

#### C-1A: INTERAGENCY COORDINATION (LRP)

- **Meetings:** Staff will convene quarterly meetings of representatives from public transit operators, to discuss funding, opportunities for collaboration, and policy.
- **Other:** Staff will participate in the Surface Transportation Working Group in respect to roadway use of public transit and associated infrastructure

| Task C-1A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Committee Meetings                |           |           |           |           |

#### C-1B: CORRIDOR PLANNING (LRP)

- **Coordination:** Staff will coordinate with transit agencies and local public works and planning departments to improve pedestrian and bicycle access to transit via infrastructure and land use planning.
- **Project Identification:** Staff will work to identify corridors for further study, based on high public transit usage, safety issues for transit access and operations, future land use planning, and/or other opportunities to improve corridor mobility. Studies may include recommendations on streetscaping, street geometry, pedestrian and bicycle improvements, transit lanes, signal priority, etc. Identified studies may be conducted using 5303 funding.

| Task C-1B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Coordination and Identification   |           |           |           |           |

### C-1C: TRANSIT ASSET MANAGEMENT (LRP)

- **Funding:** The Transit element of the TIP will be monitored for adherence to strategies that will assist the region in achieving regional Transit Asset Management performance targets.
- **Monitoring and Reporting:** Staff will continue to monitor individual agency asset management plans. Staff will report on progress toward identified transit asset management targets in the annual performance report.

| Task C-1C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Transit Asset Monitoring          |           |           |           |           |

### C-1D: TRANSIT METRICS (LRP)

- **Collection and Tracking:** Staff will utilize the National Transit Database and the assistance of the members of the Public Transit Advisory Committee to collect and track regional public transit metrics. These metrics will be used for internal analysis, project identification, and as study inputs.
- **Reporting and Visualization:** Staff will share regional metrics, with longitudinal comparisons and visualization, with the Public Transit Advisory Committee on an ongoing basis. The Metropolitan Planning Annual Report (A-4C) will include these metrics.

| Task C-1D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Transit Metric Monitoring         |           |           |           |           |

### C-1E: TRANSIT FUNDING (LRP)

- **Annual Apportionments:** With the guidance of the Public Transit Advisory Committee, staff will develop the annual Program of Projects for FTA formula funds, following the public outreach methodology described in the MPO Public Participation Plan.
- **Discretionary Funding:** Staff will continue to monitor for opportunities for grants that would fund projects directly or indirectly contributing to public transit mobility. Assistance will be offered to agencies applying for funding.
- **Revenue Stabilization:** Staff will work with operators to identify strategies to maintain continuity of operations through stabilization of local/state/federal funding or inter-agency cooperation.
- **Agency Support:** Staff will assist local agencies in identifying potential funding avenues for identified programs or projects.

| Task C-1E Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Annual Apportionments and POP     |           |           |           |           |

### C-1F: FUNDING AND ADMINISTRATION (PS)

- **Grant Requirements:** Staff will conduct the activities required of a designated recipient of transit funds including progress and financial reporting, National Transit Database reporting, Disadvantaged Business Enterprise reporting and Title VI compliance.
- **Procurement:** Staff will ensure that any MPO procurements using FTA funds will follow RPC’s FTA approved procurement manual.



- **Federal Coordination:** Staff will continue to coordinate with FTA Region VI to ensure compliance with federal regulations regarding funding eligibility and assistance to direct recipients.

| Task A-C1F Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| NTD Reporting                      |           |           |           |           |
| DBE Semiannual Reporting           |           |           |           |           |

### C-1G: FUNDING AND ADMINISTRATION (LRP)

- Through the TAWG Call for Studies and through Parish and other intergovernmental collaboration, staff has identified the following subjects as meriting further study in FY 2025. Other studies may be similarly identified during the course of the year.
  - Complete Streets and Transit Access Improvements of Chef Menteur in New Orleans East.

| Task C-1C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Estimated Study Completion        |           |           |           |           |

### C-1H: SUPPORT (PS)

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.
  - The MPO intends to continue its annual subscription to the REMIX software platform, for use in collaborative transit planning with agency partners.

### C-1I: EMERGENCY RESPONSE COORDINATION (PS)

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, FTA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

## MAJOR DELIVERABLES

- Annual Program of Projects
- Studies

## FUNDING

| Program Support                |                |                          |         |                    |
|--------------------------------|----------------|--------------------------|---------|--------------------|
| Work Responsibility by Funding |                | Financial Responsibility |         | Responsible agency |
| RPC                            | 116,651 (100%) | FTA                      | 93,321  | RPC                |
| Total                          | 116,651        | State/Local              | 23,330  |                    |
|                                |                | Total                    | 116,651 |                    |
| Long Range Planning            |                |                          |         |                    |
| Work Responsibility by Funding |                | Financial Responsibility |         | Responsible Agency |
| RPC                            | 316,606 (68%)  | FTA                      | 373,285 | RPC                |
| Consultant                     | 150,000 (32%)  | State/Local              | 93,321  |                    |
| Total                          | 466,606        | Total                    | 466,606 |                    |

## STAFFING

**Supervisor:** Jason Sappington, AICP

# C1C25: COORD. HUMAN SERVICES TRANSPORTATION

## GOAL

To improve coordination of transportation services and provision of accessible transportation infrastructure for individuals with disabilities, older adults, and low-income populations.

## OBJECTIVES

- Provide a forum for non-profit providers of human services transportation to coordinate and share best practices and information.
- Assist the state in the apportionment of FTA 5310 and 5311 funds.
- Identify other barriers in the transportation system for individuals with disabilities, older adults, and low-income populations.

## FY 24 MAJOR PRODUCTS

- Quarterly Meetings of the Coordinated Human Services Transportation Committee

## SUBTASKS

### C-1C25A: WORKING GROUP

- **Meetings:** Staff will convene quarterly meetings of representatives from public transit operators, to discuss funding, opportunities for collaboration, and policy.
- **Other Coordination:** Staff will coordinate with LADOTD and with non-profit advocates for disadvantaged populations to inform activities and potential coordination opportunities.

| Task C-1C24A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|--------------------------------------|-----------|-----------|-----------|-----------|
| Working Group Meetings               |           |           |           |           |

### C-1C25B: PLAN UPDATE

- **Stakeholder Coordination:** Staff will work with key stakeholders to:
  - Update inventory of human services providers in the region
  - Identify Barriers
  - Provide updates to MPO partners.

Draft presentations will be provided to the Coordinated Working Group, the Public Transit Advisory Group, the Transportation Advisory Group, and the Transportation Policy Committee.
- **Preparation:** Staff will update the Coordinated Human Services Transportation Plan. Updates and draft presentations will be provided to the Coordinated Working Group, the Public Transit Advisory Group, the Transportation Advisory Group, and the Transportation Policy Committee.
- **Submittal and Approval:** A final draft will be submitted to LADOTD and FTA for final approval.

| Task C-1C24B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|--------------------------------------|-----------|-----------|-----------|-----------|
| Coordination                         |           |           |           |           |
| Preparation                          |           |           |           |           |
| Submittal and Approval               |           |           |           |           |

## C-1C25C: FUNDING

- **Application Support:** Staff will review applications for 5310 funding, as submitted to the MPO by LADOTD. Staff will fill out LADOTD score sheets for each application.

| Task C-1C24A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|--------------------------------------|-----------|-----------|-----------|-----------|
| Application Review                   |           |           |           |           |

## C-1C25D: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff's ability to conduct the described work tasks.

## MAJOR DELIVERABLES

- Committee Meetings
- Plan Update

## FUNDING

| Work Responsibility by Funding |               | Financial Responsibility |        | Responsible Agency |
|--------------------------------|---------------|--------------------------|--------|--------------------|
| RPC                            | 15,000 (100%) | LADOTD                   | 15,000 | RPC                |
| Total                          | 15,000        | State/Local              | 0      |                    |

## STAFFING

**Supervisor:** Tosha Shanableh

# D-1.24: PUBLIC OUTREACH AND CIVIL RIGHTS

## GOAL

To ensure that the agency’s planning and policy is guided by public input, particularly from those that are traditionally underrepresented. Further, ensuring that no person, on the grounds of race, color, sex, age, disability, or national origin, is excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination under any MPO program or activity.

## OBJECTIVES

- Diverse and innovative community outreach techniques and participation efforts reaching a wide cross-section of the region’s population.
- Ensure involvement is inclusive when traditionally underrepresented populations are potentially impacted by studies and projects.
- Compliance with the requirements of the Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and the agency’s Title VI Plan
- RPC policy and procedures for Disadvantaged Business Enterprise (DBE) consultant selection, negotiation, and administration of consultant contracts, and ample outreach to DBE firms.

## FY 24 MAJOR PRODUCTS

- Updated Title VI Program
- Updated Title VI methodology
- Updated Public Participation Plan

## SUBTASKS

### D-1A: TITLE VI

- **Policy:** Staff will undertake planning activities per the Title VI Program and Limited English Proficiency Plan, as approved by FTA. Staff will conduct an annual review of the program to ensure compliance.
- **Project Scoping:** Staff will employ the social vulnerability index for all studies to identify appropriate outreach strategies and goals for those living in project areas.

| Task D-1A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Title VI Implementation           |           |           |           |           |

### D-1B: DISADVANTAGED BUSINESS ENTERPRISES (DBE)

- **Outreach:** Staff will work to increase DBE participation, including through hosting or co-hosting workshops with DBE or potential DBE contractors.
- **Procurement:** Having established DBE goals, staff will ensure the goal is met through established procurement policies and best practices.

| Task D-1B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| DBE Implementation                |           |           |           |           |

### D-3C: METROPOLITAN PLANNING EDUCATION

- **Agency Branding:** Staff will conduct an internal agency identification exercise that will consider standardized branding for documents, outreach materials, etc. Consideration will be given to an update to the RPC guidebook, public perception of the agency, the RPC logo, public and stakeholder perception of the MPO, and other elements as determined in the exercise.
- **Public Participation Plan:** Staff will conduct its annual review of the public participation plan to guarantee consistency with current planning priorities and soundness based on national best practices. Any updates to the plan will be submitted to FHWA and FTA.
- **Newsletter:** Staff will produce and distribute a quarterly newsletter that will include: a summary of an ongoing study or studies, an educational brief on MPO practices, updates on other RPC/TPC initiatives, and a calendar of upcoming events.

| Task D-1C Timeline & Deliverables | Jul – Sep  | Oct – Dec  | Jan – Mar  | Apr – Jun  |
|-----------------------------------|--|--|--|--|
| Branding Exercise                 | ██ |  |  |  |
| Participation Plan Review         | ██ | ██ | ██ | ██ |
| Newsletter                        | ██ |  |  |  |

### D-1D: PROJECT OUTREACH

- **Education:** Staff will deploy project specific outreach mechanisms, including neighborhood and stakeholder meetings, community workshops, pop-up events, and news media engagement, and others as appropriate.
- **Methodology:** The Social Vulnerability Index and coordination with citizen and advocacy groups will assist in determining appropriate methods and extent of outreach for a given project.

| Task D-1D Timeline & Deliverables | Jul – Sep  | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|--|-----------|-----------|-----------|
| Project Outreach                  | ██ |           |           |           |

### D-1E: ONLINE PRESENCE

- **Website:** Standard maintenance of the website, social media, utilization of online surveys, and development/upkeep of online interactive data maps and dashboards.

| Task D-1E Timeline & Deliverables | Jul – Sep  | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|--|-----------|-----------|-----------|
| Website Maintenance               | ██ |           |           |           |

### D-1F: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

### D-1G: EMERGENCY RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and

recovery actions. Staff will coordinate with LADOTD, FHWA, FTA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

## MAJOR DELIVERABLES

- Quarterly Newsletters
- Branding Documents

## FUNDING

| Work Responsibility by Funding |         | Financial Responsibility |         | Responsible Agency |
|--------------------------------|---------|--------------------------|---------|--------------------|
| RPC                            | 200,000 | FTA                      | 300,000 | RPC                |
| Consultant                     | 175,000 | State/Local              | 75,000  |                    |
| Total                          | 375,000 | Total                    | 375,000 |                    |

## STAFFING

**Supervisor:** Malissa Givhan

# E-1.25 UPWP MANAGEMENT

## GOAL

Conducting the day to day administrative, contract management, and financial planning activities that ensure that the MPO functions of the staff and the TPC, and its conformity to adopted policy, as well as state and federal requirements.

## OBJECTIVES

- Coordination of the Transportation Policy Committee and all administrative and public requirements
- Preparation and management of contracts and agreements
- Fiscal responsibility and financial transparency
- Human resource functions which are necessary to ensure that staff have the wherewithal to conduct the everyday functions of the agency.

## FY 24 MAJOR PRODUCTS

- Updated onboarding documentation
- Annual audits
- Updates to project management manual

## SUBTASKS

### E-1A: CONTRACT MANAGEMENT

- **Procurement:** Staff will prepare and oversee contracts and intergovernmental agreements, ensuring that the necessary legal and contractual provisions, and guarantee these provisions are followed through the lifetime of the contract or agreement.
- **Organization:** Project files and associated contractual documents will be archived in RPC's standard online filing system for ease of access later, as needed.

| Task E-1A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Contract Management               |           |           |           |           |

### E-1B: TPC COORDINATION

- **Monthly Meetings:** Staff will coordinate with the local elected officials and citizen representatives, including those that make up the Committee, and conduct of the monthly TPC meetings themselves, including preparing agendas, minutes, meeting packets/material, scheduling guest speakers, preparing budget and financial reports, making provisions for public participation, and preparing public notices announcing the meetings.

| Task E-1B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| TPC Meetings and Docs             |           |           |           |           |

### E-1C: STAFF MANAGEMENT



- **UPWP:** Supervisors will oversee staff workflow, internal resource allocation, and staff development to fulfill the tasks of the UPWP and creation of its associated products within stated budgets and timelines.
- **Staff Meetings:** Planning staff will hold meetings every two weeks to better coordinate efforts and participate in agency decision-making.
- **Annual Reviews:** All staff will undergo annual performance reviews in the spring.
- **Employee Handbook:** Staff will internally develop a handbook summarizing staff roles and expectations.

| Task E-1C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Performance Reviews               |           |           |           |           |

## E-1D: FINANCIAL MANAGEMENT & HUMAN RESOURCES

- **Finances:** Staff will conduct the necessary activities to ensure the timely processing of invoices, including coordination with DOTD financial sections. Grant balances, per contracts with LADOTD, will be tracked throughout the year to ensure appropriate workflow distribution. Annual audits of the agency will take place. Monthly budget reports will be prepared.
- **Human Resources:** The director of finance will oversee retirement, insurance, hiring, and payroll functions.
- **Onboarding:** New planning staff will undergo a comprehensive month-long onboarding process to familiarize them with roles and responsibilities, metropolitan planning functions, and standard operating procedure for common tasks.

| Task E-1D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Financial Management              |           |           |           |           |

## E-1E: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

## E-1F: DISASTER RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, FTA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

## MAJOR DELIVERABLES

- TPC Meeting Packets

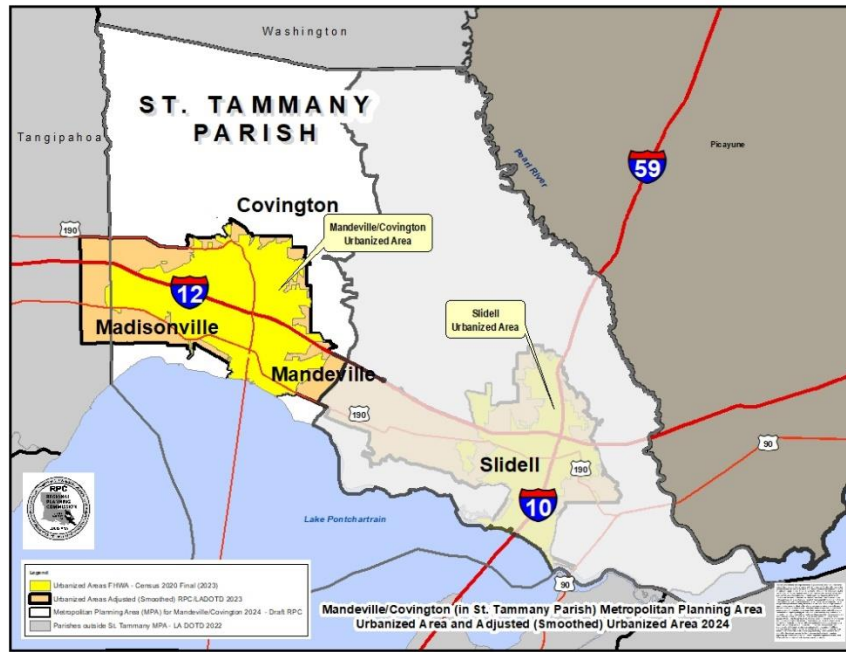
## FUNDING

| Work Responsibility by Funding |                | Financial Responsibility |         | Responsible Agency |
|--------------------------------|----------------|--------------------------|---------|--------------------|
| RPC                            | 325,000 (%100) | FHWA                     | 260,000 | RPC                |
| Total                          | 325,000        | State/Local              | 65,000  |                    |
|                                |                | Total                    | 325,000 |                    |

## STAFFING

**Supervisor:** Megan Leonard

# MANDEVILLE-COVINGTON MPA



*Scan the QR Code on the title page (p. iii) for a larger version of this map*

The Mandeville-Covington Metropolitan Planning Area (MPA) is the western half of St. Tammany Parish. Census 2020 population of the Mandeville/Covington urban area was 113,763. In addition to Mandeville and Covington, significant population and/or employment centers in the MPA include Madisonville and Abita Springs.

Within the Mandeville-Covington MPA there are 310 miles of Federal Aid roadways, including I-12, which runs west towards Hammond-Ponchatoula and Baton Rouge and east towards Slidell. US 190 is another major east-west corridor connecting Mandeville to other major urban centers. The MPA lies at the northern foot of the Lake Pontchartrain Causeway Bridge, which connects the Northshore to the New Orleans MPA.

Mandeville-Covington hosts multiple trailheads of the Tammany Trace, a 31-mile multi-use path that threads through five communities in the parish. Demand Response public transit in Mandeville-Covington is provided by the parish government in partnership with the parish's Council on Aging. Significant bodies of water in the MPA include the Tchefuncte River and the northern shore of Lake Pontchartrain.

Mandeville-Covington is faced with the challenge of balancing a high quality of life standard while attracting economic and residential development and the transportation issues such development often brings, i.e., congestion and roadway maintenance.

## PLANNING FACTORS

This UPWP is undertaken pursuant to and in compliance with the provisions of 23 USC 134(h)(1) and regulatory authority of 23 CFR 450.308. It has been developed with consideration of the planning factors for metropolitan transportation planning, as described in the Bipartisan Infrastructure Law.

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate impacts of surface transportation.
10. Enhance travel and tourism

The following table demonstrates how the tasks defined in the UPWP contribute to these planning factors in the Mandeville-Covington MPA.

|                            | MC-1 | MC-2 | MC-3 | MC-4 | MC-5 | MC-6 |
|----------------------------|------|------|------|------|------|------|
| Economic Vitality          | *    | *    | *    | *    | *    | *    |
| Safety                     | *    | *    | *    | *    | *    | *    |
| Security                   | *    | *    | *    | *    | *    |      |
| Accessibility and Mobility | *    |      | *    | *    | *    | *    |
| Environment                | *    | *    | *    | *    | *    | *    |
| Modal Connectivity         | *    | *    | *    | *    | *    | *    |
| Efficiency                 | *    | *    | *    | *    | *    |      |
| Preservation               | *    |      |      | *    | *    |      |
| Resilience                 | *    | *    |      | *    | *    | *    |
| Travel and Tourism         | *    | *    | *    |      |      | *    |

## FUNDING TABLE 1: BY SOURCE

Budgets are based on the estimated cost of work performed.

| Task         | Description                       | FHWA PL        | PL Match      | FHWA Total     | FTA 5303      | FTA Match     | FTA Total     | Total          |
|--------------|-----------------------------------|----------------|---------------|----------------|---------------|---------------|---------------|----------------|
| MC-1.25      | Accessibility, Mobility, & Safety | 139,438        | 34,860        | 174,298        |               |               |               | 174,298        |
| MC-2.25      | Resiliency and Land Use           | 110,000        | 27,500        | 137,500        |               |               |               | 137,500        |
| MC-3.25      | Core Metropolitan Planning        |                |               |                | 79,042        | 19,761        | 98,803        | 98,803         |
| MC-4.25      | GIS and Data Management           | 16,000         | 4,000         | 20,000         |               |               |               | 20,000         |
| MC-5.25      | UPWP Management                   | 15,000         | 3,750         | 18,750         |               |               |               | 18,750         |
| MC-6.25      | Complete Streets                  | 4,141          |               | 4,141          |               |               |               | 4,141          |
| <b>Total</b> |                                   | <b>284,579</b> | <b>70,110</b> | <b>354,689</b> | <b>79,042</b> | <b>19,761</b> | <b>98,803</b> | <b>453,492</b> |

## FUNDING TABLE 2: RPC STAFF VS CONTRACTED FUNDING

The “By Recipient” funding table shows the amount of total funding (local + federal), per task assigned to RPC staff and staff support versus how much will be contracted to a consultant.

| Task         | Description                       | RPC Staff      | Contractual/Consultant |                |            |         | Total          |
|--------------|-----------------------------------|----------------|------------------------|----------------|------------|---------|----------------|
|              |                                   |                | Cont. PL*              | New PL         | Cont. FTA* | New FTA |                |
| MC-1.25      | Accessibility, Mobility, & Safety | 25,000         |                        | 149,298        |            |         | 174,298        |
| MC-2.25      | Resiliency and Land Use           | 25,000         |                        | 112,500        |            |         | 137,500        |
| MC-3.25      | Core Metropolitan Planning        | 98,803         |                        |                |            |         | 98,803         |
| MC-4.25      | GIS and Data Management           | 20,000         |                        |                |            |         | 20,000         |
| MC-5.25      | UPWP Management                   | 18,750         |                        |                |            |         | 18,750         |
| MC-6.25      | Complete Streets                  | 4,141          |                        |                |            |         | 4,141          |
| <b>Total</b> |                                   | <b>191,694</b> |                        | <b>261,798</b> |            |         | <b>453,492</b> |

\*Continuing PL and 5303 funds are dedicated to complete contractual work started in the previous FY using funding from the current FY. Per LADOTD Policy, PL and 5303 Funds are ineligible for “carryover” from previous Fiscal Years

Notes: No non-FHWA or non-FTA funds are used for planning for other modes.

All FHWA and FTA grants are provided at 80%, with 20% matching local funds, except for Complete Streets which is provided at 100% Federal share.

# MC-1.25 ACCESSIBILITY, MOBILITY, & SAFETY

## GOALS

A regional surface transportation system that is safe, well maintained, dependable, and useful for all users.

## OBJECTIVES

- Streets that are safe to use by the most vulnerable members of our community.
- Streets that are platforms for community wealth building and neighborhood vitality.
- Streets, roads, and bridges that are maintained at levels commensurate to their value to the community.
- Models that reasonably forecast conditions in a proposed transportation system
- Reliable methodologies for measuring conditions in the existing transportation system.

## FY 24 MAJOR PRODUCTS

- Annual report on performance measures
- Travel Demand model updates

## SUBTASKS

### MC-1A: SAFETY

- **Safety Data:** Staff will conduct an annual review of regional safety data during Q2 to identify injury and fatality hot spots. The resulting analysis will be used to inform the TAWG in FY 26 study selection. Tasks undertaken thereto will be mindful of the State Highway Safety Plan.
- **Incident Management:** Staff will coordinate with local and national disaster management and emergency response stakeholders on a quarterly basis, to prepare for hazards and threats to the transportation system and identify strategies for incident response and recovery.
- **Performance Measures:** The MPO will either concur with LADOTD Highway Safety Improvement Program's five safety performance targets, or will set its own targets, by February 2025. The report for FY 25 will be completed in Q1 as part of the Annual Report (MC-3C).

| Task MC-1A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Safety Memo                        |           |           |           |           |
| Safety Performance Report          |           |           |           |           |

### MC-1B: MULTIMODAL PLANNING

- **Bicycle and Pedestrian Planning:** Studies will incorporate consideration for bicycle and pedestrian use of on and off-road facilities. Bike/Ped counts will be taken except in cases where their use is restricted. Safety assessments will include measures affecting safety of vulnerable users (such as observed vehicle speeds). Studies on transit corridors will include transit access components. Staff will continue to research best practices in multimodal corridor planning.
- **Complete Streets:** Comprehensive regionwide policy and metric assessments will take place primarily under A-5 but will be given consideration in all roadway planning. Staff will continue to research best practices in multimodal corridor planning.

| Task MC-1B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Multimodal Planning                |           |           |           |           |

## MC-1C: INTERAGENCY COORDINATION

- **Meetings:** Staff will attend bimonthly meetings with LADOTD District 62 and St. Tammany Parish officials to ensure coordination on ongoing and upcoming projects.

| Task MC-1C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Bimonthly Meetings                 |           |           |           |           |

## MC-1D: PRESERVATION

- **Coordination:** Staff will coordinate with state and local officials to identify segments of roadways and/or bridges that require overlays, rehabilitation, and other preservation methods.
- **Preservation Programs:** Staff will work with local parishes to create systematic, multi-year programs for conducting preservation on Federal-Aid roadways.
- **Performance Measures:** Staff will work with FHWA, the state, and local governments toward achievement of pavement condition targets.

| Task MC-1D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Conditions Performance Report      |           |           |           |           |

## MC-1E: TRAVEL DEMAND MODELLING

- **Development:** The existing four-step model will be maintained in-house and by a contractor. Staff will scope and pursue procurement of a substantial model update.
- **Execution:** Staff will use the model on a project-by-project basis to provide future travel demand scenarios based on projected demographics and network geometry. Staff may also provide model outputs to partner stakeholders and other requestors, depending on the nature of the request and the appropriateness of the model’s use for these proposals.

| Task MC-1E Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Model Use and Maintenance          |           |           |           |           |

## MC-1F: CONGESTION MANAGEMENT

- **Congestion Management Process:** Staff will continue to implement the Congestion Management Process (CMP). The CMP is iterative and ongoing, and includes monitoring congestion on major roadways, identifying bottlenecks on the congestion management system, and proposing network improvements. This subtask is intended to identify strategies and initiatives that address implementation mandates via the MC UZA Transportation Improvement Program (TIP).
- **Transportation Demand Management:** Beyond multimodal improvements described elsewhere, studies will emphasize other transportation demand management and operational improvements to relieve corridor congestion, including geometric modifications and signal upgrades. Opportunities for corridor length or system-wide signalization plans will be pursued.
- **Performance Measures:** Staff will work with FHWA, the state, and local governments toward achievement of congestion targets.

| Task MC-1E Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Congestion Performance Report      |           |           |           |           |

## MC-1G: SYSTEM SURVEILLANCE & INTELLIGENT TRANSPORTATION SYSTEMS

- **Routine Traffic Counting Program:** Staff will conduct its annual traffic counting program in Fall 2024 through Spring 2025, addressing roadway segments where counts are at or over 3 years old, or where conditions otherwise warrant a more up-to-date measurement.
- **Routine Non-Motorized Counting Program:** Staff will continue to refine a routine counting program for bicyclists and pedestrians.
- **Project Based:** Study scoping will include, as appropriate, the collection of average daily traffic, peak travel periods, vehicle speed, intersection level of service, and other traffic data. Scoping will also include counts of bicycling and walking at identified locations in the study area.
- **ITS Architecture:** Staff will coordinate with the state to ensure that the regional ITS architecture is up to date. Updates requiring systems engineering reports, if any, will be conducted in coordination with LADOTD, FHWA, and local agencies.

| Task MC-1G Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Routine Traffic Counting           |           |           |           |           |

## MC-1H: FREIGHT PLANNING

- **Coordination:** Staff will attend other stakeholder meetings that are being held regarding regional freight to ensure coordination with RPC’s own freight planning activities.
- **Performance Metrics:** Staff established and reported on performance targets for freight congestion in FY 23. Staff will continue to monitor these metrics and include them in an annual report.

| Task MC-1H Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Freight Coordination               |           |           |           |           |

## MC-1I: STUDIES

- Through the TAWG Call for Studies and through Parish and other intergovernmental collaboration, staff has identified the following subjects as meriting further study in FY 2025:
  - St. Tammany Parish Bicycle Plan

| Task MC-1I Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| St. Tammany Bicycle Plan           |           |           |           |           |

## MC-1J: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.
  - **Traffic Data:** Procurement or renewal of a software as a service application used by staff to inform traffic surveillance and planning, will take place in Q3.



## MC-1K: EMERGENCY RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

### MAJOR PRODUCTS

- Safety Data Memo
- Performance Report – Pavement and Bridge Conditions
- Performance Report – Safety Data
- Performance Report – Congestion Data
- Performance Report – Freight Congestion Data
- Routine Traffic Count Results
- St. Tammany Bicycle Plan

### FUNDING

| Work Responsibility by Funding |               | Financial Responsibility |         | Responsible Agency |
|--------------------------------|---------------|--------------------------|---------|--------------------|
| RPC                            | 25,000 (14%)  | FHWA                     | 139,438 | RPC                |
| Consultant                     | 149,298 (86%) | State/Local              | 34,860  |                    |
| Total                          | 174,298       | Total                    | 174,298 |                    |

### STAFFING

**Supervisor:** Nelson Hollings

## MC-2.25 RESILIENCY AND LAND USE

### GOAL

Planning for transportation systems that will endure stress caused by natural disasters, and that will further support resilient communities through encouraging sustainable development, contributing to stormwater management, improving public health and, where necessary, providing safe evacuation facilities.

### OBJECTIVES

- Transportation facilities that are resistant to climate and weather stressors.
- Transportation or transportation adjacent facilities and features that contribute toward the public health of communities that face challenges from climate and weather.
- A resiliency plan that identifies assets and vulnerabilities in both communities and within existing infrastructure that are impacted by climate threats and prioritizes measures to improve resilience.
- A unified land use and transportation planning approach that considers the impacts of transportation investments on accessibility to housing, services, and public health.

### FY 24 MAJOR PRODUCTS

- None

### SUBTASKS

#### MC-2A: PROTECT PLAN DEVELOPMENT

- **Plan Development:** Staff will continue developing a regional resiliency plan in FY 25. The plan consists of multiple reports which will be published upon completion. The plan will guide staff's efforts by assessing risks to transportation infrastructure and communities and providing potential means to mitigate or avoid climate disruption. The plan will assist in prioritizing projects for funding under PROTECT Act, FHWA's Carbon Reduction Program, and other programs with similar objectives. The plan will include, at a minimum, the following:
  - *Baseline Conditions Report*, a regulatory and historical framework and an identification of climate vulnerable infrastructure and communities
  - *Transportation Resilience Improvement Plan and Carbon Reduction Strategy*, A methodology for prioritizing projects for funding under PROTECT, the Carbon Reduction Program, and other programs. This will begin in FY 24 and be completed in FY 25.
  - *Associated Reports*: Reports that address regional vulnerability and assessment that are transportation adjacent or not directly related to transportation infrastructure, such as social vulnerability, economic development, air quality, other critical infrastructure, other environmental stressors, operations/evacuation, etc.

| Task MC-2A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Baseline Conditions Report         |           |           |           |           |
| Transportation Resilience Plan     |           |           |           |           |

## MC-2B: INFRASTRUCTURE RESILIENCY

- **Scoping:** All scopes that include alternatives with potential rehabilitation or reconstruction of transportation facilities, particularly in locations identified as high risk in the Resiliency Plan, will consider the ability to harden, elevate, or otherwise increase the facilities’ ability to resist flooding, heat, and other climatic or associated weather stressors. Staff will develop model text for future study scopes.
- **Funding:** Staff will work with federal, state, and local partners to identify funding sources, strategies, and priorities for the hardening or elevating of vulnerable infrastructure.

| Task MC-2B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Study Scoping                      |           |           |           |           |

## MC-2C: TRANSPORTATION AND LAND USE

- **Scoping:** Study scoping will include, with rare exceptions, an analysis of land-use characteristics surrounding a project corridor. These data will inform travel characteristics, and measures of accessibility to housing, employment, and critical services (medical, childcare, education, etc.) of the project area, particularly in disadvantaged communities. Staff will develop model text for future study scopes.
- **Sub-Area and Corridor Studies:** Staff will work with stakeholders to identify opportunities to provide transportation planning elements that supplement local land use planning efforts.
- **Public Health:** Staff will evaluate public health Impacts of new or planned transportation infrastructure funded through the MPO. Consideration will be given to changes in vehicle emissions, air quality, or other exposure to toxins, opportunities for active transportation, shade and other cooling effects, access to greenspace, access to medical services, access for the disabled and/or elderly, etc.

| Task MC-2C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Study Scoping                      |           |           |           |           |

## MC-2D: AIR QUALITY

- **EV and Alternatives Fuels:** Staff will coordinate with the state and with local governments on the funding and effective deployment of EV infrastructure and alternative fuels in local communities and on regional corridors.
- **Planning:** Planning efforts will focus on measures such as reduced VMT, transit access, reduction of single occupancy vehicle use, minimization of roadway expansion, and other measures that reduce the impact of private vehicles’ impact on air quality.

| Task MC-2D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Air Quality Planning               |           |           |           |           |

## MC-2E: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

## MC-2F: DISASTER RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain the continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

### MAJOR PRODUCTS

- Resiliency Plan
- Carbon Reduction Prioritization Strategy

### FUNDING

| Work Requirement by Funding |                 | Financial Responsibility |         | Responsible Agency |
|-----------------------------|-----------------|--------------------------|---------|--------------------|
| RPC                         | 25,000 (21.8%)  | FHWA                     | 110,000 | RPC                |
| Consultant                  | 112,500 (78.2%) | State/Local              | 27,500  |                    |
| Total                       | 137,500         | Total                    | 137,500 |                    |

### STAFFING

**Supervisor:** Thomas Haysley, AICP

## MC-3.25 CORE METROPOLITAN PLANNING

### GOAL

Creating, refining, and implementing the core MPO products, including the Transportation Improvement Program, the Metropolitan Transportation Plan, and the Unified Planning Work Program.

### OBJECTIVES

- Develop and maintain the three primary planning documents for the Tangipahoa UZA Metropolitan Planning Area: Transportation Improvement Program (TIP), Long Range Metropolitan Transportation Plan (MTP), and Unified Planning Work Program (UPWP).
- Foster constructive dialog with key stakeholders and the public that informs the priorities of the metropolitan planning process.
- Shepherd and track the progress of projects from prioritization to implementation.

### FY 24 MAJOR PRODUCTS

- FY 2025 Unified Planning Work Program and Progress Reports
- Obligated Projects
- Updated Public Participation Plan

### SUBTASKS

#### MC-3A: TECHNICAL ADVISORY WORKING GROUP

- **Quarterly Meeting:** The TAWG will meet on a quarterly basis. The TAWG will review and make recommendations to the TPC regarding core metropolitan planning products. RPC staff will be responsible for all meetings and materials.
- **Sub-Working Groups:** Issue specific sub-working groups will meet on a self-defined basis and will make regular reports to the TAWG. The TAWG may create temporary or permanent working groups.

| Task MC-3A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| TAWG Meetings                      |           |           |           |           |

#### MC-3B: TRANSPORTATION IMPROVEMENT PROGRAM

- **Monthly Review:** Staff will conduct a monthly review of the FY 23-26 TIP to ensure projects are progressing toward obligation at an expected rate.
- **Stakeholder Coordination:** Staff will conduct regular outreach to LADOTD and local governments to ensure that the TIP still reflects state priorities and to assist local agencies in moving their programmed projects toward obligation.

| Task MC-3B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| TIP Maintenance                    |           |           |           |           |

### MC-3C: METROPOLITAN TRANSPORTATION PLAN ANNUAL REPORT

- **Development and Distribution:** Staff will create and distribute (via the website, TAWG, subcommittees, and the RPC mailing list) an annual report summarizing:
  - Progress toward priorities identified in the Metropolitan Transportation Plan
  - Progress toward established FTA and FHWA performance targets
  - Performance in and visualization of other transportation metrics (highway, crash/safety, freight, public transit, and others as deemed available and pertinent)
  - Planning Studies

| Task T-3C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Annual Report                     |           |           |           |           |

### MC-3D: METROPOLITAN TRANSPORTATION PLAN

- **Initial Preparation:** Staff will begin preparations for the next MTP update, including a staffing plan, an outreach plan, and a work plan/schedule.

| Task MC-3D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| MTP Phase I Preparation            |           |           |           |           |

### MC-3E: UNIFIED PLANNING WORK PROGRAM

- **Progress Reporting:** Staff will prepare monthly reports describing progress on tasks/sub-tasks in the FY 25 UPWP, for submission to LADOTD and FHWA
- **Internal Review:** Staff will conduct quarterly internal reviews of the UPWP to determine progress on subtasks and associated timelines to assess potential need for amendment.
- **FY 26 UPWP:** The draft FY 26 UPWP for the New Orleans UZA will be prepared in Q2 and Q3. The draft will be submitted to the TAWG, FHWA, LADOTD for review in Q3. Pending favorable review and recommendation by the TAWG, the draft will be submitted to the TPC in Q4 for final approval in May.
- **Modifications:** Staff will determine, in collaboration with LADOTD and federal partners, when changes to the UPWP during the fiscal year are appropriate. A TPC approved amendment to the UPWP will be needed if such changes include a budget change of 20% or more to any given task, or if significant changes to the text are required (such as the addition of a new task). Otherwise staff may modify the document as needed with LADOTD concurrence.

| Task MC-3E Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Progress Reporting                 |           |           |           |           |
| Internal Review                    |           |           |           |           |
| FY26 UPWP                          |           |           |           |           |

### MC-3F: OBLIGATED PROJECTS

- **Documentation:** Projects obligated in FFY 2024 will be mapped and categorized by type and funding source to measure success toward a reasonable distribution of project types and modal emphasis areas. The report will be published on the website.

| Task MC-3F Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Documentation                      |           |           |           |           |

### MC-3G: INTERGOVERNMENTAL COORDINATION

- **Agreement Updates:** Staff will update agreements with LADOTD, local parishes, and public transit agencies, defining roles, responsibilities, and deliverables.
- **Staff Liaisons:** Teams of staff, led by a principal, will be assigned to maintain communications with one or more parishes over the course of the year, to assist in defining local transportation needs and priorities.

| Task T-3G Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Agreements                        |           |           |           |           |

### MC-3H: PERFORMANCE BASED PLANNING AND PROGRAMMING

- **FHWA/FTA PBPP:** Staff will attend to all DOT requirements regarding the establishment of performance targets and measuring progress toward targets. Progress will be documented in the Metropolitan Planning Annual Report.

| Task MC-3G Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Performance Monitoring             |           |           |           |           |

### MC-3I: PUBLIC TRANSIT WORKING GROUP

- **Meetings:** Staff will convene quarterly meetings of representatives from public transit operators, to discuss funding, opportunities for collaboration, and policy. The committee will report to the TAWG.

| Task MC-3H Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Committee Meetings                 |           |           |           |           |

### MC-3J: TRANSIT ASSET MANAGEMENT

- **Funding:** The Transit element of the TIP will be monitored for adherence to strategies that will assist the region in achieving regional Transit Asset Management performance targets.
- **Monitoring and Reporting:** Staff will continue to monitor individual agency asset management plans. Staff will report on progress toward identified transit asset management targets in the Metropolitan Planning Annual Report.

| Task MC-3I Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Asset Monitoring                   |           |           |           |           |

### MC-3K: TRANSIT FUNDING

- **Annual Apportionments:** With the guidance of the Public Transit Advisory Committee, staff will develop the annual Program of Projects for FTA formula funds, following the public outreach methodology described in the MPO Public Participation Plan.
- **Discretionary Funding:** Staff will continue to monitor for opportunities for grants that would fund projects directly or indirectly contributing to public transit mobility. Assistance will be offered to agencies applying for funding.
- **Revenue Stabilization:** Staff will work with operators to identify strategies to maintain continuity of operations through stabilization of local/state/federal funding or inter-agency cooperation.

| Task MC-3K Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Annual Apportionments and POP      |           |           |           |           |

### MC-3L: TITLE VI AND DBE

- **Policy:** Staff will undertake planning activities per the Title VI Program and Limited English Proficiency Plan, as approved by FTA
- **Project Scoping:** Staff will employ RPC’s social vulnerability index for all studies to identify appropriate outreach strategies and goals for those living in project areas.
- **DBE Outreach:** Staff will work to increase DBE participation, including through hosting or co-hosting workshops with DBE or potential DBE contractors.
- **Procurement:** Having established DBE goals, staff will ensure the goal is met through established procurement policies and best practices.

| Task MC-3K Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Title VI/DBE Implementation        |           |           |           |           |

### MC-3M: METROPOLITAN PLANNING OUTREACH

- **Agency Branding:** Staff will conduct an internal agency identification exercise that will consider standardized branding for documents, outreach materials, etc. Consideration will be given to an update to the RPC guidebook, public perception of the agency, the RPC logo, public and stakeholder perception of the MPO, and other elements as determined in the exercise.
- **Public Participation Plan:** Staff will conduct its annual review of the public participation plan to guarantee consistency with current planning priorities and soundness based on national best practices. Any updates to the plan will be submitted to FHWA and FTA.
- **Newsletter:** Staff will produce and distribute a quarterly newsletter that will include: a summary of an ongoing study or studies, an educational brief on MPO practices, updates on other RPC/TPC initiatives, and a calendar of upcoming events.

| Task MC-3M Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Participation Plan Review          |           |           |           |           |
| Newsletter                         |           |           |           |           |

### MC-3N: PROJECT OUTREACH

- **Education:** Staff will deploy project specific outreach mechanisms, including neighborhood and stakeholder meetings, community workshops, pop-up events, and news media engagement, and others as appropriate.
- **Methodology:** The Social Vulnerability Index and coordination with citizen and advocacy groups will assist in determining appropriate methods and extent of outreach for a given project.

| Task MC-3K Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Ongoing Project Outreach           |           |           |           |           |

### MC-3O: SUPPORT



- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

**MC-3P: EMERGENCY RESPONSE COORDINATION**

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

**MAJOR DELIVERABLES**

- FY 26 Unified Planning Work Program
- Metropolitan Planning Annual Report
- Obligated Projects Documentation
- Annual Transit Program of Projects

**FUNDING**

| Work Responsibility by Funding |               | Financial Responsibility |        | Agency |
|--------------------------------|---------------|--------------------------|--------|--------|
| RPC                            | 98,803 (100%) | FTA                      | 79,042 | RPC    |
| Total                          | 98,803        | State/Local              | 19,761 |        |
|                                |               | Total                    | 98,803 |        |

**STAFFING**

**Supervisor:** Jason Sappington, AICP

# MC-4.25 GIS AND DATA MANAGEMENT

## GOAL

Responsible stewardship of the region’s geographic and demographic data resources, including storage, security, analysis, and distribution.

## OBJECTIVES

- Up-to-date analysis of socio-economic data that will support travel and land-use modelling, economic development planning, and Title VI/Environmental Justice activities.
- A database of transportation related data for use in identifying new projects, informing existing projects, and in the development of the miscellaneous planning products
- Coordination with local, state, and federal partners on prioritization of large and/or costly data acquisitions, policies, and procedures
- Maintenance of the MPO’s internal information technology systems and safeguarding of nonpublic or proprietary data

## FY 24 MAJOR PRODUCTS

- FY 23-26 TIP data layers, amendments
- Metropolitan Transportation Plan data layers
- FFY 2023 Obligated Projects data layers
- UZA Maps

## SUBTASKS

### MC-4A: DATA DEVELOPMENT

- **Development:** Staff will coordinate the development and calibration of various demographic, land-use, employment, and transportation datasets in support of other tasks in the UPWP.
- **Coordination:** Staff will foster partnerships and administer sharing agreements with data producing entities to ensure access to the most accurate available data and up-to-date knowledge of data management best practices.
- **Census Data:** Staff will continue to process 2020 decennial and ACS census data for local transportation and land use planning purposes, and to assist in defining MPA boundaries and the functional aid network.

#### Task MC-4A Timeline & Deliverables

Ongoing Data Development

Jul – Sep

Oct – Dec

Jan – Mar

Apr – Jun

### MC-4B: PROJECT SUPPORT

- **General:** Staff will continue analyses and geo-processing of datasets for internal project development and prioritization, performance metrics, emergency preparedness, environmental planning, local and regional land use planning, and consultant activities.

- **Applications:** Processed data will be used to populate the Travel Demand Model, and used as inputs into the Social Vulnerability Index, latent demand modelling, resiliency planning, the congestion management process, and other project support as needed.
- **Visualization:** Custom visualization of geo-data will be produced for internal analysis, presentation to the TAWG and the TPC, publication in the Metropolitan Planning Annual Report (MC-3c), and as needed for other MPO products.

| Task MC-4B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Ongoing Project Support            |           |           |           |           |

#### MC-4C: GIS COORDINATION

- **Meetings:** Staff will host a quarterly meeting of GIS users from throughout the region and from various stakeholders to discuss data needs and availability, policy, best practices, and opportunities for collaboration.

| Task MC-4C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Consortium Meetings                |           |           |           |           |

#### MC-4D: PROJECT TRACKING & OBLIGATED PROJECTS

- **Tracking:** Staff will track projects in a database throughout their study, development, and implementation. Staff will continue to customize the project tracking database for use by staff, including further addition from study archives.
- **Mapping:** Projects in the database will be mapped. They will be modified as TIP and/or MTP documents are amended.
- **Obligated Projects Mapping:** Mapping of obligated projects will take place annually.

| Task MC-4D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Obligated Projects                 |           |           |           |           |

#### MC-4E: IT & AV EQUIPMENT, DATASET ACQUISITION

- **Inventory:** Staff will work with the IT Consultant to ensure the IT equipment used for MPO planning is adequate for agency needs.
- **Needs Assessment:** Staff will assess at least any data needs for upcoming or ongoing initiatives, including distribution to local partners, and identify/prioritize means for acquisition.

#### MC-4F: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

#### MC-4G: DISASTER RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and

recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

## MAJOR DELIVERABLES

- Obligated Projects Map
- TIP Map
- IT Procurement Documentation

## FUNDING

| Work Responsibility by Funding |               | Financial Responsibility |        | Responsible Agency |
|--------------------------------|---------------|--------------------------|--------|--------------------|
| RPC                            | 20,000 (100%) | FHWA                     | 16,000 | RPC                |
| Total                          | 20,000        | State/Local              | 4,000  |                    |

## STAFFING

**Supervisor:** Lynn Dupont, ASLA

# MC-5.25 UPWP MANAGEMENT

## GOAL

Conducting the day to day administrative, contract management, and financial planning activities that ensure that the MPO functions of the staff and the TPC, and its conformity to adopted policy, as well as state and federal requirements.

## OBJECTIVES

- Coordination of the Transportation Policy Committee and all administrative and public requirements
- Preparation and management of contracts and agreements
- Fiscal responsibility and financial transparency
- Human resource functions which are necessary to ensure that staff have the wherewithal to conduct the everyday functions of the agency.

## FY 24 MAJOR PRODUCTS

- One staff member onboarded
- Annual audits performed
- Monthly TPC meetings held
- Staff meetings held biweekly
- Updates to project management manual

## SUBTASKS

### MC-5A: CONTRACT MANAGEMENT

- **Procurement:** Staff will prepare and oversee contracts and intergovernmental agreements, ensuring that the necessary legal and contractual provisions, and guarantee these provisions are followed through the lifetime of the contract or agreement.
- **Organization:** Project files and associated contractual documents will be archived in RPC's standard online filing system for ease of access later, as needed.

| Task MC-5A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Contract Management                |           |           |           |           |

### MC-5B: TRANSPORTATION POLICY COMMITTEE MEETINGS

- **Monthly Meetings:** Staff will coordinate with the local elected officials and citizen representatives, including those that make up the Committee, and conduct of the monthly TPC meetings themselves, including preparing agendas, minutes, meeting packets/material, scheduling guest speakers, preparing budget and financial reports, making provisions for public participation, and preparing public notices announcing the meetings.

| Task MC-5B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| TPC Meetings                       |           |           |           |           |

## MC-5C: STAFF MANAGEMENT

- **UPWP:** Supervisors will oversee staff workflow, internal resource allocation, and staff development to fulfill the tasks of the UPWP and creation of its associated products within stated budgets and timelines.
- **Staff Meetings:** Planning staff will hold meetings every two weeks to better coordinate efforts and participate in agency decision-making.
- **Annual Review:** All staff will undergo annual performance reviews in the spring.
- **Employee Handbook:** Staff will review a handbook summarizing staff roles and expectations for any updates.

| Task MC-5C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Performance Reviews                |           |           |           |           |

## MC-5D: FINANCIAL MANAGEMENT AND HUMAN RESOURCES

- **Finances:** Staff will conduct the necessary activities to ensure the timely processing of invoices, including coordination with DOTD financial sections. Grant balances, per contracts with LADOTD, will be tracked throughout the year to ensure appropriate workflow distribution. An annual audit of the agency will take place. Monthly budget reports will be made available to stakeholders.
- **Human Resources:** The director of finance will oversee retirement, insurance, hiring, and payroll functions.
- **Onboarding:** New planning staff will undergo a comprehensive month-long onboarding process to familiarize them with roles and responsibilities, metropolitan planning functions, and standard operating procedure for common tasks.

| Task MC-5A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Financial Management               |           |           |           |           |

## MC-5E: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff's ability to conduct the described work tasks.

## MC-5F: DISASTER RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, FTA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

## MAJOR DELIVERABLES

- TPC Meeting Materials

## FUNDING

| Work Responsibility for Funding |               | Financial Responsibility |        | Responsible Agency |
|---------------------------------|---------------|--------------------------|--------|--------------------|
| RPC                             | 18,750 (100%) | FHWA                     | 15,000 | RPC                |
| Total                           | 18,750        | State/Local              | 3,750  |                    |
|                                 |               | Total                    | 18,750 |                    |

**STAFFING**

**Supervisor:** Megan Leonard

## MC-6.25 COMPLETE STREETS

### GOAL

Preparation for region-wide Complete Streets Planning that will account for the roadway needs of all users, including pedestrians, bicyclists, public transit, motorists, and freight.

### OBJECTIVES

- Review of Active Transportation Plans, Complete Streets policies, and associated initiatives in the Mandeville-Covington planning area.

### FY 24 MAJOR PRODUCTS

- NA

### SUBTASKS

#### MC-6A: STAKEHOLDER GROUP

- **Formation:** Staff will identify key stakeholders in the New Orleans UZA to guide the development and eventual implementation of the Complete Streets policy and guide.

| Task MC-6A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Member Identification              |           |           |           |           |

#### MC-6B: PRELIMINARY PLAN DEVELOPMENT

- **Work Plan:** Staff will prepare a 2-year work and staffing plan for the development of a Complete Streets policy and guide, deriving from the reviews conducted in FY 2024.
- **Scoping:** Staff will prepare and propose a scope for the Complete Streets Policy and Guide.

| Task MC-6B Plan Development     | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|---------------------------------|-----------|-----------|-----------|-----------|
| Work Plan                       |           |           |           |           |
| MPO Active Transportation Plans |           |           |           |           |

#### MC-6C: PLAN DEVELOPMENT

- Per the scoping described in A-5B, staff will begin work on a Complete Streets guide and policy that provides a framework for identifying opportunities to fund and implement complete streets improvements on the region’s roadways, both for MPO use and for use by local governments. It’s anticipated that this will be a two-year effort (FY25 and FY26).

| Task MC-6C Report | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-------------------|-----------|-----------|-----------|-----------|
| Report            |           |           |           |           |



## FUNDING

| Staffing                   | Work Responsibility by Funding | Financial Responsibility     |                     | Responsible Agency |
|----------------------------|--------------------------------|------------------------------|---------------------|--------------------|
| RPC<br>Consultant<br>Total | \$4,141 (100%)<br><br>\$4,141  | FHWA<br>State/Local<br>Total | 4,141<br>0<br>4,141 | RPC                |

## PRODUCTS

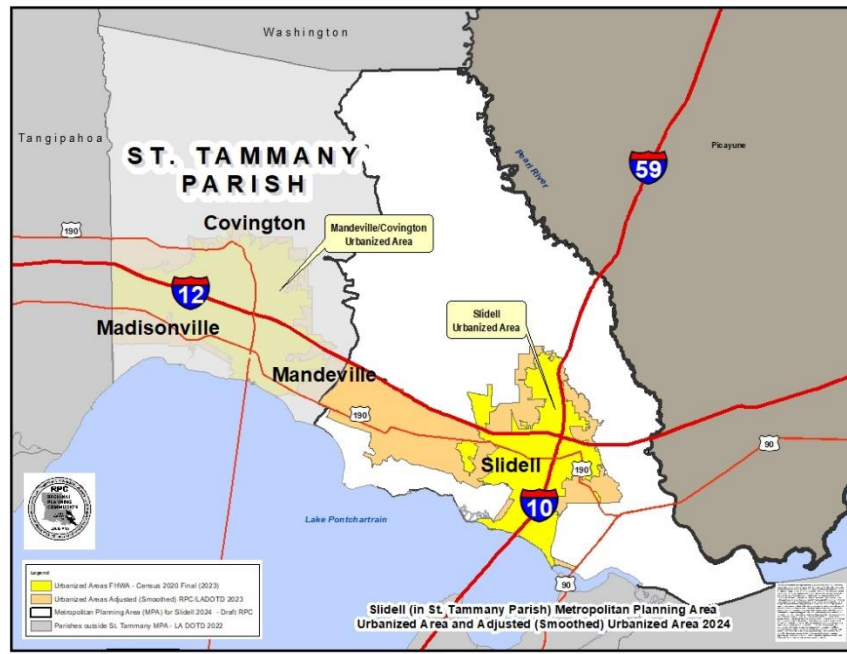
- Complete Streets Report
- Complete Streets/Active Transportation Plan Scope

## STAFFING

**Supervisor:** Karen Parsons, AICP

# SLIDELL MPA

The Slidell metropolitan planning area encompasses east St. Tammany Parish. The Census 2020 population of the Slidell urban area was 91,587. In addition to Slidell itself, significant population and/or employment centers in the Slidell MPA include Lacombe, Pearl River, and Eden Isles.



*Scan the QR Code on the title page (p. iii) for a larger version of this map*

Within the Slidell MPA there are 331 miles of Federal Aid roadways, including the intersection of three interstate highways. I-10 connects Slidell to New Orleans to the southwest and the Mississippi Gulf Coast to the east. I-12 and connects Slidell to Mandeville-Covington, Hammond-Ponchatoula, and Baton Rouge. I-59 goes northeast towards Hattiesburg, MS. US 190 is another major east-west corridor connecting major urban centers on the Northshore.

Slidell hosts the easternmost trailhead of the Tammany Trace, a 31-mile multi-use path that threads through five communities in the parish. Demand Response public transit in Slidell is provided by the parish government in partnership with the parish's Council on Aging. The Slidell Municipal Airport, northeast of the city, has a 5,000 foot runway and 33 hangers. The Norfolk Southern Railroad transects Slidell on its way from New Orleans to Picayune, MS. Significant bodies of water in the MPA include Bayous Bonfouca and Liberty, Pearl River, and the northeastern shore of Lake Pontchartrain.

Slidell's primary challenge, from a transportation planning perspective, is growing congestion on its major corridors, due to pressures from development in the Parish. Slidell is also contending with drainage and flooding issues along the lakefront and local bayous.

## PLANNING FACTORS

This UPWP is undertaken pursuant to and in compliance with the provisions of 23 USC 134(h)(1) and regulatory authority of 23 CFR 450.308. It has been developed with consideration of the planning factors for metropolitan transportation planning, as described in the Bipartisan Infrastructure Law.

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate impacts of surface transportation.
10. Enhance travel and tourism

The following table demonstrates how the tasks defined in the UPWP contribute to these planning factors in the Slidell MPA.

|                            | SL-1 | SL-2 | SL-3 | SL-4 | SL-5 | SL-6 |
|----------------------------|------|------|------|------|------|------|
| Economic Vitality          | *    | *    | *    | *    | *    | *    |
| Safety                     | *    | *    | *    | *    | *    | *    |
| Security                   | *    | *    | *    | *    | *    |      |
| Accessibility and Mobility | *    |      | *    | *    | *    | *    |
| Environment                | *    | *    | *    | *    | *    | *    |
| Modal Connectivity         | *    | *    | *    | *    | *    | *    |
| Efficiency                 | *    | *    | *    | *    | *    |      |
| Preservation               | *    |      |      | *    | *    |      |
| Resilience                 | *    | *    |      | *    | *    | *    |
| Travel and Tourism         | *    | *    | *    |      |      | *    |

## FUNDING TABLE: BY SOURCE

Budgets are based on the estimated cost of work performed.

| Task    | Description                       | FHWA PL        | PL Match      | FHWA Total     | FTA 5303      | FTA Match     | FTA Total     | Total          |
|---------|-----------------------------------|----------------|---------------|----------------|---------------|---------------|---------------|----------------|
| SL-1.25 | Accessibility, Mobility, & Safety | 131,620        | 32,905        | 164,525        |               |               |               | 164,525        |
| SL-2.25 | Resiliency & Land-Use             | 70,000         | 17,500        | 87,500         |               |               |               | 87,500         |
| SL-3.25 | Core Metropolitan Planning        |                |               |                | 67,553        | 16,883        | 84,416        | 84,416         |
| SL-4.25 | GIS and Data Management           | 15,000         | 3,750         | 18,750         |               |               |               | 18,750         |
| SL-5.25 | UPWP Management                   | 15,000         | 3,750         | 18,750         |               |               |               | 18,750         |
| SL-6.25 | Complete Streets                  | 3,187          |               | 3,187          |               |               |               | 3,187          |
|         | <b>Total</b>                      | <b>234,807</b> | <b>57,905</b> | <b>292,712</b> | <b>67,533</b> | <b>16,883</b> | <b>84,416</b> | <b>377,128</b> |

## FUNDING TABLE 2: RPC STAFF VS CONTRACTED FUNDING

The “By Recipient” funding table shows the amount of total funding (local + federal), per task, assigned to RPC staff and staff support versus how much will be contracted to a consultant.

| Task    | Description                       | RPC Staff      | Contractual/Consultant |                |            |         | Total          |
|---------|-----------------------------------|----------------|------------------------|----------------|------------|---------|----------------|
|         |                                   |                | Cont. PL*              | New PL         | Cont. FTA* | New FTA |                |
| SL-1.25 | Accessibility, Mobility, & Safety | 25,000         | 64,000                 | 75,525         |            |         | 164,525        |
| SL-2.25 | Resiliency and Land Use           | 25,000         |                        | 62,500         |            |         | 87,500         |
| SL-3.25 | Core Metropolitan Planning        | 84,416         |                        |                |            |         | 84,416         |
| SL-4.25 | GIS and Data Management           | 18,750         |                        |                |            |         | 18,750         |
| SL-5.25 | UPWP Management                   | 18,750         |                        |                |            |         | 18,750         |
| SL-6.25 | Complete Streets                  | 3,187          |                        |                |            |         | 3,187          |
|         | <b>Total</b>                      | <b>175,103</b> | <b>64,000</b>          | <b>138,025</b> |            |         | <b>377,128</b> |

\*Continuing PL and 5303 funds are dedicated to complete contractual work started in the previous FY using funding from the current FY. Per LADOTD Policy, PL and 5303 Funds are ineligible for “carryover” from previous Fiscal Years

Notes:

No non-FHWA or non-FTA funds are used for planning for other modes.

All FHWA and FTA grants are provided at 80%, with 20% matching local funds, except for Complete Streets which is provided at 100% Federal share.

# SL-1.25 ACCESSIBILITY, MOBILITY, SAFETY, FREIGHT

## GOALS

A regional surface transportation system that is safe, well maintained, dependable, and useful for all users.

## OBJECTIVES

- Streets that are safe to use by the most vulnerable members of our community.
- Streets that are platforms for community wealth building and neighborhood vitality.
- Streets, roads, and bridges that are maintained at levels commensurate to their value to the community.
- Models that reasonably forecast conditions in a proposed transportation system
- Reliable methodologies for measuring conditions in the existing transportation system.

## FY 24 MAJOR PRODUCTS

- Annual report on performance measures
- Demand model updates

## SUBTASKS

### SL-1A: SAFETY

- **Safety Data:** Staff will conduct an annual review of regional safety data during Q2 to identify injury and fatality hot spots. The resulting analysis will be used to inform the TAWG in FY 25 study selection. Tasks undertaken thereto will be mindful of the State Highway Safety Plan.
- **Incident Management:** Staff will coordinate with local and national disaster management and emergency response stakeholders on a quarterly basis, to prepare for hazards and threats to the transportation system and identify strategies for incident response and recovery.
- **Performance Measures:** The MPO will either concur with LADOTD Highway Safety Improvement Program’s five safety performance targets, or will set its own targets, by February, 2025. The report for FY 25 will be completed in Q1 as part of the Annual Report (SL-3C).

| Task SL-1A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Safety Memo                        |           |           |           |           |
| Safety Performance Report          |           |           |           |           |

### MC-1B: MULTIMODAL PLANNING

- **Bicycle and Pedestrian Planning:** Studies will incorporate consideration for bicycle and pedestrian use of on and off-road facilities. Bike/Ped counts will be taken except in cases where their use is restricted. Safety assessments will include measures affecting safety of vulnerable users (such as observed vehicle speeds). Studies on transit corridors will include transit access components. Staff will continue to research best practices in multimodal corridor planning.
- **Complete Streets:** Comprehensive regionwide policy and metric assessments will take place primarily under MC-6 but will be given consideration in all roadway planning. Staff will continue to research best practices in multimodal corridor planning.

| Task SL-2A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Multimodal Planning                |           |           |           |           |

### SL-1C: INTERAGENCY COORDINATION

- **Meetings:** Staff will attend bimonthly meetings with LADOTD District 62 and St. Tammany Parish officials to ensure coordination on ongoing and upcoming projects.

| Task SL-1C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Bimonthly Meetings                 |           |           |           |           |

### SL-1D: PRESERVATION

- **Coordination:** Staff will coordinate with state and local officials to identify segments of roadways and/or bridges that require overlays, rehabilitation, and other preservation methods.
- **Preservation Programs:** Staff will work with local parishes to create systematic, multi-year programs for conducting preservation on Federal-Aid roadways.
- **Performance Measures:** Staff will work with FHWA, the state, and local governments toward achievement of pavement condition targets.

| Task SL-1C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Conditions Performance Report      |           |           |           |           |

### SL-1E: TRAVEL DEMAND MODELLING

- **Development:** The existing four-step model will be maintained in-house and by a contractor. Staff will scope and pursue procurement of a substantial model update.
- **Execution:** Staff will use the model on a project-by-project basis to provide future travel demand scenarios based on projected demographics and network geometry. Staff may also provide model outputs to partner stakeholders and other requestors, depending on the nature of the request and the appropriateness of the model’s use for these proposals.

| Task SL-1C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Model Use and Maintenance          |           |           |           |           |

### SL-1F: CONGESTION MANAGEMENT

- **Congestion Management Process:** Staff will continue to implement the Congestion Management Process (CMP). The CMP is iterative and ongoing, and includes monitoring congestion on major roadways, identifying bottlenecks on the congestion management system, and proposing network improvements. This subtask is intended to identify strategies and initiatives that address implementation mandates via the SL UZA Transportation Improvement Program (TIP).
- **Transportation Demand Management:** Beyond multimodal improvements described elsewhere, studies will emphasize other transportation demand management and operational improvements to relieve corridor congestion, including geometric modifications and signal upgrades. Opportunities for corridor length or system-wide signalization plans will be pursued.
- **Performance Measures:** Staff will work with FHWA, the state, and local governments toward achievement of congestion targets.

| Task SL-1F Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Congestion Performance Report      |           |           |           |           |

## SL-1G: SYSTEM SURVEILLANCE & INTELLIGENT TRANSPORTATION SYSTEMS

- **Routine Traffic Counting Program:** Staff will conduct its annual traffic counting program in Fall 2024 through Spring 2025, addressing roadway segments where counts are at or over 3 years old, or where conditions otherwise warrant a more up-to-date measurement.
- **Routine Non-Motorized Counting Program:** Staff will continue to refine a routine counting program for bicyclists and pedestrians.
- **Project Based:** Study scoping will include, as appropriate, the collection of average daily traffic, peak travel periods, vehicle speed, intersection level of service, and other traffic data. Scoping will also include counts of bicycling and walking at identified locations in the study area.
- **ITS Architecture:** Staff will coordinate with the state to ensure that the regional ITS architecture is up to date. Updates requiring systems engineering reports, if any, will be conducted in coordination with LADOTD, FHWA, and local agencies.

| Task SL-1G Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Routine Traffic Counting           |           |           |           |           |

## SL-1H: FREIGHT PLANNING

- **Coordination:** Staff will attend other stakeholder meetings that are being held regarding regional freight to ensure coordination with RPC’s own freight planning activities.
- **Performance Metrics:** Staff established and reported on performance targets for freight congestion in FY 23. Staff will continue to monitor these metrics and include them in an annual report.

| Task SL-1H Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Freight Planning                   |           |           |           |           |

## SL-1I: STUDIES

- Through the TAWG Call for Studies and through Parish and other intergovernmental collaboration, staff has identified the following subjects as meriting further study in FY 2025:
  - US Hwy 11 Operational and Complete Streets Improvements (started in FY 24)
  - St. Tammany Parish Bicycle Plan

| Task SL-1H Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| US 11 Study                        |           |           |           |           |
| St. Tammany Bicycle Plan           |           |           |           |           |

## SL-1J: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

- **Traffic Data:** Procurement or renewal of a software as a service application used by staff to inform traffic surveillance and planning, will take place in Q3.

## SL-1K: EMERGENCY RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

### MAJOR PRODUCTS

- Safety Data Memo
- Performance Report
- Routine Traffic Count Results
- US 11 Study
- St. Tammany Bicycle Plan

### FUNDING

| Work Responsibility by Funding |               | Financial Responsibility |         | Responsible Agency |
|--------------------------------|---------------|--------------------------|---------|--------------------|
| RPC                            | 25,000 (15%)  | FHWA                     | 131,620 | RPC                |
| Consultant                     | 139,525 (85%) | State/Local              | 32,905  |                    |
| Total                          | 164,525       | Total                    | 164,525 |                    |

### STAFFING

**Supervisor:** Nelson Hollings



## SL-2.25 RESILIENCY AND LAND USE

### GOAL

Planning for transportation systems that will endure stress caused by natural disasters, and that will further support resilient communities through encouraging sustainable development, contributing to stormwater management, improving public health and, where necessary, providing safe evacuation facilities.

### OBJECTIVES

- Transportation facilities that are resistant to climate and weather stressors.
- Transportation or transportation adjacent facilities and features that contribute toward the public health of communities that face challenges from climate and weather.
- A resiliency plan that identifies assets and vulnerabilities in both communities and within existing infrastructure that are impacted by climate threats and prioritizes measures to improve resilience.
- A unified land use and transportation planning approach that considers the impacts of transportation investments on accessibility to housing, services, and public health.

### FY 24 MAJOR PRODUCTS

- None

### SUBTASKS

#### SL-2A: PROTECT PLAN DEVELOPMENT

- **Plan Development:** Staff will continue developing a regional resiliency plan in FY 25. The plan consists of multiple reports which will be published upon completion. The plan will guide staff's efforts by assessing risks to transportation infrastructure and communities and providing potential means to mitigate or avoid climate disruption. The plan will assist in prioritizing projects for funding under PROTECT Act, FHWA's Carbon Reduction Program, and other programs with similar objectives. The plan will include, at a minimum, the following:
  - *Baseline Conditions Report*, a regulatory and historical framework and an identification of climate vulnerable infrastructure and communities
  - *Transportation Resilience Improvement Plan and Carbon Reduction Strategy*, A methodology for prioritizing projects for funding under PROTECT, the Carbon Reduction Program, and other programs. This will begin in FY 24 and be completed in FY 25.
  - *Associated Reports:* Reports that address regional vulnerability and assessment that are transportation adjacent or not directly related to transportation infrastructure, such as social vulnerability, economic development, air quality, other critical infrastructure, other environmental stressors, operations/evacuation, etc.

| Task SL-2A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Baseline Conditions Report         |           |           |           |           |
| Transportation Resilience Plan     |           |           |           |           |

## SL-2B: INFRASTRUCTURE RESILIENCY

- **Scoping:** All scopes that include alternatives with potential rehabilitation or reconstruction of transportation facilities, particularly in locations identified as high risk in the Resiliency Plan, will consider the ability to harden, elevate, or otherwise increase the facilities’ ability to resist flooding, heat, and other climatic or associated weather stressors. Staff will develop model text for future study scopes.
- **Funding:** Staff will work with federal, state, and local partners to identify funding sources, strategies, and priorities for the hardening or elevating of vulnerable infrastructure.

| Task SL-2A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Scoping                            |           |           |           |           |

## SL-2C: TRANSPORTATION AND LAND USE

- **Scoping:** Study scoping will include, with rare exceptions, an analysis of land-use characteristics surrounding a project corridor. These data will inform travel characteristics, and measures of accessibility to housing, employment, and critical services (medical, childcare, education, etc.) of the project area, particularly in disadvantaged communities. Staff will develop model text for future study scopes.
- **Sub-Area and Corridor Studies:** Staff will work with stakeholders to identify opportunities to provide transportation planning elements that supplement local land use planning efforts.
- **Public Health:** Staff will evaluate public health Impacts of new or planned transportation infrastructure funded through the MPO. Consideration will be given to changes in vehicle emissions, air quality, or other exposure to toxins, opportunities for active transportation, shade and other cooling effects, access to greenspace, access to medical services, access for the disabled and/or elderly, etc.

| Task SL-2C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Scoping                            |           |           |           |           |

## MC-2D: AIR QUALITY

- **EV and Alternatives Fuels:** Staff will coordinate with the state and with local governments on the funding and effective deployment of EV infrastructure and alternative fuels in local communities and on regional corridors.
- **Planning:** Planning efforts will focus on measures such as reduced VMT, transit access, reduction of single occupancy vehicle use, minimization of roadway expansion, and other measures that reduce the impact of private vehicles’ impact on air quality.

| Task SL-2D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Air Quality Planning               |           |           |           |           |

## SL-2E: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

## SL-2F: DISASTER RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain the continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

### MAJOR PRODUCTS

- Resiliency Plan
- Carbon Reduction Prioritization Strategy

### FUNDING

| Work Requirement by Funding |              | Financial Responsibility |        | Responsible Agency |
|-----------------------------|--------------|--------------------------|--------|--------------------|
| RPC                         | 25,000 (29%) | FHWA                     | 70,000 | RPC                |
| Consultant                  | 62,500 (71%) | State/Local              | 17,500 |                    |
| Total                       | 87,500       | Total                    | 87,500 |                    |

### STAFFING

**Supervisor:** Thomas Haysley, AICP

# SL-3.25 CORE METROPOLITAN PLANNING

## GOAL

Creating, refining, and implementing the core MPO products, including the Transportation Improvement Program, the Metropolitan Transportation Plan, and the Unified Planning Work Program.

## OBJECTIVES

- Develop and maintain the three primary planning documents for the Tangipahoa UZA Metropolitan Planning Area: Transportation Improvement Program (TIP), Long Range Metropolitan Transportation Plan (MTP), and Unified Planning Work Program (UPWP).
- Foster constructive dialog with key stakeholders and the public that informs the priorities of the metropolitan planning process.
- Shepherd and track the progress of projects from prioritization to implementation.

## FY 24 MAJOR PRODUCTS

- FY 2025 Unified Planning Work Program and Progress Reports
- Obligated Projects
- Updated Public Participation Plan

## SUBTASKS

### SL-3A: TECHNICAL ADVISORY WORKING GROUP

- **Quarterly Meeting:** The TAWG will meet on a quarterly basis. The TAWG will review and make recommendations to the TPC regarding core metropolitan planning products. RPC staff will be responsible for all meetings and materials.
- **Sub-Working Groups:** Issue specific sub-working groups will meet on a self-defined basis and will make regular reports to the TAWG. The TAWG may create temporary or permanent working groups.

| Task T-3A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| TAWG Meetings                     |           |           |           |           |

### SL-3B: TRANSPORTATION IMPROVEMENT PROGRAM

- **Monthly Review:** Staff will conduct a monthly review of the FY 23-26 TIP to ensure projects are progressing toward obligation at an expected rate.
- **Stakeholder Coordination:** Staff will conduct regular outreach to LADOTD and local governments to ensure that the TIP still reflects state priorities and to assist local agencies in moving their programmed projects toward obligation.

| Task SL-3B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| TIP maintenance                    |           |           |           |           |

### SL-3C: METROPOLITAN TRANSPORTATION PLAN ANNUAL REPORT

- **Development and Distribution:** Staff will create and distribute (via the website, TAWG, subcommittees, and the RPC mailing list) an annual report summarizing:
  - Progress toward priorities identified in the Metropolitan Transportation Plan
  - Progress toward established FTA and FHWA performance targets
  - Performance in and visualization of other transportation metrics (highway, crash/safety, freight, public transit, and others as deemed available and pertinent)
  - Planning Studies

| Task SL-3C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Annual Report                      |           |           |           |           |

### SL-3D: METROPOLITAN TRANSPORTATION PLAN

- **Initial Preparation:** Staff will begin preparations for the next MTP update, including a staffing plan, an outreach plan, and a work plan/schedule.

| Task SL-3B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| MTP Phase I planning               |           |           |           |           |

### SL-3E: UNIFIED PLANNING WORK PROGRAM

- **Progress Reporting:** Staff will prepare monthly reports describing progress on tasks/sub-tasks in the FY 25 UPWP, for submission to LADOTD and FHWA
- **Internal Review:** Staff will conduct quarterly internal reviews of the UPWP to determine progress on subtasks and associated timelines to assess potential need for amendment.
- **FY 26 UPWP:** The draft FY 26 UPWP for the New Orleans UZA will be prepared in Q2 and Q3. The draft will be submitted to the TAWG, FHWA, LADOTD for review in Q3. Pending favorable review and recommendation by the TAWG, the draft will be submitted to the TPC in Q4 for final approval in May.
- **Modifications:** Staff will determine, in collaboration with LADOTD and federal partners, when changes to the UPWP during the fiscal year are appropriate. A TPC approved amendment to the UPWP will be needed if such changes include a budget change of 20% or more to any given task, or if significant changes to the text are required (such as the addition of a new task). Otherwise staff may modify the document as needed with LADOTD concurrence.

| Task SL-3E Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Progress Reporting                 |           |           |           |           |
| Internal Review                    |           |           |           |           |
| FY25 UPWP                          |           |           |           |           |

### SL-3F: OBLIGATED PROJECTS

- **Documentation:** Projects obligated in FFY 2024 will be mapped and categorized by type and funding source to measure success toward a reasonable distribution of project types and modal emphasis areas. The report will be published on the website.

| Task SL-3F Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Documentation                      |           |           |           |           |

### SL-3G: INTERGOVERNMENTAL COORDINATION

- **Agreement Updates:** Staff will update agreements with LADOTD, local parishes, and public transit agencies, defining roles, responsibilities, and deliverables.
- **Staff Liaisons:** Teams of staff, led by a principal, will be assigned to maintain communications with one or more parishes over the course of the year, to assist in defining local transportation needs and priorities.

| Task SL-3G Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Agreements                         |           |           |           |           |

### SL-3H: PERFORMANCE BASED PLANNING AND PROGRAMMING

- **FHWA/FTA PBPP:** Staff will attend to all DOT requirements regarding the establishment of performance targets and measuring progress toward targets. Progress will be documented in the Metropolitan Planning Annual Report.

| Task SL-3H Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Performance Monitoring             |           |           |           |           |

### SL-3I: PUBLIC TRANSIT WORKING GROUP

- **Meetings:** Staff will convene quarterly meetings of representatives from public transit operators, to discuss funding, opportunities for collaboration, and policy. The Working Group will report to the TAWG.

| Task SL-3I Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Committee Meetings                 |           |           |           |           |

### SL-3J: TRANSIT ASSET MANAGEMENT

- **Funding:** The Transit element of the TIP will be monitored for adherence to strategies that will assist the region in achieving regional Transit Asset Management performance targets.
- **Monitoring and Reporting:** Staff will continue to monitor individual agency asset management plans. Staff will report on progress toward identified transit asset management targets in the Metropolitan Planning Annual Report.

| Task SL-3J Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Asset Monitoring                   |           |           |           |           |

### SL-3K: TRANSIT FUNDING

- **Annual Apportionments:** With the guidance of the Public Transit Advisory Working Group, staff will develop the annual Program of Projects for FTA formula funds, following the public outreach methodology described in the MPO Public Participation Plan.
- **Discretionary Funding:** Staff will continue to monitor for opportunities for grants that would fund projects directly or indirectly contributing to public transit mobility. Assistance will be offered to agencies applying for funding.
- **Revenue Stabilization:** Staff will work with operators to identify strategies to maintain continuity of operations through stabilization of local/state/federal funding or inter-agency cooperation.

| Task SL-3K Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Annual Apportionments and POP      |           |           |           |           |

### SL-3L: TITLE VI AND DBE

- **Policy:** Staff will undertake planning activities per the Title VI Program and Limited English Proficiency Plan, as approved by FTA
- **Project Scoping:** Staff will employ RPC’s social vulnerability index for all studies to identify appropriate outreach strategies and goals for those living in project areas.
- **DBE Outreach:** Staff will work to increase DBE participation, including through hosting or co-hosting workshops with DBE or potential DBE contractors.
- **Procurement:** Having established DBE goals, staff will ensure the goal is met through established procurement policies and best practices.

| Task SL-3I Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Title VI & DBE Monitoring          |           |           |           |           |

### SL-3M: METROPOLITAN PLANNING OUTREACH

- **Agency Branding:** Staff will conduct an internal agency identification exercise that will consider standardized branding for documents, outreach materials, etc. Consideration will be given to an update to the RPC guidebook, public perception of the agency, the RPC logo, public and stakeholder perception of the MPO, and other elements as determined in the exercise.
- **Public Participation Plan:** Staff will conduct its annual review of the public participation plan to guarantee consistency with current planning priorities and soundness based on national best practices. Any updates to the plan will be submitted to FHWA and FTA.
- **Newsletter:** Staff will produce and distribute a quarterly newsletter that will include: a summary of an ongoing study or studies, an educational brief on MPO practices, updates on other RPC/TPC initiatives, and a calendar of upcoming events.

| Task T-3M Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Participation Plan Review         |           |           |           |           |
| Newsletter                        |           |           |           |           |

### SL-3N: PROJECT OUTREACH

- **Education:** Staff will deploy project specific outreach mechanisms, including neighborhood and stakeholder meetings, community workshops, pop-up events, and news media engagement, and others as appropriate.
- **Methodology:** The Social Vulnerability Index and coordination with citizen and advocacy groups will assist in determining appropriate methods and extent of outreach for a given project.

| Task SL-3N Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Ongoing Project Outreach           |           |           |           |           |

### SL-3O: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

### SL-3P: EMERGENCY RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

#### MAJOR DELIVERABLES

- FY 26 Unified Planning Work Program
- Metropolitan Planning Annual Report
- Obligated Projects Documentation
- Annual Transit Program of Projects

#### FUNDING

| Work Responsibility by Funding |               | Financial Responsibility |        | Agency |
|--------------------------------|---------------|--------------------------|--------|--------|
| RPC                            | 84,416 (%100) | FTA                      | 67,553 | RPC    |
| Total                          | 84,416        | State/Local              | 16,883 |        |
|                                |               | Total                    | 84,416 |        |

#### STAFFING

**Supervisor:** Jason Sappington, AICP



# SL-4.25 GIS AND DATA MANAGEMENT

## GOAL

Responsible stewardship of the region’s geographic and demographic data resources, including storage, security, analysis, and distribution.

## OBJECTIVES

- Up-to-date analysis of socio-economic data that will support travel and land-use modelling, economic development planning, and Title VI/Environmental Justice activities.
- A database of transportation related data for use in identifying new projects, informing existing projects, and in the development of the miscellaneous planning products
- Coordination with local, state, and federal partners on prioritization of large and/or costly data acquisitions, policies, and procedures
- Maintenance of the MPO’s internal information technology systems and safeguarding of nonpublic or proprietary data

## FY 24 MAJOR PRODUCTS

- FY 23-26 TIP data layers, amendments
- Metropolitan Transportation Plan data layers
- FFY 2023 Obligated Projects data layers
- UZA Maps

## SUBTASKS

### SL-4A: DATA DEVELOPMENT

- **Development:** Staff will coordinate the development and calibration of various demographic, land-use, employment, and transportation datasets in support of other tasks in the UPWP.
- **Coordination:** Staff will foster partnerships and administer sharing agreements with data producing entities to ensure access to the most accurate available data and up-to-date knowledge of data management best practices.
- **Census Data:** Staff will continue to process 2020 decennial and ACS census data for local transportation and land use planning purposes, and to assist in defining MPA boundaries and the functional aid network.

#### Task MC-4C Timeline & Deliverables

Ongoing Data Development

Jul – Sep

Oct – Dec

Jan – Mar

Apr - Jun

### SL-4B: PROJECT SUPPORT

- **General:** Staff will continue analyses and geo-processing of datasets for internal project development and prioritization, performance metrics, emergency preparedness, environmental planning, local and regional land use planning, and consultant activities.

- **Applications:** Processed data will be used to populate the Travel Demand Model, and used as inputs into the Social Vulnerability Index, latent demand modelling, resiliency planning, the congestion management process, and other project support as needed.
- **Visualization:** Custom visualization of geo-data will be produced for internal analysis, presentation to the TAWG and the TPC, publication in the Metropolitan Planning Annual Report (MC-3c), and as needed for other MPO products.

| Task SL-4B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Ongoing Project Support            |           |           |           |           |

#### SL-4C: GIS COORDINATION

- **Meetings:** Staff will host a quarterly meeting of GIS users from throughout the region and from various stakeholders to discuss data needs and availability, policy, best practices, and opportunities for collaboration.

| Task SL-4C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Consortium Meetings                |           |           |           |           |

#### SL-4D: PROJECT TRACKING & OBLIGATED PROJECTS

- **Tracking:** Staff will track projects in a database throughout their study, development, and implementation. Staff will continue to customize the project tracking database for use by staff, including further addition from study archives.
- **Mapping:** Projects in the database will be mapped. They will be modified as TIP and/or MTP documents are amended.
- **Obligated Projects Mapping:** Mapping of obligated projects will take place annually.

| Task SL-4D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Obligated Projects                 |           |           |           |           |

#### SL-4E: IT & AV EQUIPMENT, DATASET ACQUISITION

- **Inventory:** Staff will work with the IT Consultant to ensure the IT equipment used for MPO planning is adequate for agency needs.
- **Needs Assessment:** Staff will assess at least any data needs for upcoming or ongoing initiatives, including distribution to local partners, and identify/prioritize means for acquisition.

#### SL-4F: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

#### SL-4G: DISASTER RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and

recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

## MAJOR DELIVERABLES

- Obligated Projects Map
- TIP Map
- IT Procurement Documentation

## FUNDING

| Work Responsibility by Funding |               | Financial Responsibility |        | Responsible Agency |
|--------------------------------|---------------|--------------------------|--------|--------------------|
| RPC                            | 18,750 (100%) | FHWA                     | 15,000 | RPC                |
| Total                          | 18,750        | State/Local              | 3,750  |                    |

## STAFFING

**Supervisor:** Lynn Dupont, ASLA

## SL-5.25 UPWP MANAGEMENT

### GOAL

Conducting the day to day administrative, contract management, and financial planning activities that ensure that the MPO functions of the staff and the TPC, and its conformity to adopted policy, as well as state and federal requirements.

### OBJECTIVES

- Coordination of the Transportation Policy Committee and all administrative and public requirements
- Preparation and management of contracts and agreements
- Fiscal responsibility and financial transparency
- Human resource functions which are necessary to ensure that staff have the wherewithal to conduct the everyday functions of the agency.

### FY 24 MAJOR PRODUCTS

- One staff member onboarded
- Annual audits performed
- Monthly TPC meetings held
- Staff meetings held biweekly
- Updates to project management manual

### SUBTASKS

#### SL-5A: CONTRACT MANAGEMENT

- **Procurement:** Staff will prepare and oversee contracts and intergovernmental agreements, ensuring that the necessary legal and contractual provisions, and guarantee these provisions are followed through the lifetime of the contract or agreement.
- **Organization:** Project files and associated contractual documents will be archived in RPC's standard online filing system for ease of access later, as needed.

| Task SL-5A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Contract Management                |           |           |           |           |

#### SL-5B: TRANSPORTATION POLICY COMMITTEE MEETINGS

- **Monthly Meetings:** Staff will coordinate with the local elected officials and citizen representatives, including those that make up the Committee, and conduct of the monthly TPC meetings themselves, including preparing agendas, minutes, meeting packets/material, scheduling guest speakers, preparing budget and financial reports, making provisions for public participation, and preparing public notices announcing the meetings.

| Task SL-5B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| TPC Meetings                       |           |           |           |           |

## SL-5C: STAFF MANAGEMENT

- **UPWP:** Supervisors will oversee staff workflow, internal resource allocation, and staff development to fulfill the tasks of the UPWP and creation of its associated products within stated budgets and timelines.
- **Staff Meetings:** Planning staff will hold meetings every two weeks to better coordinate efforts and participate in agency decision-making.
- **Annual Review:** All staff will undergo annual performance reviews in the spring.
- **Employee Handbook:** Staff will review a handbook summarizing staff roles and expectations for potential updates.

| Task SL-5C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Performance Reviews                |           |           |           |           |

## SL-5D: FINANCIAL MANAGEMENT AND HUMAN RESOURCES

- **Finances:** Staff will conduct the necessary activities to ensure the timely processing of invoices, including coordination with DOTD financial sections. Grant balances, per contracts with LADOTD, will be tracked throughout the year to ensure appropriate workflow distribution. An annual audit of the agency will take place. Monthly budget reports will be made available to stakeholders.
- **Human Resources:** The director of finance will oversee retirement, insurance, hiring, and payroll functions.
- **Onboarding:** New planning staff will undergo a comprehensive month-long onboarding process to familiarize them with roles and responsibilities, metropolitan planning functions, and standard operating procedure for common tasks.

| Task SL-5D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Financial Management               |           |           |           |           |

## SL-5E: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff's ability to conduct the described work tasks.

## SL-5F: DISASTER RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, FTA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

## MAJOR DELIVERABLES

- TPC Meeting Materials

## FUNDING

| Work Responsibility for Funding |               | Financial Responsibility |        | Responsible Agency |
|---------------------------------|---------------|--------------------------|--------|--------------------|
| RPC                             | 18,750 (100%) | FHWA                     | 15,000 | RPC                |
| Total                           | 18,750        | State/Local              | 3,750  |                    |
|                                 |               | Total                    | 18,750 |                    |

## STAFFING

**Supervisor:** Megan Leonard

# SL-6.25 COMPLETE STREETS

## GOAL

Preparation for region-wide Complete Streets Planning that will account for the roadway needs of all users, including pedestrians, bicyclists, public transit, motorists, and freight.

## OBJECTIVES

- Review of Active Transportation Plans, Complete Streets policies, and associated initiatives in the Mandeville-Covington planning area.

## FY 24 MAJOR PRODUCTS

- NA

## SUBTASKS

### SL-6A: STAKEHOLDER GROUP

- **Formation:** Staff will identify key stakeholders in the New Orleans UZA to guide the development and eventual implementation of the Complete Streets policy and guide.

| Task SL-6C Plan Development | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------|-----------|-----------|-----------|-----------|
| Member Identification       |           |           |           |           |

### SL-6B: PRELIMINARY PLAN DEVELOPMENT

- **Work Plan:** Staff will prepare a 2-year work and staffing plan for the development of a Complete Streets policy and guide, deriving from the reviews conducted in FY 2024.
- **Scoping:** Staff will prepare and propose a scope for the Complete Streets Policy and Guide.

| Task SL-6C Plan Development     | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|---------------------------------|-----------|-----------|-----------|-----------|
| Work Plan                       |           |           |           |           |
| MPO Active Transportation Plans |           |           |           |           |

### SL-6C: PLAN DEVELOPMENT

- Per the scoping described in A-5B, staff will begin work on a Complete Streets guide and policy that provides a framework for identifying opportunities to fund and implement complete streets improvements on the region’s roadways, both for MPO use and for use by local governments. It’s anticipated that this will be a two-year effort (FY25 and FY26).

| Task SL-6C Report | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-------------------|-----------|-----------|-----------|-----------|
| Report            |           |           |           |           |

## FUNDING

| Staffing                   | Work Responsibility by Funding | Financial Responsibility     |                     | Responsible Agency |
|----------------------------|--------------------------------|------------------------------|---------------------|--------------------|
| RPC<br>Consultant<br>Total | \$3,187 (100%)<br><br>\$3,187  | FHWA<br>State/Local<br>Total | 3,187<br>0<br>3,187 | RPC                |

## PRODUCTS

- Complete Streets Report
- Complete Streets/Active Transportation Plan Scope

## STAFFING

**Supervisor:** Karen Parsons, AICP



# ST. TAMMANY TRANSIT PLAN

## GOAL

Preparation of a transit plan that assesses current levels of service in the Parish and outlines alternatives for future service and funding scenarios.

## OBJECTIVES

- Review of current service and development of future operations scenario alternatives
- Review of current funding and development of future funding scenario alternatives
- Input from stakeholders and citizens

## SCOPE

1. Review current demand/response service and explore the need to change the service types in order to receive the maximum ridership potential or continue the current type of service. This can include fixed routes, deviated fixed routes, etc.
2. Research and assist in implementing potential resources of local matching funds.
3. Review the Parish and Contractor’s policies and recommend any potential changes to allow for a more efficient service.
4. Hold at minimum two public meetings (one on west side/one on east side of the parish) to obtain input from the public concerning public transit.
5. Hold stakeholder meetings to discuss improved transit options. Included but not limited to: elected officials, municipal officials, social service organizations and government agencies.
6. Examine potential partnerships between STAR Transit, businesses/social service organizations and other local government agencies.

## FUNDING

| Staffing   | Work Responsibility by Funding | Financial Responsibility |         | Responsible Agency |
|------------|--------------------------------|--------------------------|---------|--------------------|
| Consultant | \$150,000 (100%)               | FTA 5307                 | 120,000 | St. Tammany Parish |
| Total      | \$150,000                      | State/Local              | 0       |                    |
|            |                                | Total                    | 30,000  |                    |

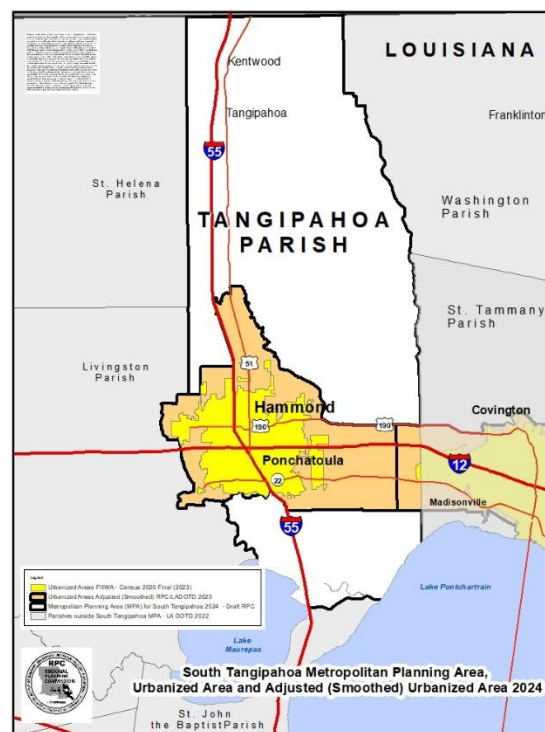
## PRODUCTS

- Transit Plan for St. Tammany Parish

# TANGIPAHOA MPA

The Hammond urban area, which includes the cities of Hammond (Census 2020 pop. 19,584) and Ponchatoula (Census 2020 pop. 7,822), was designated as an urbanized area following the 2010 census. Census 2020 population of the Hammond urban area (South Tangipahoa urbanized area) was 72,526. Census 2020 population of Tangipahoa Parish was 136,765. It is located northwest of New Orleans, west of St. Tammany Parish, and 45 miles east of Baton Rouge. In addition to being a major residential and employment center, Hammond is the home of Southeast Louisiana University.

Within the MPA there are 472 miles of Federal Aid roadways, including two interstate highways: I-12 and I-55. US 190 is another major east-west corridor that connects major urban centers on the Northshore.



*Scan the QR Code on the title page (p. iii) for a larger version of this map*

Fixed route public transit is available in Hammond and Ponchatoula with demand response available parish-wide, provided by the parish government in partnership with the Council on Aging. The Hammond Northshore Regional Airport, northeast of Hammond, is a 900-acre facility with two runways. A Canadian National rail line traverses the MPA from north to south, also carrying Amtrak service.

The primary challenge facing the MPA, from a transportation perspective, is the large amount of development taking place, particularly in the southeastern part of the MPA, and the demands that this development is placing on existing transportation infrastructure. Planning is focused on assisting the parish and the cities to manage and guide this growth and mitigate congestion and maintenance issues that often accompany it.

## PLANNING FACTORS

This UPWP is undertaken pursuant to and in compliance with the provisions of 23 USC 134(h)(1) and regulatory authority of 23 CFR 450.308. It has been developed with consideration of the planning factors for metropolitan transportation planning, as described in the Bipartisan Infrastructure Law.

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate impacts of surface transportation.
10. Enhance travel and tourism

The following table demonstrates how the tasks defined in the UPWP contribute to these planning factors in the New Orleans MPA.

|                            | T-1 | T-2 | T-3 | T-4 | T-5 | T-6 |
|----------------------------|-----|-----|-----|-----|-----|-----|
| Economic Vitality          | *   | *   | *   | *   | *   | *   |
| Safety                     | *   | *   | *   | *   | *   | *   |
| Security                   | *   | *   | *   | *   | *   |     |
| Accessibility and Mobility | *   |     | *   | *   | *   | *   |
| Environment                | *   | *   | *   | *   | *   | *   |
| Modal Connectivity         | *   | *   | *   | *   | *   | *   |
| Efficiency                 | *   | *   | *   | *   | *   |     |
| Preservation               | *   |     |     | *   | *   |     |
| Resilience                 | *   | *   |     | *   | *   | *   |
| Travel and Tourism         | *   | *   | *   |     |     | *   |

## FUNDING TABLE 1: BY SOURCE

Budgets are based on the estimated cost of work performed.

| Task         | Description                       | FHWA PL        | PL Match      | FHWA Total     | FTA 5303      | FTA Match     | FTA Total     | Total          |
|--------------|-----------------------------------|----------------|---------------|----------------|---------------|---------------|---------------|----------------|
| T-1.25       | Accessibility, Mobility, & Safety | 111,659        | 27,915        | 139,574        |               |               |               | 139,574        |
| T-2.25       | Resiliency and Land Use           | 60,000         | 15,000        | 75,000         |               |               |               | 75,000         |
| T-3.25       | Core Metropolitan Planning        |                |               |                | 57,641        | 14,410        | 72,051        | 72,051         |
| T-4.25       | GIS and Data Management           | 10,000         | 2,500         | 12,500         |               |               |               | 12,500         |
| T-5.25       | UPWP Management                   | 8,000          | 2,000         | 10,000         |               |               |               | 10,000         |
| T-6.25       | Complete Streets                  | 2,368          |               | 2,368          |               |               |               | 2,368          |
| <b>Total</b> |                                   | <b>192,027</b> | <b>47,415</b> | <b>239,442</b> | <b>57,641</b> | <b>14,410</b> | <b>72,051</b> | <b>311,493</b> |

## FUNDING TABLE 2: RPC STAFF VS CONTRACTED FUNDING

The “By Recipient” funding table shows the amount of total funding (local + federal), per task, assigned to RPC staff and staff support versus how much will be contracted to a consultant.

| Task         | Description                       | RPC Staff      | Contractual/Consultant |                |            |         | Total          |
|--------------|-----------------------------------|----------------|------------------------|----------------|------------|---------|----------------|
|              |                                   |                | Cont. PL*              | New PL         | Cont. FTA* | New FTA |                |
| T-1.25       | Accessibility, Mobility, & Safety | 22,500         |                        | 117,074        |            |         | 139,574        |
| T-2.25       | Resiliency and Land Use           | 20,000         |                        | 55,000         |            |         | 75,000         |
| T-3.25       | Core Metropolitan Planning        | 72,051         |                        |                |            |         | 72,051         |
| T-4.25       | GIS and Data Management           | 12,500         |                        |                |            |         | 12,500         |
| T-5.25       | UPWP Management                   | 10,000         |                        |                |            |         | 10,000         |
| T-6.25       | Complete Streets                  | 2,368          |                        |                |            |         | 2,368          |
| <b>Total</b> |                                   | <b>139,419</b> |                        | <b>172,074</b> |            |         | <b>311,493</b> |

\*Continuing PL and 5303 funds are dedicated to complete contractual work started in the previous FY using funding from the current FY. Per LADOTD Policy, PL and 5303 Funds are ineligible for “carryover” from previous Fiscal Years

Notes:

No non-FHWA or non-FTA funds are used for planning for other modes.

All FHWA and FTA grants are provided at 80%, with 20% matching local funds, except for Complete Streets which is provided at 100% Federal share.

# T-1.25 ACCESSIBILITY, MOBILITY, SAFETY, FREIGHT

## GOALS

A regional surface transportation system that is safe, well maintained, dependable, and useful for all users.

## OBJECTIVES

- Streets that are safe to use by the most vulnerable members of our community.
- Streets that are platforms for community wealth building and neighborhood vitality.
- Streets, roads, and bridges that are maintained at levels commensurate to their value to the community.
- Models that reasonably forecast conditions in a proposed transportation system
- Reliable methodologies for measuring conditions in the existing transportation system.

## FY 24 MAJOR PRODUCTS

- Annual report on performance measures
- Demand model updates

## SUBTASKS

### T-1A: SAFETY

- **Safety Data:** Staff will conduct an annual review of regional safety data during Q2 to identify injury and fatality hot spots. The resulting analysis will be used to inform the TAWG in FY 25 study selection. Tasks undertaken thereto will be mindful of the State Highway Safety Plan.
- **Incident Management:** Staff will coordinate with local and national disaster management and emergency response stakeholders on a quarterly basis, to prepare for hazards and threats to the transportation system and identify strategies for incident response and recovery.
- **Performance Measures:** The MPO will either concur with LADOTD Highway Safety Improvement Program’s five safety performance targets, or will set its own targets, by February 2025. The report for FY 25 will be completed in Q1 as part of the Annual Report (T-3C).

| Task T-1A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Safety Memo                       |           |           |           |           |
| Safety Performance Report         |           |           |           |           |

### T-1B: MULTIMODAL PLANNING

- **Bicycle and Pedestrian Planning:** Studies will incorporate consideration for bicycle and pedestrian use of on and off-road facilities. Bike/Ped counts will be taken except in cases where their use is restricted. Safety assessments will include measures affecting safety of vulnerable users (such as observed vehicle speeds). Studies on transit corridors will include transit access components. Staff will continue to research best practices in multimodal corridor planning.
- **Complete Streets:** Comprehensive regionwide policy and metric assessments will take place primarily under T-6 but will be given consideration in all roadway planning. Staff will continue to research best practices in multimodal corridor planning.

| Task T-1B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Multimodal Planning               |           |           |           |           |

### T-1C: INTERAGENCY COORDINATION

- **Meetings:** Staff will attend bimonthly meetings with LADOTD District 62 and St. Tammany Parish officials to ensure coordination on ongoing and upcoming projects.

| Task T-1C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Bimonthly Meetings                |           |           |           |           |

### T-1D: PRESERVATION

- **Coordination:** Staff will coordinate with state and local officials to identify segments of roadways and/or bridges that require overlays, rehabilitation, and other preservation methods.
- **Preservation Programs:** Staff will work with local parishes to create systematic, multi-year programs for conducting preservation on Federal-Aid roadways.
- **Performance Measures:** Staff will work with FHWA, the state, and local governments toward achievement of pavement condition targets.

| Task T-1C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Conditions Performance Report     |           |           |           |           |

### T-1E: TRAVEL DEMAND MODELLING

- **Development:** The existing four-step model will be maintained in-house and by a contractor. Staff will scope and pursue procurement of a substantial model update.
- **Execution:** Staff will use the model on a project-by-project basis to provide future travel demand scenarios based on projected demographics and network geometry. Staff may also provide model outputs to partner stakeholders and other requestors, depending on the nature of the request and the appropriateness of the model’s use for these proposals.

| Task T-1D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Model Use and Maintenance         |           |           |           |           |

### T-1F: CONGESTION MANAGEMENT

- **Congestion Management Process:** Staff will continue to implement the Congestion Management Process (CMP). The CMP is iterative and ongoing, and includes monitoring congestion on major roadways, identifying bottlenecks on the congestion management system, and proposing network improvements. This subtask is intended to identify strategies and initiatives that address implementation mandates via the MC UZA Transportation Improvement Program (TIP).
- **Transportation Demand Management:** Beyond multimodal improvements described elsewhere, studies will emphasize other transportation demand management and operational improvements to relieve corridor congestion, including geometric modifications and signal upgrades. Opportunities for corridor length or system-wide signalization plans will be pursued.
- **Performance Measures:** Staff will work with FHWA, the state, and local governments toward achievement of congestion targets.

| Task T-1F Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Congestion Performance Report     |           |           |           |           |

## T-1G: SYSTEM SURVEILLANCE & INTELLIGENT TRANSPORTATION SYSTEMS

- **Routine Traffic Counting Program:** Staff will conduct its annual traffic counting program in Fall 2024 through Spring 2025, addressing roadway segments where counts are at or over 3 years old, or where conditions otherwise warrant a more up-to-date measurement.
- **Routine Non-Motorized Counting Program:** Staff will continue to refine a routine counting program for bicyclists and pedestrians.
- **Project Based:** Study scoping will include, as appropriate, the collection of average daily traffic, peak travel periods, vehicle speed, intersection level of service, and other traffic data. Scoping will also include counts of bicycling and walking at identified locations in the study area.
- **ITS Architecture:** Staff will coordinate with the state to ensure that the regional ITS architecture is up to date. Updates requiring systems engineering reports, if any, will be conducted in coordination with LADOTD, FHWA, and local agencies.

| Task T-1G Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Routine Traffic Counting          |           |           |           |           |

## T-1H: FREIGHT PLANNING

- **Coordination:** Staff will attend other stakeholder meetings that are being held regarding regional freight to ensure coordination with RPC’s own freight planning activities.
- **Performance Metrics:** Staff established and reported on performance targets for freight congestion in FY 23. Staff will continue to monitor these metrics and include them in an annual report.

| Task T-1H Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Freight Planning                  |           |           |           |           |

## T-1I: STUDIES

- Through the TAWG Call for Studies and through Parish and other intergovernmental collaboration, staff has identified the following subjects as meriting further study in FY 2025:
  - Range Road Operational Improvements
  - Firetower Road Operational Improvements

| Task T-1I Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Range Road                        |           |           |           |           |
| Firetower Road                    |           |           |           |           |

## T-1J: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

- **Traffic Data:** Procurement or renewal of a software as a service application used by staff to inform traffic surveillance and planning, will take place in Q3.

## T-1K: EMERGENCY RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

### MAJOR PRODUCTS

- Safety Data Memo
- Performance Report
- Routine Traffic Count Results

### FUNDING

| Work Responsibility by Funding |               | Financial Responsibility |         | Responsible Agency |
|--------------------------------|---------------|--------------------------|---------|--------------------|
| RPC                            | 22,500 (16%)  | FHWA                     | 111,659 | RPC                |
| Consultant                     | 117,074 (84%) | State/Local              | 27,915  |                    |
| Total                          | 139,574       | Total                    | 139,574 |                    |

### STAFFING

**Supervisor:** Nelson Hollings



## T-2.25 RESILIENCY AND LAND USE

### GOAL

Planning for transportation systems that will endure stress caused by natural disasters, and that will further support resilient communities through encouraging sustainable development, contributing to stormwater management, improving public health and, where necessary, providing safe evacuation facilities.

### OBJECTIVES

- Transportation facilities that are resistant to climate and weather stressors.
- Transportation or transportation adjacent facilities and features that contribute toward the public health of communities that face challenges from climate and weather.
- A resiliency plan that identifies assets and vulnerabilities in both communities and within existing infrastructure that are impacted by climate threats and prioritizes measures to improve resilience.
- A unified land use and transportation planning approach that considers the impacts of transportation investments on accessibility to housing, services, and public health.

### FY 24 MAJOR PRODUCTS

- None

### SUBTASKS

#### T-2A: PROTECT PLAN DEVELOPMENT

- **Plan Development:** Staff will continue developing a regional resiliency plan in FY 25. The plan consists of multiple reports which will be published upon completion. The plan will guide staff's efforts by assessing risks to transportation infrastructure and communities and providing potential means to mitigate or avoid climate disruption. The plan will assist in prioritizing projects for funding under PROTECT Act, FHWA's Carbon Reduction Program, and other programs with similar objectives. The plan will include, at a minimum, the following:
  - *Baseline Conditions Report*, a regulatory and historical framework and an identification of climate vulnerable infrastructure and communities
  - *Transportation Resilience Improvement Plan and Carbon Reduction Strategy*, A methodology for prioritizing projects for funding under PROTECT, the Carbon Reduction Program, and other programs. This will begin in FY 24 and be completed in FY 25.
  - *Associated Reports:* Reports that address regional vulnerability and assessment that are transportation adjacent or not directly related to transportation infrastructure, such as social vulnerability, economic development, air quality, other critical infrastructure, other environmental stressors, operations/evacuation, etc.

| Task T-2A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Baseline Conditions Report        |           |           |           |           |
| Transportation Resilience Plan    |           |           |           |           |

## T-2B: INFRASTRUCTURE RESILIENCY

- **Scoping:** All scopes that include alternatives with potential rehabilitation or reconstruction of transportation facilities, particularly in locations identified as high risk in the Resiliency Plan, will consider the ability to harden, elevate, or otherwise increase the facilities’ ability to resist flooding, heat, and other climatic or associated weather stressors. Staff will develop model text for future study scopes.
- **Funding:** Staff will work with federal, state, and local partners to identify funding sources, strategies, and priorities for the hardening or elevating of vulnerable infrastructure.

| Task T-2B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Scoping                           |           |           |           |           |

## T-2C: TRANSPORTATION AND LAND USE

- **Scoping:** Study scoping will include, with rare exceptions, an analysis of land-use characteristics surrounding a project corridor. These data will inform travel characteristics, and measures of accessibility to housing, employment, and critical services (medical, childcare, education, etc.) of the project area, particularly in disadvantaged communities. Staff will develop model text for future study scopes.
- **Sub-Area and Corridor Studies:** Staff will work with stakeholders to identify opportunities to provide transportation planning elements that supplement local land use planning efforts.
- **Public Health:** Staff will evaluate public health Impacts of new or planned transportation infrastructure funded through the MPO. Consideration will be given to changes in vehicle emissions, air quality, or other exposure to toxins, opportunities for active transportation, shade and other cooling effects, access to greenspace, access to medical services, access for the disabled and/or elderly, etc.

| Task T-2C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Scoping                           |           |           |           |           |

## T-2D: AIR QUALITY

- **EV and Alternatives Fuels:** Staff will coordinate with the state and with local governments on the funding and effective deployment of EV infrastructure and alternative fuels in local communities and on regional corridors.
- **Planning:** Planning efforts will focus on measures such as reduced VMT, transit access, reduction of single occupancy vehicle use, minimization of roadway expansion, and other measures that reduce the impact of private vehicles’ impact on air quality.

| Task T-2D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Air Quality Planning              |           |           |           |           |

## T-2E: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

## T-2F: DISASTER RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain the continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

### MAJOR PRODUCTS

- Resiliency Plan
- Carbon Reduction Prioritization Strategy

### FUNDING

| Work Requirement by Funding |              | Financial Responsibility |        | Responsible Agency |
|-----------------------------|--------------|--------------------------|--------|--------------------|
| RPC                         | 20,000 (27%) | FHWA                     | 60,000 | RPC                |
| Consultant                  | 55,000 (73%) | State/Local              | 15,000 |                    |
| Total                       | 75,000       | Total                    | 75,000 |                    |

### STAFFING

**Supervisor:** Thomas Haysley, AICP

## T-3.25 CORE METROPOLITAN PLANNING

### GOAL

Creating, refining, and implementing the core MPO products, including the Transportation Improvement Program, the Metropolitan Transportation Plan, and the Unified Planning Work Program.

### OBJECTIVES

- Develop and maintain the three primary planning documents for the Tangipahoa UZA Metropolitan Planning Area: Transportation Improvement Program (TIP), Long Range Metropolitan Transportation Plan (MTP), and Unified Planning Work Program (UPWP).
- Foster constructive dialog with key stakeholders and the public that informs the priorities of the metropolitan planning process.
- Shepherd and track the progress of projects from prioritization to implementation.

### FY 24 MAJOR PRODUCTS

- FY 2024 Unified Planning Work Program and Progress Reports
- Obligated Projects
- Updated Public Participation Plan

### SUBTASKS

#### T-3A: TECHNICAL ADVISORY WORKING GROUP

- **Quarterly Meeting:** The TAWG will meet on a quarterly basis. The TAWG will review and make recommendations to the TPC regarding core metropolitan planning products. RPC staff will be responsible for all meetings and materials.
- **Sub-Working Groups:** Issue specific sub-working groups will meet on a self-defined basis and will make regular reports to the TAWG. The TAWG may create temporary or permanent working groups.

#### Task T-3A Timeline & Deliverables

TAWG Meetings

Jul – Sep

Oct – Dec

Jan – Mar

Apr – Jun

#### T-3B: TRANSPORTATION IMPROVEMENT PROGRAM

- **Monthly Review:** Staff will conduct a monthly review of the FY 23-26 TIP to ensure projects are progressing toward obligation at an expected rate.
- **Stakeholder Coordination:** Staff will conduct regular outreach to LADOTD and local governments to ensure that the TIP still reflects state priorities and to assist local agencies in moving their programmed projects toward obligation.

#### Task T-3B Timeline & Deliverables

TIP Maintenance

Jul – Sep

Oct – Dec

Jan – Mar

Apr – Jun

### T-3C: METROPOLITAN TRANSPORTATION PLAN ANNUAL REPORT

- **Development and Distribution:** Staff will create and distribute (via the website, TAWG, subcommittees, and the RPC mailing list) an annual report summarizing:
  - Progress toward priorities identified in the Metropolitan Transportation Plan
  - Progress toward established FTA and FHWA performance targets
  - Performance in and visualization of other transportation metrics (highway, crash/safety, freight, public transit, and others as deemed available and pertinent)
  - Planning Studies

| Task T-3C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Annual Report                     |           |           |           |           |

### T-3D: METROPOLITAN TRANSPORTATION PLAN

- **Initial Preparation:** Staff will begin preparations for the next MTP update, including a staffing plan, an outreach plan, and a work plan/schedule.

| Task T-3D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Preliminary MTP Preparation       |           |           |           |           |

### T-3E: UNIFIED PLANNING WORK PROGRAM

- **Progress Reporting:** Staff will prepare monthly reports describing progress on tasks/sub-tasks in the FY 25 UPWP, for submission to LADOTD and FHWA
- **Internal Review:** Staff will conduct quarterly internal reviews of the UPWP to determine progress on subtasks and associated timelines to assess potential need for amendment.
- **FY 26 UPWP:** The draft FY 26 UPWP for the New Orleans UZA will be prepared in Q2 and Q3. The draft will be submitted to the TAWG, FHWA, LADOTD for review in Q3. Pending favorable review and recommendation by the TAWG, the draft will be submitted to the TPC in Q4 for final approval in May.
- **Modifications:** Staff will determine, in collaboration with LADOTD and federal partners, when changes to the UPWP during the fiscal year are appropriate. A TPC approved amendment to the UPWP will be needed if such changes include a budget change of 20% or more to any given task, or if significant changes to the text are required (such as the addition of a new task). Otherwise staff may modify the document as needed with LADOTD concurrence.

| Task T-3E Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Progress Reporting                |           |           |           |           |
| Internal Review                   |           |           |           |           |
| FY25 UPWP                         |           |           |           |           |

### T-3F: OBLIGATED PROJECTS

- **Documentation:** Projects obligated in FFY 2024 will be mapped and categorized by type and funding source to measure success toward a reasonable distribution of project types and modal emphasis areas. The report will be published on the website.

| Task T-3F Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Documentation                     |           |           |           |           |

### T-3G: INTERGOVERNMENTAL COORDINATION

- **Agreement Updates:** Staff will update agreements with LADOTD, local parishes, and public transit agencies, defining roles, responsibilities, and deliverables.
- **Staff Liaisons:** Teams of staff, led by a principal, will be assigned to maintain communications with one or more parishes over the course of the year, to assist in defining local transportation needs and priorities.

| Task T-3G Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Agreements                        |           |           |           |           |

### T-3H: PERFORMANCE BASED PLANNING AND PROGRAMMING

- **FHWA/FTA PBPP:** Staff will attend to all DOT requirements regarding the establishment of performance targets and measuring progress toward targets. Progress will be documented in the Metropolitan Planning Annual Report.

| Task T-3H Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Performance Monitoring            |           |           |           |           |

### T-3I: PUBLIC TRANSIT WORKING GROUP

- **Meetings:** Staff will convene quarterly meetings of representatives from public transit operators, to discuss funding, opportunities for collaboration, and policy. The PTWG will report to the TAWG.

| Task T-3I Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| PTWG Meetings                     |           |           |           |           |

### T-3J: TRANSIT ASSET MANAGEMENT

- **Funding:** The Transit element of the TIP will be monitored for adherence to strategies that will assist the region in achieving regional Transit Asset Management performance targets.
- **Monitoring and Reporting:** Staff will continue to monitor individual agency asset management plans. Staff will report on progress toward identified transit asset management targets in the Metropolitan Planning Annual Report.

| Task SL-3I Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|------------------------------------|-----------|-----------|-----------|-----------|
| Asset Metric Monitoring            |           |           |           |           |

### T-3K: TRANSIT FUNDING

- **Annual Apportionments:** With the guidance of the Public Transit Advisory Working Group, staff will develop the annual Program of Projects for FTA formula funds, following the public outreach methodology described in the MPO Public Participation Plan.
- **Discretionary Funding:** Staff will continue to monitor for opportunities for grants that would fund projects directly or indirectly contributing to public transit mobility. Assistance will be offered to agencies applying for funding.
- **Revenue Stabilization:** Staff will work with operators to identify strategies to maintain continuity of operations through stabilization of local/state/federal funding or inter-agency cooperation.

| Task T-3K Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Annual Apportionments and POP     |           |           |           |           |

### T-3L: TITLE VI AND DBE

- **Policy:** Staff will undertake planning activities per the Title VI Program and Limited English Proficiency Plan, as approved by FTA
- **Project Scoping:** Staff will employ RPC’s social vulnerability index for all studies to identify appropriate outreach strategies and goals for those living in project areas.
- **DBE Outreach:** Staff will work to increase DBE participation, including through hosting or co-hosting workshops with DBE or potential DBE contractors.
- **Procurement:** Having established DBE goals, staff will ensure the goal is met through established procurement policies and best practices.

| Task T-3H Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Performance Monitoring            |           |           |           |           |

### T-3M: METROPOLITAN PLANNING OUTREACH

- **Agency Branding:** Staff will conduct an internal agency identification exercise that will consider standardized branding for documents, outreach materials, etc. Consideration will be given to an update to the RPC guidebook, public perception of the agency, the RPC logo, public and stakeholder perception of the MPO, and other elements as determined in the exercise.
- **Public Participation Plan:** Staff will conduct its annual review of the public participation plan to guarantee consistency with current planning priorities and soundness based on national best practices. Any updates to the plan will be submitted to FHWA and FTA.
- **Newsletter:** Staff will produce and distribute a quarterly newsletter that will include: a summary of an ongoing study or studies, an educational brief on MPO practices, updates on other RPC/TPC initiatives, and a calendar of upcoming events.

| Task T-3M Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Participation Plan Review         |           |           |           |           |
| Newsletter                        |           |           |           |           |

### T-3N: PROJECT OUTREACH

- **Education:** Staff will deploy project specific outreach mechanisms, including neighborhood and stakeholder meetings, community workshops, pop-up events, and news media engagement, and others as appropriate.
- **Methodology:** The Social Vulnerability Index and coordination with citizen and advocacy groups will assist in determining appropriate methods and extent of outreach for a given project.

| Task T-3N Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Ongoing Project Outreach          |           |           |           |           |

### T-30: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff's ability to conduct the described work tasks.

### T-3P: EMERGENCY RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

### MAJOR DELIVERABLES

- FY 26 Unified Planning Work Program
- Metropolitan Planning Annual Report
- Obligated Projects Documentation
- Annual Transit Program of Projects

### FUNDING

| Work Responsibility by Funding |               | Financial Responsibility |        | Agency |
|--------------------------------|---------------|--------------------------|--------|--------|
| RPC                            | 72,051 (%100) | FHWA                     | 57,641 | RPC    |
| Total                          | 72,051        | State/Local              | 14,410 |        |
|                                |               | Total                    | 72,051 |        |

### STAFFING

**Supervisor:** Jason Sappington, AICP



## T-4.24 GIS AND DATA MANAGEMENT

### GOAL

Responsible stewardship of the region’s geographic and demographic data resources, including storage, security, analysis, and distribution.

### OBJECTIVES

- Up-to-date analysis of socio-economic data that will support travel and land-use modelling, economic development planning, and Title VI/Environmental Justice activities.
- A database of transportation related data for use in identifying new projects, informing existing projects, and in the development of the miscellaneous planning products
- Coordination with local, state, and federal partners on prioritization of large and/or costly data acquisitions, policies, and procedures
- Maintenance of the MPO’s internal information technology systems and safeguarding of nonpublic or proprietary data

### FY 24 MAJOR PRODUCTS

- FY 23-26 TIP data layers, amendments
- Metropolitan Transportation Plan data layers
- FFY 2023 Obligated Projects data layers
- UZA Maps

### SUBTASKS

#### T-4A: DATA DEVELOPMENT

- **Development:** Staff will coordinate the development and calibration of various demographic, land-use, employment, and transportation datasets in support of other tasks in the UPWP.
- **Coordination:** Staff will foster partnerships and administer sharing agreements with data producing entities to ensure access to the most accurate available data and up-to-date knowledge of data management best practices.
- **Census Data:** Staff will continue to process 2020 decennial and ACS census data for local transportation and land use planning purposes, and to assist in defining MPA boundaries and the functional aid network.

#### Task T-4A Timeline & Deliverables

Ongoing Data Development

Jul – Sep

Oct – Dec

Jan – Mar

Apr - Jun

#### T-4B: PROJECT SUPPORT

- **General:** Staff will continue analyses and geo-processing of datasets for internal project development and prioritization, performance metrics, emergency preparedness, environmental planning, local and regional land use planning, and consultant activities.

- **Applications:** Processed data will be used to populate the Travel Demand Model, and used as inputs into the Social Vulnerability Index, latent demand modelling, resiliency planning, the congestion management process, and other project support as needed.
- **Visualization:** Custom visualization of geo-data will be produced for internal analysis, presentation to the TAWG and the TPC, publication in the Metropolitan Planning Annual Report (MC-3c), and as needed for other MPO products.

| Task T-4B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Ongoing Project Support           |           |           |           |           |

#### T-4C: GIS COORDINATION

- **Meetings:** Staff will host a quarterly meeting of GIS users from throughout the region and from various stakeholders to discuss data needs and availability, policy, best practices, and opportunities for collaboration.

| Task T-4C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Consortium Meetings               |           |           |           |           |

#### T-4D: PROJECT TRACKING & OBLIGATED PROJECTS

- **Tracking:** Staff will track projects in a database throughout their study, development, and implementation. Staff will continue to customize the project tracking database for use by staff, including further addition from study archives.
- **Mapping:** Projects in the database will be mapped. They will be modified as TIP and/or MTP documents are amended.
- **Obligated Projects Mapping:** Mapping of obligated projects will take place annually.

| Task T-4D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Obligated Projects                |           |           |           |           |

#### T-4E: IT & AV EQUIPMENT, DATASET ACQUISITION

- **Inventory:** Staff will work with the IT Consultant to ensure the IT equipment used for MPO planning is adequate for agency needs.
- **Needs Assessment:** Staff will assess at least any data needs for upcoming or ongoing initiatives, including distribution to local partners, and identify/prioritize means for acquisition.

#### T-4F: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

#### T-4G: DISASTER RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and

recovery actions. Staff will coordinate with LADOTD, FHWA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

## MAJOR DELIVERABLES

- Obligated Projects Map
- TIP Map
- IT and Data Procurement Documentation

## FUNDING

| Work Responsibility by Funding |               | Financial Responsibility |        | Responsible Agency |
|--------------------------------|---------------|--------------------------|--------|--------------------|
| RPC                            | 12,500 (%100) | FHWA                     | 10,000 | RPC                |
| Total                          | 12,500        | State/Local              | 2,500  |                    |

## STAFFING

**Supervisor:** Lynn Dupont, ASLA

## T-5.25 UPWP MANAGEMENT

### GOAL

Conducting the day to day administrative, contract management, and financial planning activities that ensure that the MPO functions of the staff and the TPC, and its conformity to adopted policy, as well as state and federal requirements.

### OBJECTIVES

- Coordination of the Transportation Policy Committee and all administrative and public requirements
- Preparation and management of contracts and agreements
- Fiscal responsibility and financial transparency
- Human resource functions which are necessary to ensure that staff have the wherewithal to conduct the everyday functions of the agency.

### FY 24 MAJOR PRODUCTS

- Onboarding Document Update
- Annual Audits

### SUBTASKS

#### T-5A: CONTRACT MANAGEMENT

- **Procurement:** Staff will prepare and oversee contracts and intergovernmental agreements, ensuring that the necessary legal and contractual provisions, and guarantee these provisions are followed through the lifetime of the contract or agreement.
- **Organization:** Project files and associated contractual documents will be archived in RPC's standard online filing system for ease of access later, as needed.

| Task T-5A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Contract Management               |           |           |           |           |

#### T-5B: TRANSPORTATION POLICY COMMITTEE MEETINGS

- **Monthly Meetings:** Staff will coordinate with the local elected officials and citizen representatives, including those that make up the Committee, and conduct of the monthly TPC meetings themselves, including preparing agendas, minutes, meeting packets/material, scheduling guest speakers, preparing budget and financial reports, making provisions for public participation, and preparing public notices announcing the meetings.

| Task T-5B Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| TPC Meetings                      |           |           |           |           |

#### T-5C: STAFF MANAGEMENT

- **UPWP:** Supervisors will oversee staff workflow, internal resource allocation, and staff development to fulfill the tasks of the UPWP and creation of its associated products within stated budgets and timelines.

- **Staff Meetings:** Planning staff will hold meetings every two weeks to better coordinate efforts and participate in agency decision-making.
- **Annual Review:** All staff will undergo annual performance reviews in the spring.
- **Employee Handbook:** Staff will review a handbook summarizing staff roles and expectations for any updates.

| Task T-5C Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Performance Reviews               |           |           |           |           |

## T-5D: FINANCIAL MANAGEMENT AND HUMAN RESOURCES

- **Finances:** Staff will conduct the necessary activities to ensure the timely processing of invoices, including coordination with DOTD financial sections. Grant balances, per contracts with LADOTD, will be tracked throughout the year to ensure appropriate workflow distribution. An annual audit of the agency will take place. Monthly budget reports will be made available to stakeholders.
- **Human Resources:** The director of finance will oversee retirement, insurance, hiring, and payroll functions.
- **Onboarding:** New planning staff will undergo a comprehensive month-long onboarding process to familiarize them with roles and responsibilities, metropolitan planning functions, and standard operating procedure for common tasks.

| Task T-5D Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr – Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Financial Management              |           |           |           |           |

## T-5E: SUPPORT

- **Education:** Staff may attend workshops, training events, conferences, or other peer-to-peer exchanges or educational opportunities that will further capacity toward the conduct of the described work tasks.
- **Equipment:** Procurement of equipment, software, software services, or other materials that will further staff’s ability to conduct the described work tasks.

## T-5F: DISASTER RESPONSE COORDINATION

In the aftermath of a disaster event, such as a hurricane or extreme flooding, staff may be called upon to conduct certain activities to maintain continuity of operations and support emergency response and recovery actions. Staff will coordinate with LADOTD, FHWA, FTA, local governments, and emergency responders to determine and carry out appropriate roles and responsibilities consistent with this task.

## MAJOR DELIVERABLES

- TPC Meeting Materials

## FUNDING

| Work Responsibility for Funding |               | Financial Responsibility |       | Responsible Agency |
|---------------------------------|---------------|--------------------------|-------|--------------------|
| RPC                             | 10,000 (100%) | FHWA                     | 8,000 | RPC                |
| Total                           | 10,000        | State/Local              | 2,000 |                    |

|  |  |       |        |  |
|--|--|-------|--------|--|
|  |  | Total | 10,000 |  |
|--|--|-------|--------|--|

## STAFFING

**Supervisor:** Megan Leonard

# T-6.25 COMPLETE STREETS

## GOAL

Preparation for region-wide Complete Streets Planning that will account for the roadway needs of all users, including pedestrians, bicyclists, public transit, motorists, and freight.

## OBJECTIVES

- Review of Active Transportation Plans, Complete Streets policies, and associated initiatives in the Mandeville-Covington planning area.

## FY 24 MAJOR PRODUCTS

- NA

## SUBTASKS

### T-6A: STAKEHOLDER GROUP

- **Formation:** Staff will identify key stakeholders in the New Orleans UZA to guide the development and eventual implementation of the Complete Streets policy and guide.

| Task T-6A Timeline & Deliverables | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|-----------------------------------|-----------|-----------|-----------|-----------|
| Member identification             |           |           |           |           |

### T-6B: PRELIMINARY PLAN DEVELOPMENT

- **Work Plan:** Staff will prepare a 2-year work and staffing plan for the development of a Complete Streets policy and guide, deriving from the reviews conducted in FY 2024.
- **Scoping:** Staff will prepare and propose a scope for the Complete Streets Policy and Guide.

| Task T-6B Plan Development      | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|---------------------------------|-----------|-----------|-----------|-----------|
| Work Plan                       |           |           |           |           |
| MPO Active Transportation Plans |           |           |           |           |

### T-6C: PLAN DEVELOPMENT

- Per the scoping described in A-5B, staff will begin work on a Complete Streets guide and policy that provides a framework for identifying opportunities to fund and implement complete streets improvements on the region’s roadways, both for MPO use and for use by local governments. It’s anticipated that this will be a two-year effort (FY25 and FY26).

| Task T-6C Report | Jul – Sep | Oct – Dec | Jan – Mar | Apr - Jun |
|------------------|-----------|-----------|-----------|-----------|
| Report           |           |           |           |           |

## FUNDING

| Staffing     | Work Responsibility by Funding | Financial Responsibility     |                     | Responsible Agency |
|--------------|--------------------------------|------------------------------|---------------------|--------------------|
| RPC<br>Total | 2,368 (100%)<br>2,368          | FHWA<br>State/Local<br>Total | 2,368<br>0<br>2,368 | RPC                |

## PRODUCTS

- Complete Streets Report
- Complete Streets/Active Transportation Plan Scope

## STAFFING

**Supervisor:** Karen Parsons, AICP



The Regional Planning Commission (RPC) meets the second Tuesday of every month at 10 Veterans Boulevard, New Orleans, LA 70124, immediately following the meeting of the Transportation Policy Committee (TPC). Meetings are open to the public.

**Officers:**

Jaclyn Hotard, Chairman - St. John The Baptist Parish

Cynthia Lee Sheng, 1<sup>st</sup> Vice Chairwoman- Jefferson Parish

Robby Miller, 2<sup>nd</sup> Vice Chairman - Tangipahoa Parish

Louis Pomes, 3<sup>rd</sup> Vice Chairman- St. Bernard Parish

LaToya Cantrell, 4<sup>th</sup> Vice Chairwoman – Orleans Parish

Keith Hinkley, 5<sup>th</sup> Vice Chairman – Plaquemines Parish

Matt Jewell, Treasurer- St. Charles Parish

Mike Cooper, Secretary– St. Tammany Parish

**Jefferson Parish:**

Councilmember At-Large Scott Walker

Mayor Robert Billiot (Westwego)

Lee Giorgio

Jack Stumpf

**Orleans Parish:**

Councilmember At-Large JP Morrell

Councilmember At-Large Helena Moreno

Citizen Member (open)

Citizen Member (open)

**Plaquemines Parish:**

Councilmember Tyrone Edwards

Councilmember Ronnie Newsom

Robert Hopkins

Allen Hero

**St. Bernard Parish:**

Councilmember Josh Moran  
Councilmember Ryan Randall  
Roxanne Adams  
Susan Klees

**St. Charles Parish**

Councilmember Bob Fischer  
Councilmember Michelle O’Daniels  
Garret C. Monti  
Thomas Hines

**St. John The Baptist Parish**

Councilmember Robert Arcuri  
Councilmember Tammy Houston  
Bonnie Dinvaut  
Jonathan Perret

**St. Tammany Parish:**

Councilmember Jeff Corbin  
Councilmember Pat Burke  
Chris Masingill  
Christopher Abadie

**Tangipahoa Parish:**

Council Chair David Vial  
Mayor Pete Panepinto (Hammond)  
Michael Showers  
Citizen Member (open)

**DOTD**

**Secretary** Joe Donahue

## APPENDIX B – RPC TRANSPORTATION POLICY COMMITTEE (3/1/24)

The RPC Transportation Policy Committee meets the second Tuesday of every month at 10 Veterans Boulevard, New Orleans, LA 70124, at 12:30 PM. Meetings are open to the public.

The Transportation Policy Committee consists of the membership of the RPC (see Appendix A) plus:

Mayor Greg Cromer (Slidell)

Tomeka Watson Bryant (N.O. Public Belt RR)

Kevin Dolliole (Aviation Director)

Brandy Christian (Port)

Mayor Clay Madden, (Mandeville)

Lona Hankins (RTA)

Carlton Dufrechou

Ninette Barrios (JP Transit)

Mayor Bob Zabbia (Ponchatoula)

Mayor Mark R. Johnson (Covington)

Renee Amar (LMTA)

## APPENDIX C – RPC TECHNICAL ADVISORY WORKING GROUP

### AARP

Senior Program Specialist

### Advocacy Center

Director, Public Policy

### Bike Easy

Executive Director

Education Programs Director

### City of Covington

Assistant Director of Planning

City Engineer

Director, Public Works

Administrative Officer

### City of Gretna

Director, Planning and Major Projects

Planning and Zoning Official

### City of Hammond

Director, Administration

Director, Planning

### City of Kenner

Director, Public Works

Director, Planning

### City of Mandeville

Director, Planning and Development

Director, Department of Public Works

### City of New Orleans

Manager, Policy and Programs, Mayor's Office of Transportation

Director, Department of Public Works

Traffic Engineer, Public Works

Director, City Planning Commission

### City of Pontchatoula

Streets Supervisor

### City of Slidell

Director, Engineering

Transportation Engineer

Director, Planning

### Federal Transit Administration

|  |  |
|--|--|
|  | Community Planner                                    |
| Federal Highway Administration             |  |
|  | Community Planner                                    |
| Greater New Orleans Expressway Commission  |  |
|  | General Manager                                      |
| Greater New Orleans Foundation             |  |
|  | Director Environmental Programs                      |
| Jefferson Parish                           |  |
|  | Director, Engineering                                |
|  | Director, Planning                                   |
|  | Parish President's Office - Land Use and Development |
|  | Director, Public Works                               |
|  | Director, Ecosystem and Coastal Management           |
|  | Director, Transit Administration                     |
| LA DOTD                                    |  |
|  | Highway Safety Manager                               |
|  | MPO Urban Systems Coordinator                        |
|  | Urban Transit Program Manager                        |
|  | Planning Program Administrator                       |
|  | Director of Planning                                 |
|  | District Administrator, District 02                  |
|  | District Administrator, District 62                  |
|  | Urban Systems >200k Program Manager                  |
|  | Urban Systems <200K Program Manager                  |
| Lighthouse Louisiana                       |  |
|  | Director of Public Policy                            |
|  | Citizen Advocate                                     |
| Louisiana Motor Transportation Association | Renee Amar   |
|  | Executive Director                                   |
| National Safety Council                    |  |
|  | President and CEO - South Louisiana Chapter          |
| New Orleans Aviation Board                 |  |
|  | Executive Director                                   |
|  | Deputy Director                                      |
| New Orleans Port Authority                 |  |
|  | President and CEO                                    |
| New Orleans Public Belt Railroad           |  |
|  | General Manager                                      |
| Plaquemines Parish                         |  |
|  | Parish Engineer                                      |

GIS Manager

Port of New Orleans

Chief Operating Officer

Plaquemines Port Harbor Terminal District

Assistant Port Manager

Ride New Orleans

Executive Director

Regional Transit Authority

Executive Director

Director, Planning and Scheduling

Director, Strategic Planning

Senior Transportation Planner

St. Bernard Parish

Director, Community Development

Director, Public Works

Transit Manager

Director, Community Development

St. Charles Parish

Director, Planning and Zoning

Director, Public Works

Grants Manager

St. John the Baptist Parish

Director, Public Works

Manager, Planning and Zoning Manager

Chief Administrative Assistant

Coastal & Water Management Division

St. Tammany Parish

Chief Operating Officer

Parish Engineer

Grant Project Manager-Transit

Director, Planning

Tangipahoa Parish

Parish Engineer

Director, Community Development

Parish Engineer

Director, Parish Planning

## APPENDIX D RECORD OF MODIFICATIONS AND AMENDMENT

### **6/10/24 - Administrative Modifications: Tasks A-4D, MC-3E, SL-3E, T-3E, Appendix D, Appendix E**

Added clarification on procedures and criteria for amending or modifying the UPWP. Added Appendix D to record amendments and modifications. UPWP Resolutions moved to Appendix E.





**RESOLUTION**

Transportation Policy Committee of the Regional Planning Commission for  
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD, ST. CHARLES, ST. JOHN THE BAPTIST, ST. TAMMANY,  
& TANGIPAHOA PARISHES

**Contractual Authority for Federal Transit Administration (FTA)  
FY-25 Planning Grant - New Orleans Transportation Planning Area**

Introduced by Parish President Robby Miller, seconded by Chris Masingill,  
on the 12<sup>th</sup> day of March, 2024.

WHEREAS, the Unified Planning Work Program (UPWP) for Transportation Planning for the local fiscal year beginning July 1, 2024, has been developed and adopted which includes the planning activities to be undertaken; and,

WHEREAS, the Executive Director, acting within his duties and responsibilities set out in the Policy and Procedures Manual, has authorized the preparation of an application for \$781,606.00 to the Louisiana Department of Transportation and Development for submission to the Federal Transit Administration; and,

NOW, THEREFORE, BE IT RESOLVED that the Transportation Policy Committee hereby ratifies the action of the Executive Director, for and on behalf of the Commission, to submit an Application to the Louisiana Department of Transportation and Development for Federal Assistance to the FTA for \$781,606.00 in Metropolitan Transportation Planning activities pursuant to 49 USC 5303 and \$15,000.00 for Regional Human Services Transportation Coordination (100% Funds).

FURTHER, that the authority of the Chairman and/or the Executive Director of this Commission is hereby confirmed to execute contracts related to this application together with all other documents and appendices on which his signature may be required;

AND, FURTHER, that the Commission hereby pledges local "matching" funds in an amount not to exceed \$191,652.00 for the \$781,606.00 in federal funds.

Whereupon, after discussion, the question was called and resulted in the following:

AYES: 37      NAYS: 0      ABSTENTIONS: 0

and the Chairman declared the Resolution duly carried.

  
\_\_\_\_\_  
JACLYN HOTARD  
CHAIRWOMAN

  
\_\_\_\_\_  
MATT JEWELL  
TREASURER

RESOLUTION

Transportation Policy Committee of the Regional Planning Commission for  
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD, ST. CHARLES, ST. JOHN THE BAPTIST, ST. TAMMANY,  
& TANGIPAHOA PARISHES

**Contractual Authority for Federal Transit Administration (FTA)  
FY-25 Planning Grant – Mandeville/Covington Transportation Planning Area**

Introduced by Parish President Robby Miller, seconded by Chris Masingill,  
on the 12<sup>th</sup> day of March, 2024.

WHEREAS, the Unified Planning Work Program (UPWP) for Transportation Planning for the local fiscal year beginning July 1, 2024, has been developed and adopted which includes the planning activities to be undertaken; and,

WHEREAS, the Executive Director, acting within his duties and responsibilities set out in the Policy and Procedures Manual, has authorized the preparation of an application(s) for \$79,042.00 to the Louisiana Department of Transportation and Development for submission to the Federal Transit Administration; and,

NOW, THEREFORE, BE IT RESOLVED that the Transportation Policy Committee hereby ratifies the action of the Executive Director, for and on behalf of the Commission, to submit an Application(s) to the Louisiana Department of Transportation and Development for Federal Assistance to the FTA for \$79,042.00 for Metropolitan Transportation Planning activities pursuant to 49 USC 5303.

FURTHER, that the authority of the Chairman and/or the Executive Director of this Commission is hereby confirmed to execute contracts related to this application together with all other documents and appendices on which his signature may be required;

AND, FURTHER, that the Commission hereby pledges local “matching” funds in an amount not to exceed \$19,761.00 for the \$79,042.00 in federal funds.

Whereupon, after discussion, the question was called and resulted in the following:

AYES: 37      NAYS: 0      ABSTENTIONS: 0

and the Chairman declared the Resolution duly carried.

  
\_\_\_\_\_  
JACLYN HOTARD  
CHAIRWOMAN

  
\_\_\_\_\_  
MATT JEWELL  
TREASURER

**RESOLUTION**

Transportation Policy Committee of the Regional Planning Commission for  
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD, ST. CHARLES, ST. JOHN THE BAPTIST, ST. TAMMANY,  
& TANGIPAHOA PARISHES

**Contractual Authority for Federal Transit Administration (FTA)  
FY-25 Planning Grant – Slidell Transportation Planning Area**

Introduced by Parish President Robby Miller, seconded by Chris Masingill,  
on the 12<sup>th</sup> day of March, 2024.

WHEREAS, the Unified Planning Work Program (UPWP) for Transportation Planning for the local fiscal year beginning July 1, 2024, has been developed and adopted which includes the planning activities to be undertaken; and,

WHEREAS, the Executive Director, acting within his duties and responsibilities set out in the Policy and Procedures Manual, has authorized the preparation of an application(s) for \$67,533.00 to the Louisiana Department of Transportation and Development for submission to the Federal Transit Administration; and,

NOW, THEREFORE, BE IT RESOLVED that the Transportation Policy Committee hereby ratifies the action of the Executive Director, for and on behalf of the Commission, to submit an Application(s) to the Louisiana Department of Transportation and Development for Federal Assistance to the FTA for \$ 67,533.00 in Metropolitan Transportation Planning activities pursuant to 49 USC 5303

FURTHER, that the authority of the Chairman and/or the Executive Director of this Commission is hereby confirmed to execute contracts related to this application together with all other documents and appendices on which his signature may be required;

AND, FURTHER, that the Commission hereby pledges local “matching” funds in an amount not to exceed \$16,883.00 for the \$67,533.00 in federal funds.

Whereupon, after discussion, the question was called and resulted in the following:

AYES: 37      NAYS: 0      ABSTENTIONS: 0

and the Chairman declared the Resolution duly carried.

  
\_\_\_\_\_  
JACLYN HOTARD  
CHAIRWOMAN

  
\_\_\_\_\_  
MATT JEWELL  
TREASURER

**RESOLUTION**

Transportation Policy Committee of the Regional Planning Commission for  
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD, ST. CHARLES, ST. JOHN THE BAPTIST, ST. TAMMANY,  
& TANGIPAHOA PARISHES

**Contractual Authority for Federal Transit Administration (FTA)  
FY-25 Planning Grant – South Tangipahoa Transportation Planning Area**

Introduced by Parish President Robby Miller, seconded by Chris Masingill,  
on the 12<sup>th</sup> day of March, 2024.

WHEREAS, the Unified Planning Work Program for Transportation Planning for the local fiscal year beginning July 1, 2024, has been developed and adopted which includes the planning activities to be undertaken; and,

WHEREAS, the Executive Director, acting within his duties and responsibilities set out in the Policy and Procedures Manual, has authorized the preparation of an application(s) for \$57,641.00 to the Louisiana Department of Transportation and Development for submission to the Federal Transit Administration; and,

NOW, THEREFORE, BE IT RESOLVED that the Transportation Policy Committee hereby ratifies the action of the Executive Director, for and on behalf of the Commission, to submit an Application(s) to the Louisiana Department of Transportation and Development for Federal Assistance to the FTA for \$57,641.00 for Metropolitan Transportation Planning activities pursuant to 49 USC 5303.

FURTHER, that the authority of the Chairman and/or the Executive Director of this Commission is hereby confirmed to execute contracts related to this application together with all other documents and appendices on which his signature may be required;

AND, FURTHER, that the Commission hereby pledges local “matching” funds in an amount not to exceed \$14,410.00 for the \$57,641.00 in federal funds.

Whereupon, after discussion, the question was called and resulted in the following:

AYES: 37      NAYS: 0      ABSTENTIONS: 0

and the Chairman declared the Resolution duly carried.

  
\_\_\_\_\_  
JACLYN HOTARD  
CHAIRWOMAN

  
\_\_\_\_\_  
MATT JEWELL  
TREASURER

**RESOLUTION**

Transportation Policy Committee of the Regional Planning Commission for  
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD, ST. CHARLES, ST. JOHN THE BAPTIST, ST. TAMMANY,  
& TANGIPAHOA PARISHES

**Contractual Authority for  
Federal Highway Administration FY-25 Planning Grant  
New Orleans Transportation Planning Area**

Introduced by Parish President Robby Miller, seconded by Chris Masingill,  
on the 12<sup>th</sup> day of March, 2024.

WHEREAS, Section 104(f) of Title 23, U.S.C., authorizes the apportionment of funds from the Highway Trust Fund, in an amount not to exceed one percent of the funds apportioned for expenditure on programs authorized under this Title, for the purpose of carrying out the requirements of 23 USC 134 and provides further that such funds be made available by the State to the Metropolitan Planning Organization designated by the Governor and units of general purpose local government; and,

WHEREAS, the Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany, and Tangipahoa Parishes has been designated by the Governor of the State of Louisiana as the recipient agency of the funds for the New Orleans Urbanized Area in order to fulfill the requirements of Section 134 of Title 23, U.S.C.; and 23 CFR 450.300, and

WHEREAS, a formula has been developed by the Louisiana Department of Transportation and Development and approved by the Federal Highway Administration to apportion these funds equitably among the eligible urbanized areas within the State of Louisiana; and,

WHEREAS, the Department, with the assistance of the Federal Highway Administration, desires to engage the Commission to undertake the development of transportation plans and programs pursuant to Section 134 of Title 23, U.S.C., 23 CFR 450.306, and in cooperation with the Louisiana Department of Transportation and Development; and,

WHEREAS, the Unified Work Program for Transportation Planning for the local fiscal year beginning July 1, 2024, has been developed which identifies \$2,193,805.00 of FHWA "PL" funds.

NOW, THEREFORE, BE IT RESOLVED by the Transportation Policy Committee that the Chairman and/or Executive Director of the Regional Planning Commission is authorized and empowered, for and on behalf of the Commission, to effectuate this resolution and to execute contracts with the Louisiana Department of Transportation and Development related to this application for federal assistance together with any other documents and appendices on which his signature may be required;

AND, FURTHER, that the Commission hereby pledges local matching funds in an amount not to exceed \$537,605.00 to be used as local match for the above amount of \$2,193,805.00 of FHWA "PL" funds.

Whereupon, after discussion, the question was called and resulted in the following:

AYES: 37      NAYS: 0      ABSTENTIONS: 0

and the Chairman declared the Resolution duly carried.

  
JACLYN HOTARD  
CHAIRWOMAN

  
MATT JEWELL  
TREASURER

**RESOLUTION**

Transportation Policy Committee of the Regional Planning Commission for  
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD, ST. CHARLES, ST. JOHN THE BAPTIST, ST. TAMMANY,  
& TANGIPAHOA PARISHES

**Contractual Authority for  
Federal Highway Administration FY-25 Planning Grant  
Mandeville/Covington Transportation Planning Area**

Introduced by Parish President Robby Miller, seconded by Chris Masingill,  
on the 12<sup>th</sup> day of March, 2024.

WHEREAS, Section 104(f) of Title 23, U.S.C., authorizes the apportionment of funds from the Highway Trust Fund, in an amount not to exceed one percent of the funds apportioned for expenditure on programs authorized under this Title, for the purpose of carrying out the requirements of 23 USC 134 and provides further that such funds be made available by the State to the Metropolitan Planning Organization designated by the Governor and units of general purpose local government; and,

WHEREAS, the Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany, and Tangipahoa Parishes has been designated by the Governor of the State of Louisiana as the recipient agency of the funds for the Mandeville-Covington Urbanized Area in order to fulfill the requirements of Section 134 of Title 23, U.S.C.; and 23 CFR 450.300, and

WHEREAS, a formula has been developed by the Louisiana Department of Transportation and Development and approved by the Federal Highway Administration to apportion these funds equitably among the eligible urbanized areas within the State of Louisiana; and,

WHEREAS, the Department, with the assistance of the Federal Highway Administration, desires to engage the Commission to undertake the development of transportation plans and programs pursuant to Section 134 of Title 23, U.S.C., 23 CFR 450.306, and in cooperation with the Louisiana Department of Transportation and Development; and,

WHEREAS, the Unified Work Program for Transportation Planning for the local fiscal year beginning July 1, 2024 has been developed which identifies \$284,579.00 of FHWA "PL" funds.

NOW, THEREFORE, BE IT RESOLVED by the Transportation Policy Committee that the Chairman and/or Executive Director of the Regional Planning Commission be authorized and empowered, for and on behalf of the Commission, to effectuate this resolution and to execute contracts with the Louisiana Department of Transportation and Development related to this application for federal assistance together with any other documents and appendices on which his signature may be required;

AND, FURTHER, that the Commission hereby pledges local matching funds in an amount not to exceed \$70,110.00 to be used as local match for the above amount of \$284,579.00 of FHWA "PL" funds.

Whereupon, after discussion, the question was called and resulted in the following:

AYES: 37      NAYS: 0      ABSTENTIONS: 0

and the Chairman declared the Resolution duly carried.

  
\_\_\_\_\_  
JACLYN HOTARD  
CHAIRWOMAN

  
\_\_\_\_\_  
MATT JEWELL  
TREASURER

**RESOLUTION**

Transportation Policy Committee of the Regional Planning Commission for  
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD, ST. CHARLES, ST. JOHN THE BAPTIST, ST. TAMMANY,  
& TANGIPAHOA PARISHES

**Contractual Authority for  
Federal Highway Administration FY-25 Planning Grant  
Slidell Transportation Planning Area**

Introduced by Parish President Robby Miller, seconded by Chris Masingill,  
on the 12<sup>th</sup> day of March, 2024.

WHEREAS, Section 104(f) of Title 23, U.S.C., authorizes the apportionment of funds from the Highway Trust Fund, in an amount not to exceed one percent of the funds apportioned for expenditure on programs authorized under this Title, for the purpose of carrying out the requirements of 23 USC 134 and provides further that such funds be made available by the State to the Metropolitan Planning Organization designated by the Governor and units of general purpose local government; and,

WHEREAS, the Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany, and Tangipahoa Parishes has been designated by the Governor of the State of Louisiana as the recipient agency of the funds for the Slidell Urbanized Area in order to fulfill the requirements of Section 134 of Title 23, U.S.C.; and 23 CFR 450.300, and

WHEREAS, a formula has been developed by the Louisiana Department of Transportation and Development and approved by the Federal Highway Administration to apportion these funds equitably among the eligible urbanized areas within the State of Louisiana; and,

WHEREAS, the Department, with the assistance of the Federal Highway Administration, desires to engage the Commission to undertake the development of transportation plans and programs pursuant to Section 134 of Title 23, U.S.C., 23 CFR 450.306, and in cooperation with the Louisiana Department of Transportation and Development; and,

WHEREAS, the Unified Work Program for Transportation Planning for the local fiscal year beginning July 1, 2024 has been developed which identifies \$234,807.00 of FHWA "PL" funds.

NOW, THEREFORE, BE IT RESOLVED by the Transportation Policy Committee that the Chairman and/or Executive Director of the Regional Planning Commission be authorized and empowered, for and on behalf of the Commission, to effectuate this resolution and to execute contracts with the Louisiana Department of Transportation and Development related to this application for federal assistance together with any other documents and appendices on which his signature may be required;

AND, FURTHER, that the Commission hereby pledges local matching funds in an amount not to exceed \$57,905.00 to be used as local match for the above amount of \$234,807.00 of FHWA "PL" funds.

Whereupon, after discussion, the question was called and resulted in the following:

AYES: 37      NAYS: 0      ABSTENTIONS: 0

and the Chairman declared the Resolution duly carried.

  
\_\_\_\_\_  
JACLYN HOTARD  
CHAIRWOMAN

  
\_\_\_\_\_  
MATT JEWELL  
TREASURER

**RESOLUTION**

Transportation Policy Committee of the Regional Planning Commission for  
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD, ST. CHARLES, ST. JOHN THE BAPTIST, ST. TAMMANY,  
& TANGIPAHOA PARISHES

**Contractual Authority for  
Federal Highway Administration FY-25 Planning Grant  
South Tangipahoa Transportation Planning Area**

Introduced by Parish President Robby Miller, seconded by Chris Masingill,  
on the 12<sup>th</sup> day of March, 2024.

WHEREAS, Section 104(f) of Title 23, U.S.C., authorizes the apportionment of funds from the Highway Trust Fund, in an amount not to exceed one percent of the funds apportioned for expenditure on programs authorized under this Title, for the purpose of carrying out the requirements of 23 USC 134 and provides further that such funds be made available by the State to the Metropolitan Planning Organization designated by the Governor and units of general purpose local government; and,

WHEREAS, the Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany, and Tangipahoa Parishes has been designated by the Governor of the State of Louisiana as the recipient agency of the funds for the South Tangipahoa Urbanized Area in order to fulfill the requirements of Section 134 of Title 23, U.S.C.; and 23 CFR 450.300, and

WHEREAS, a formula has been developed by the Louisiana Department of Transportation and Development and approved by the Federal Highway Administration to apportion these funds equitably among the eligible urbanized areas within the State of Louisiana; and,

WHEREAS, the Department, with the assistance of the Federal Highway Administration, desires to engage the Commission to undertake the development of transportation plans and programs pursuant to Section 134 of Title 23, U.S.C., 23 CFR 450.306, and in cooperation with the Louisiana Department of Transportation and Development; and,

WHEREAS, the Unified Work Program for Transportation Planning for the local fiscal year beginning July 1, 2024 has been developed which identifies \$192,027.00 of FHWA "PL" funds.

NOW, THEREFORE, BE IT RESOLVED by the Transportation Policy Committee that the Chairman and/or Executive Director of the Regional Planning Commission be authorized and empowered, for and on behalf of the Commission, to effectuate this resolution and to execute contracts with the Louisiana Department of Transportation and Development related to this application for federal assistance together with any other documents and appendices on which his signature may be required;

AND, FURTHER, that the Commission hereby pledges local matching funds in an amount not to exceed \$47,415.00 to be used as local match for the above amount of \$192,027.00 of FHWA "PL" funds.

Whereupon, after discussion, the question was called and resulted in the following:

AYES: 37      NAYS: 0      ABSTENTIONS: 0

and the Chairman declared the Resolution duly carried.

  
JACLYN HOTARD  
CHAIRWOMAN

  
MATT JEWELL  
TREASURER



**RESOLUTION**

Transportation Policy Committee of the Regional Planning Commission for  
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD, ST. CHARLES, ST. JOHN THE BAPTIST, ST. TAMMANY,  
& TANGIPAHOA PARISHES

**State of Louisiana Department of Transportation and Development  
And Regional Planning Commission  
Entity-State Agreements**

Introduced by Roxanne Adams, seconded by Councilman Robert Arcuri,  
on the 12<sup>th</sup> day of March, 2024.

WHEREAS, it is the intention of the Regional Planning Commission to continue the Transportation Planning Process through the Transportation Policy Committee; and

WHEREAS, the Commission will dedicate the necessary resources in conjunction with Federal funds to meet the needs of the Transportation Planning requirements, and

WHEREAS, the Commission agrees to comply with all State and Federal regulations for contracts in which they enter; and

WHEREAS, the Commission has the authority by State statute to enter into and carry out State and Federal contracts,

NOW, THEREFORE, BE IT RESOLVED, that the Transportation Policy Committee of the Regional Planning Commission, acting in its capacity as the Metropolitan Planning Organization for the New Orleans, Mandeville-Covington, Slidell, and Hammond-Ponchatoula Urban Areas hereby authorizes the Chairman or Executive Director of the Commission to enter into Transportation Planning Grant contracts with the appropriate State and Federal agencies for the continuation of the planning process.

Whereupon, after discussion, the question was called and resulted in the following:

AYES: 37      NAYS: 0      ABSTENTIONS: 0

and the Chairman declared the Resolution duly carried.

  
JACLYN HOTARD  
CHAIRWOMAN

  
MATT JEWELL  
TREASURER