

Public Notice

Notice is hereby given that the Regional Planning Commission is issuing a Request for Proposals (RFPs) for the following project.

**Public Transit Strategic Plan
Jefferson Parish Transit
FTA Grant No. LA-2017-018-00
RPC Task JPTSP**

An outline of the desired scope of work is available on the RPC web site www.norpc.org. Contract services are expected to commence on or about February 1, 2018 and will be completed within 12 months following the award of the contract. This is a request for proposals that demonstrate the technical merits of the prospective work scope, the capacity of the contractor to fulfill the scope, and the reasonableness of the proposed cost. All interested firms are invited to submit their proposal for undertaking the above study.

Interested firms shall furnish sufficient technical and supervisory personnel to insure expeditious completion of the work. Firms with demonstrated experience, competence, and qualifications pertinent to the above project are being sought. Socially and economically disadvantaged firms are encouraged to submit qualifications for undertaking the above mentioned work. **A minimum DBE participation rate of 21% is required for this project.**

The consultant will submit a completed Standard Form DOTD 24-102, "Professional Engineer and Related Services Questionnaire for Specific Project." Submit your qualifications on Standard Form DOTD 24-102 on a CD (or via email) as a single PDF file for prime and sub-consultants (one copy) along with one hard (paper) copy of the completed 24-102 forms. Also, a description of how the prospective contractor proposes to fulfill the work tasks and the proposed cost of services should be submitted. This description should describe, by task, how the consultant proposes to complete the scope of work, including a tentative work schedule. The consultant budget should identify any direct costs associated with the project.

Experience, both firm and individual; past performance on Commission projects; current work load; responsiveness to work scope; appropriateness of proposed budget; and firm size relative to magnitude of work will be the significant evaluation factors which will be used in selecting a firm for the above study. Failure to submit all of the information required on Standard Form DOTD 24-102, for the prime and each sub-consultant, will constitute a non-response.

Letters of interest and proposals are to be identified by Project Title and RPC Project Number and are to be submitted prior to the 12:00 noon deadline of Friday, December 22, 2017 by hand or mail addressed as follows:

Ms. Maggie Woodruff
RPC Contracts Administrator
Regional Planning Commission
10 Veterans Memorial Blvd.
New Orleans, LA 70124

All inquiries should be sent in writing to: mwoodruff@norpc.org