

MINUTES
Transportation Policy Committee
Of the
Regional Planning Commission
For

Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes

September 12, 2017

Committee Members:

Officers:

Parish President Michael Yenni *Chairman*

Parish President Robby Miller *1st Vice Chairman*

Parish President Guy McInnis *2nd Vice Chairman*

Mayor Mitchell J. Landrieu *3rd Vice Chair* **Designee:** Zach Butterworth

Parish President Patricia Brister *Treasurer*

Parish President Natalie Robottom **Designee:** Laverne Toombs

Parish President Larry Cochran **Designee:** Billy Raymond

Jefferson Parish:

Councilmember At-Large Chris Roberts – **Designee:** Cherreen Gegenheimer

Lee Giorgio

Jack Stumpf

Orleans Parish:

Plaquemines Parish:

Council Chairman: John Barthelemy

St. Bernard Parish:

Councilmember Howard Luna

Charles Ponstein

St. Charles Parish:

Councilmember: Julia Fisher-Perrier

Council At-Large: Wendy Bendetto

St. John the Baptist Parish:

Charles Kennedy

St. Tammany Parish:

Councilman: Steve Stefancik **Designee:** TJ Smith

Councilman: Mike Lorino

Richard Kelley

Tangipahoa Parish:

Mayor Bob Zabbia

Council Chairman Lionnel Wells

DOTD

Secretary Shawn Wilson **Designee:** Chris Morvant

TPC Members:

- Mayor Feddy Drennan (Slidell) **Designee:** Eric Lundin
- Doug Campbell (Public Belt RR) **Designee:** Scott Richoux
- Shelby Lasalle (Greater NO Expwy. Comm) **Designee:** Carlton Durfechou
- Kevin Dolliole (Aviation Director) **Designee:** Ronaldo R. Nodal
- Brandy Christian (Port) **Designee:** Andree Fant
- Greg Cook (RTA)
- Sharon Leader (JeT)
- Mayor** Pete Panepinto

Attendance: 30

Consultants:

Staff: Walter Brooks, Jeff Brooks, Megan Leonard, et al



AGENDA

1. Consideration: Approval of the August 8, 2017 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Consultant Selection:
LA 1091 (Robert Blvd.) @ Country Club Blvd./John Slidell Park Roundabout Study
RPC Task: SL-1.18
Amount: \$55,000
6. Consideration: Consultant Selection:
Comprehensive Economic Development Strategy 2019-2023
RPC Task CEDS-2019
Amount: \$30,000
7. Consideration: MOU – City of Gretna and RPC
Provide Technical Services to Assist Gretna with their Brownfield Program
8. Presentation: Update on St. John the Baptist Parish
Alex Carter, AICP – Planning, Zoning and Code Enforcement Director
St. John the Baptist Parish
9. Consideration: Public Comment Period
10. Consideration: Other Matters



President Yenni led everyone in the Pledge of Allegiance.

Following the roll call by Mr. Roesel, a quorum was established. Chairman Yenni began the meeting.

1. Consideration: Approval of August 8, 2017 Minutes

Mr. Ponstein made a motion to approve the August 8, 2017 minutes, seconded by Councilman Luna and approved unanimously as noted by the Chairman.

2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 5 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Mr. Butterworth seconded by Mrs. Leader and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 5 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by President Brister seconded by Mr. Kelley and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements

Mr. Brooks referred the members to page 6 of the meeting packet for the amendments to the Tangipahoa TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the Tangipahoa TIP amendments for the Highway & Transit Elements. It was so moved by President Miller seconded by Mayor Zabbia and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**5. Consideration: Consultant Selection:
LA 1091 (Robert Blvd.) @ Country Club Blvd./John Slidell Park
Roundabout Study RPC Task: SL-1.18 Amount: \$55,000**

Mr. Brooks explained the purpose of this project is to perform a Stage 0 Feasibility Study for a proposed roundabout at the intersection of LA 1091 (Robert Boulevard) @ Country Club Boulevard/John Slidell Park.

There being no questions or objections, the Chairman call for a motion to approve the Consultant Selection: LA 1091 (Robert Blvd.) @ Country Club Blvd./John Slidell Park Roundabout Study RPC Task: SL-1.18 in the amount of \$55,000 and to authorize the Chairman and/or Executive Director to execute any

documents in connection with this project. It was so moved by President Brister, seconded by Mr. Lundin and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**6. Consideration: Consultant Selection:
Comprehensive Economic Development Strategy 2019-2023
RPC Task CEDS-2019 Amount: \$30,000**

Mr. Brooks explained the purpose of this project is to assist RPC in the creation of the 2019-2024 Comprehensive Economic Development Strategy (CEDS), for the five-parish South Louisiana Economic Development District (SLEDD). There being no questions or objections, the Chairman call for a motion to approve the Consultant Selection: Comprehensive Economic Development Strategy 2019-2023 RPC Task CEDS-2019 in the amount of \$30,000 and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Councilman Luna, seconded by Mr. Raymond and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**7. Consideration: MOU – City of Gretna and RPC
Provide Technical Services to Assist Gretna with their Brownfield Program**

Mr. Brooks explained the purpose of the MOU – City of Gretna and RPC Provide Technical Services to Assist Gretna with their Brownfield Program. There being no questions or objections, the Chairman call for a motion to approve the MOU – City of Gretna and RPC Provide Technical Services to Assist Gretna with their Brownfield Program and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Jack Stumpf, seconded by Cheeren Gegheimer and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**8. Presentation: Update on St. John the Baptist Parish
By: Alex Carter, AICP – Planning, Zoning, and Code Enforcement Director
St. John the Baptist Parish**

Mr. Brooks introduced Ms. Carter to the board. For a copy of the presentation please contact Megan Leonard – 504-483-8525 or mleonard@norpc.org

12. Consideration: Public Comment Period

The Chairman asked if there was any public comment. There was none.

13. Consideration: Other Matters

Ms. Otte notified the board about the upcoming EV Fleet workshops. If you have any questions regarding the workshops please contact Rebecca Otte – 504-483-8513 or rotte@norpc.org

There being no other matters to discuss, the Chairman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

MINUTES

Regional Planning Commission
For
Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes
August 8, 2017

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Officers:

Parish President Michael Yenni *Chairman*

Parish President Robby Miller *1st Vice Chairman*

Parish President Guy McInnis *2nd Vice Chairman*

Mayor Mitchell J. Landrieu *3rd Vice Chair* **Designee:** Zach Butterworth

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Council Chairman: John Barthelemy

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Councilmember: Julia Fisher-Perrier

Council At-Large: Wendy Bendetto

St. John the Baptist Parish:

Charles Kennedy

St. Tammany Parish:

Councilman: Steve Stefancik **Designee:** TJ Smith

Councilman: Mike Lorino

Richard Kelley

Tangipahoa Parish:

Mayor Bob Zabbia

Council Chairman Lionnel Wells

DOTD

Secretary Shawn Wilson **Designee:** Chris Morvant

Attendance: 22

Consultants:

Staff: Walter Brooks, Jeffrey Brooks, Megan Leonard, et al

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AGENDA

1. Consideration: Approval of the August 8, 2017 minutes
2. Consideration: Committee Reports:
 - (a) Budget and Personnel Committee
 - Update Policy, Procedures & Operations Manual
 - (b) Other Committee Reports
3. Consideration: Financial Report
 - (a) Balance Sheet of Local Activities
 - (b) Monthly Budget Report
4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
6. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
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Amount: \$30,000
9. Consideration: MOU – City of Gretna and RPC
Provide Technical Services to Assist Gretna with their Brownfield Program
10. Consideration: Travel Request
11. Consideration: Contract Extensions
12. Consideration: Consultant Billings
13. Consideration: Public Comment Period
14. Consideration: Other Matters



The Chairman called the meeting to order and noted the existence of a quorum.

1. Consideration: Approval of August 8, 2017 Minutes

The minutes from the meeting on August 8, 2017 were approved upon a motion by Mr. Ponstein seconded by Councilman Luna and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 2. Committee Reports: Committee Reports:**
(a) Budget and Personnel Committee
 • Update Policy, Procedures & Operations Manual
(b) Other Committee Reports

Mr. Brooks explained the new Louisiana Legislative Auditor’s Statewide Agreed Upon Procedures and the need to update the Policies, Procedures and Operations manual to remain update with the standards required for the Commission.

There being no questions or objections, the chairman called for a motion to approve the Policies, Procedures and Operations Manual. It was so moved by President McInnis and seconded by President Brister and approved unanimously by the members of the Regional Planning Commission as noted by the Chairman.

- 3. Consideration: Financial Report**
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report

Mr. Roesel referred the members to page 8 of the meeting packet for the balance sheet for the month ending July31, 2017. He indicated that the RPC’s Total Assets and Liabilities, which include the Fund Balance in the amount of \$2,054,975.99.

There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by President Brister, seconded by President Miller and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Roesel explained there were no budget amendments at this time.

- 4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**
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**9. Consideration: MOU – City of Gretna and RPC
 Provide Technical Services to Assist Gretna with their Brownfield Program**

Mr. Brooks requested concurrence of items 4-9 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 4-9 as these items have been already approved by the Transportation Policy Commission. It was so moved by Councilwoman Fisher-Perrier and seconded by Mr. Kelley and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

- 10. Consideration: Travel Request**

Mr. Brooks referred the members to page 10 for 2 travel requests. One staff members, Rebecca Otte, to attend the EPA Grant writing Workshop (Speaker), October 3-5, 2017, Dallas, TX. One staff member, Courtney Young, to attend the Clean Cities Regional Meeting, October 11-12, 2017, Phoenix, AZ. There being no questions or objections, the Chairman called for a motion to approve the travel request. It was so moved by Mayor Zabbia and seconded by Councilman Wells, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

11. Consideration: Contract Extensions

Mr. Brooks explained there were no extensions at this time.

10. Consideration: Consultant Billings

Mr. Brooks referred the members to a summary list of the consultant bills on page 11 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Mr. Giorgio and seconded by Mr. Ponstein and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

11. Consideration: Public Comment Period

The Chairman asked if there was any other public comment. There was none.

12. Consideration: Other Matters

There being no other matters the meeting is adjourned.