

# Meeting Packet



December 13, 2016



# REGIONAL PLANNING COMMISSION

JEFFERSON • ORLEANS • PLAQUEMINES • ST. BERNARD • ST. TAMMANY • TANGIPAHOA

## PACKET GUIDE

### TUESDAY, DECEMBER 13, 2016

## TRANSPORTATION POLICY COMMITTEE

### OFFICERS

PATRICIA BRISTER  
St. Tammany Parish  
Chairwoman  
MICHAEL YENNI  
Jefferson Parish  
1<sup>st</sup> Vice Chairman  
ROBBY MILLER  
Tangipahoa Parish  
2<sup>nd</sup> Vice Chairman  
GUY McINNIS  
St. Bernard Parish  
3<sup>rd</sup> Vice Chairman  
MITCHELL J. LANDRIEU  
Orleans Parish  
Secretary  
ED THERIOT  
Plaquemines Parish  
Treasurer

### MEMBERSHIP

**JEFFERSON PARISH**  
MICHAEL YENNI  
Parish President  
CYNTHIA LEE-SHENG  
Councilmember-at-Large  
JOHN SHADDINGER, JR.  
Mayor, City of Westwego  
LEE GIORGIO  
JOHN F. STUMPF, JR.

**ORLEANS PARISH**  
MITCHELL J. LANDRIEU  
Mayor, City of New Orleans  
JASON WILLIAMS  
Councilmember at Large  
STACY HEAD  
Councilmember at Large  
RONALD CARRERE, JR.  
JEFFREY SCHWARTZ

**PLAQUEMINES PARISH**  
ED THERIOT  
Interim Parish President  
BENEDICT ROUSSELLE  
Councilmember  
KIRK LEPINE  
Council Chairman  
SCOTT MORSE  
MANDREL PANSY

**ST. BERNARD PARISH**  
GUY McINNIS  
Parish President  
GILLIS McCLOSKEY  
Council Member  
HOWARD LUNA  
Council Member  
CHARLES H. PONSTEIN  
SUSAN KLEES

**ST. TAMMANY PARISH**  
PATRICIA BRISTER  
Parish President  
STEVE STEFANCIK  
Councilmember  
MIKE LORINO, JR.  
Councilmember  
RICHARD P. KELLEY  
BILL NEWTON

**TANGIPAHOA PARISH**  
ROBBY MILLER  
Parish President  
PETE PANEPINTO  
Mayor, City of Hammond  
BOBBY CORTEZ  
Council Chairman  
DR. BONNIE LEWIS  
MITCH WILLIAMS

**STATE OF LOUISIANA  
DEPARTMENT  
OF TRANSPORTATION  
AND DEVELOPMENT**

SHAWN WILSON  
Secretary

WALTER R. BROOKS  
Executive Director, RPC

1. Consideration: Approval of the November 15, 2016 minutes  
*Walter Brooks* ..... 1
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements  
*Walter Brooks* ..... 4
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements  
*Walter Brooks* ..... 5
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements  
*Walter Brooks* ..... 6
5. Consideration: Consultant Selection: Land Use & Transportation Study: "New Covington" Sub-Area Analysis - RPC Task MC-1.17  
Amount: \$45,000  
*Walter Brooks* ..... 7
6. Consideration: Consultant Selection: Land Use and Transportation Study: East Laplace: Sub Area Analysis - RPC Task A-2.17SJ  
Amount: 35,000  
*Walter Brooks* ..... 8
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Amount: 35,000  
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9. Consideration: Other Matters  
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### TRANSPORTATION POLICY COMMITTEE (MPO) Full RPC Membership

WALTER KRYGOWSKI, Interim Director, Louis Armstrong N. O. Intl. Airport  
SHARON LEADER, Director, Transit Administration, Jefferson Parish  
MIKE COOPER, Mayor, City of Covington  
FREDDY DRENNAN, Mayor, City of Slidell  
BOB ZABBIA, Mayor, City of Ponchatoula

Greater N. O. Expwy. Comm.  
BRANDY CHRISTIAN, Chief Operating Officer, Port of New Orleans  
CATHY F. GAUTREAUX, Ex. Dir. Louisiana Motor Transport Assoc.  
SHARONDA WILLIAMS, Chairman, Regional Transit Authority

JEFF DAVIS, Gen. Manager, NO Public Belt RR  
NATALIE ROBOTTON, Parish President, St. John the Baptist  
LARRY COCHRAN, Parish President, St. Charles Parish  
DONALD VILLERE, Mayor, City of Mandeville



# REGIONAL PLANNING COMMISSION

JEFFERSON • ORLEANS • PLAQUEMINES • ST. BERNARD • ST. TAMMANY • TANGIPAHOA

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Councilmember  
KIRK LEPINE  
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SCOTT MORSE  
MANDREL PANSY

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Council Member  
HOWARD LUNA  
Council Member  
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SUSAN KLEES

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STEVE STEFANCIC  
Councilmember  
MIKE LORINO, JR.  
Councilmember  
RICHARD P. KELLEY  
BILL NEWTON

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DEPARTMENT  
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Secretary

WALTER R. BROOKS  
Executive Director, RPC

1. Consideration:	Approval of the November 15, 2016 minutes <i>Walter Brooks</i> .....	
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5. Consideration:	Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements <i>Walter Brooks</i> .....	5
6. Consideration:	Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements <i>Walter Brooks</i> .....	6
7. Consideration:	Consultant Selection: Land Use & Transportation Study: "New Covington" Sub-Area Analysis - RPC Task MC-1.17 Amount: \$45,000 <i>Walter Brooks</i> .....	7
8. Consideration:	Consultant Selection: Land Use and Transportation Study: East Laplace: Sub Area Analysis - RPC Task A-2.17SJ Amount: 35,000 <i>Walter Brooks</i> .....	8
9. Consideration:	Consultant Selection: Stage 0 Feasibility: Minnesota Park Road, ICRR to Range Road Improvements, Tangipahoa Parish - RPC Task St-1.17 Amount: 35,000 <i>Walter Brooks</i> .....	9
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**TRANSPORTATION POLICY COMMITTEE (MPO)** Full RPC Membership  
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SHARON LEADER Director, Transit Administration, Jefferson Parish  
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BOB ZABBIA, Mayor, City of Ponchatoula

Greater N. O. Expwy. Comm.  
BRANDY CHRISTIAN, Chief Operating Officer, Port of New Orleans  
CATHY F. GAUTREAU, Ex. Dir. Louisiana Motor Transport Assoc.  
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JEFF DAVIS, Gen. Manager, NO Public Belt RR  
NATALIE ROBOTTON, Parish President, St. John the Baptist  
LARRY COCHRAN, Parish President, St. Charles Parish  
DONALD VILLERE, Mayor, City of Mandeville

**Amendment Considered at the Meeting of December 13, 2016  
Transportation Improvement Program –New Orleans Urbanized Area  
Highway Element – Financially Constrained**

Project No.	Project Description	Parish	Project Sponsor	Proposed Improvement	Priority*	Work Phase	Est. Cost	Cost + Contingency	Federal Share	Fund Source	Fiscal Year	Status
H.010753	US 90 / I-310 Interchange	St. Charles	DOTD	Reconstruction of Interchange	2	Eng	\$500,000	\$500,000	\$400,000	STP>200K	17	New Line Item
H.011732	Jefferson Parish: Canal St. Improvements	Jefferson	Parish	Bike Lanes, Sidewalks, Crosswalk	2	C	\$6,600,000	\$7,260,000	\$5,808,000	STP>200K	18	Revised Cost and FY
	RR XING	Jefferson Orleans	DOTD	Equip. Module Replacement	1	C	\$11,700	\$12,870	\$10,296	STP>200K	17	New Line Item

\*1=safety; 2=livable communities; 3=state of good repair; 4=economic competitiveness; 5=environmental sustainability

**Amendment Considered at the Meeting of December 13, 2016  
Transportation Improvement Program – St. Tammany Urbanized Areas  
Highway Element – Financially Constrained**

Project No.	Project Description	Parish	Project Sponsor	Proposed Improvement	Priority*	Work Phase	Est. Cost	Cost + Contingency	Federal Share	Fund Source	Fiscal Year	Status
H.010993	I-10: Twin Spans – French Branch	St. Tammany	DOTD	M/I, Overlay, Guardrail Repair	3	E	\$11,000,000	\$12,100,000	\$10,890,000	NHPP	19	Project Consolidated w/ H.011024
H.011024	I-10: Median Protection, Oak Harbor Ramps, Lighting	St. Tammany	DOTD	Raising Existing Grade w/ Embankment	1,2,3	C	\$25,093,000	\$27,602,300	\$25,840,000	NHPP = \$17.71M HSIPPEN = \$9.9M	18	Project re-scoped, consolidated w/ H.010993
H.004987	US 190 Collins Blvd. (LA 25 to US 190B)	St. Tammany	DOTD	Survey	1,2,3	Eng	\$600,000	\$600,000	\$480,000	STP<200K	17	Topo Survey Corridor, LA 25 to US 190B)

\*1=safety; 2=livable communities; 3=state of good repair; 4=economic competitiveness; 5 =environmental sustainability

**Amendment Considered at the Meeting of December 13, 2016  
 Transportation Improvement Program – South Tangipahoa Urbanized Area  
 Highway Element – Financially Constrained**

Project No.	Project Description	Parish	Project Sponsor	Proposed Improvement	Priority*	Work Phase	Est. Cost	Cost + Contingency	Federal Share	Fund Source	Fiscal Year	Status
H.008915	LA 3234 Extension from LA 1065 – Hammond Airport	Tangipahoa	DOTD	Intermodal Connector	2,4	Env	\$1,000,000	\$1,000,000	\$800,000	STPFLEX	17	Revised FY

\*1=safety; 2=livable communities; 3=state of good repair; 4=economic competitiveness; 5=environmental sustainability

## Commission Meeting of December 13, 2016

### Respondents to the Request for Qualifications

#### Land Use and Transportation Study “New Covington” Sub-Area Analysis St. Tammany Parish RPC Task MC-1.17

	<b>Subconsultants</b>
<b>Burk-Kleinpeter, Inc.</b> Bruce L. Badon, AICP, Executive Vice-President	
<b>Cobb, Fendley, &amp; Associates, Inc. – 63%</b> J. Cal Bostwick, PE, Vice President	<b>Sain Associates – 25%</b> James A. Meads, PE, President/CEO <b>CJ Hensch &amp; Associates, Inc. – 12%</b> Roger Allen, Vice President
<b>Digital Engineering &amp; Imaging, Inc. - 80%</b> Thomas P. Hickey, PE, President, Principal	<b>Dana Brown &amp; Associates – DBE – 20%</b> Dana Nunez Brown, ASLA, PLA, AICP, LEED AP, President
<b>Duplantis Design Group, PC (DDG) – 75%</b> Thomas Buckel, PE, Principal-in-Charge	<b>Sain Associates – 25%</b> James A. Meads, PE, President/CEO
<b>G.E.C., Inc.</b> Philip Meyers, PE, Senior Vice President	
<b>Richard C. Lambert Consultants, LLC</b> Richard C. Lambert, PE, Principal-in-Charge	
<b>Linfield, Hunter &amp; Junius, Inc. – 85%</b> Joseph G. Cantrell, PLA, Director of Landscape Architecture	<b>ITS Regional, LLC – DBE – 15%</b> Presentacion “Carmelo” Gutierrez, PE, PTOE, Owner/Manager
<b>N-Y Associates, Inc. - +/- 60%</b> Michael F. Nicoladis, Senior Vice-President	<b>Urban Systems, Inc. (USI) – DBE - +/-40%</b> Alison Catarella-Michel, PE, PTOE, President/Transportation Engineer
<b>Pivotal Engineering LLC – 65%</b> Avinash Mehta, PE, Principal	<b>ITS Regional, LLC – DBE – 35%</b> Presentacion “Carmelo” Gutierrez, PE, PTOE, Owner/Manager

# Commission Meeting of December 13, 2016

## Respondents to the Request for Qualifications

### Land Use and Transportation Study East Laplace Sub-Area Analysis St. John Parish RPC Task A-2.17 SJ

	<b>Subconsultants</b>
<b>Cobb, Fendley, &amp; Associates, Inc. – 80%</b> J. Cal Bostwick, PE, Vice President	<b>Urban Systems, Inc. (USI) – DBE - 20%</b> Alison Catarella-Michel, PE, PTOE, President/Transportation Engineer
<b>CSRS, Inc. – 59%</b> Michael B. Songy, PE, PLS, Principal and CEO	<b>Urban Systems, Inc. (USI) – DBE - 41%</b> Alison Catarella-Michel, PE, PTOE, President/Transportation Engineer
<b>Duplantis Design Group, PC (DDG) – 75%</b> Chad Danos, PLA, Business Unit Leader	<b>Urban Systems, Inc. (USI) – DBE - 25%</b> Alison Catarella-Michel, PE, PTOE, President/Transportation Engineer
<b>G.E.C., Inc.</b> Philip Meyers, PE, Senior Vice President	
<b>Linfield, Hunter &amp; Junius, Inc. – 85%</b> Joseph G. Cantrell, PLA, Director of Landscape Architecture	<b>ITS Regional, LLC – DBE – 15%</b> Presentacion “Carmelo” Gutierrez, PE, PTOE, Owner/Manager
<b>N-Y Associates, Inc. - +/- 60%</b> Michael F. Nicoladis, Senior Vice-President	<b>Urban Systems, Inc. (USI) – DBE - +/-40%</b> Alison Catarella-Michel, PE, PTOE, President/Transportation Engineer
<b>Pivotal Engineering LLC – 65%</b> Avinash Mehta, PE, Principal	<b>ITS Regional, LLC – DBE – 35%</b> Presentacion “Carmelo” Gutierrez, PE, PTOE, Owner/Manager

# Commission Meeting of December 13, 2016

## Respondents to the Request for Qualifications

### Stage 0 Feasibility Minnesota Park Road, ICRR to Range Road Improvements Tangipahoa Parish RPC Task ST-1.17

	<b>Subconsultants</b>
<b>Duplantis Design Group, PC (DDG) – 75%</b> Thomas Buckel, PE, Principal-in-Charge	<b>Urban Systems, Inc. (USI) – DBE - 25%</b> Alison Catarella-Michel, PE, PTOE, President/Transportation Engineer
<b>Forte &amp; Tablada – 85%</b> Russell J. “Joey” Coco, Jr., PE, MBA, Principal	<b>Urban Systems, Inc. (USI) – DBE - 15%</b> Alison Catarella-Michel, PE, PTOE, President/Transportation Engineer
<b>G.E.C., Inc.</b> Philip Meyers, PE, Senior Vice President	
<b>ITS Regional, LLC – DBE</b> Presentacion “Carmelo” Gutierrez, PE, PTOE, Owner/Manager	
<b>Richard C. Lambert Consultants, LLC – 85%</b> Richard C. Lambert, PE, Principal-in-Charge	<b>Vectura – DBE - 15%</b> Sheelagh Brin Ferlito, PE, PTOE, Principal
<b>Linfield, Hunter &amp; Junius, Inc.</b> Joseph G. Cantrell, PLA, Director of Landscape Architecture	
<b>N-Y Associates, Inc. - +/- 60%</b> Michael F. Nicoladis, Senior Vice-President	<b>Urban Systems, Inc. (USI) – DBE - +/-40%</b> Alison Catarella-Michel, PE, PTOE, President/Transportation Engineer

**REGIONAL PLANNING COMMISSION  
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD, ST. TAMMANY,  
TANGIPAHOA PARISHES**

**PROPOSED RESOLUTIONS**  
(Administration of Retiree Medical Benefit)

**WHEREAS**, the Regional Planning Commission for Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany, and Tangipahoa Parishes (the "Commission") provides group medical benefits, which at all times have been intended to provide medical benefits to employees of the Commission and their eligible dependents, whether during the period of active employment or during the period of retirement; and

**WHEREAS**, to ease administrative burden, to reduce costs and to ensure reasonable access to coverage, the Commission has elected to procure such benefits from the State of Louisiana, Division of Administration, Office of Group Benefits (the "OGB"; "OGB Insurance"); and

**WHEREAS**, the Commission, consistent with its long-standing intent, desires to provide for a system of supplemental premium payments, which is intended to address and recognize continuous periods of service by certain of its long-standing employees, which service is not otherwise recognized under the premium schedule published by the OGB;

**NOW, THEREFORE**, effective January 1, 2017, the following provisions shall constitute the Premium Plan of the Commission (the "Premium Plan"):

1. This Premium Plan shall apply only to "Eligible Retirees," who are defined as those current employees of the Commission satisfying all of the following conditions: (i) employed by the Commission on or before the Commencement Date; (ii) continuously employed by the Commission during the period beginning on the Commencement Date and ending on Retirement; and (iii) eligible for and timely enrolled in retiree medical benefits through OGB Insurance or a successor thereto.

2. Notwithstanding the provisions of any premium payment schedule published by the OGB, premiums to be paid or provided for the benefit of each Eligible Retiree shall be the greater of: (i) those determined under the schedule of retiree premiums published by the OGB, from time to time; or (ii) those determined under such schedule, but determined by taking into account all years of Continuous Service with the Commission.

3. Premiums shall be paid hereunder until the earlier of: (i) the death of the Eligible Retiree or his or her Eligible Spouse, if later; or (ii) the date on which an Eligible Retiree or Eligible Spouse ceases to pay any medical insurance premium when due; or (iii) the date on which an Eligible Retiree or Eligible Spouse otherwise ceases to be eligible for coverage under OGB Insurance or any successor thereto.

4. This Premium Plan shall terminate upon the death of all Eligible Retirees (including all Eligible Spouses), provided that this Premium Payment Plan may be earlier terminated by the Commission in accordance with applicable law.

5. Nothing contained in this Premium Plan shall be deemed to prohibit the amendment of the OGB Medical Plan, the replacement of the OGB Medical Plan with a successor, whether as to all employees of the Commission or as to any Eligible Retiree or Eligible Spouse, an increase in the premiums payable by any Eligible Retiree or Eligible Spouse, or the provision of alternative coverage through a reasonably satisfactory individual policy of insurance; nothing contained herein shall require the direct payment of premiums by the Commission to the OGB, which may be instead paid, in the discretion of the Commission, to an Eligible Retiree or Eligible Spouse to the extent direct payment to the OGB ceases to be administratively feasible.

6. As used herein: (i) the term "Commencement Date" shall mean the date on which the Commission first procured OGB Insurance; (ii) the term "Continuous Service" shall mean an Eligible Retiree's whole continuous calendar years of employment with the Commission preceding his or her Retirement ; (iii) the term "Eligible Spouse" shall mean the legal spouse of an Eligible Retiree, provided such spouse is enrolled in OGB Insurance when an Eligible Retiree retires and remains continuously enrolled; and (iv) the term "Retirement" or "Retire" shall mean that an employee of the Commission has separated from employment, is receiving benefits under LASERS, and is eligible for retiree medical benefits hereunder.

Whereupon, after discussion, the question was called and resulted in the following:

ayes: \_\_\_\_\_ nays: \_\_\_\_\_ abstentions: \_\_\_\_\_

and the Chairwoman declared the Resolution duly carried.

\_\_\_\_\_  
PATRICIA BRISTER  
CHAIRMAN

\_\_\_\_\_  
MITCHELL J. LANDRIEU  
SECRETARY

# REGIONAL PLANNING COMMISSION

## Balance Sheet As of October 31, 2016

### ASSETS

Cash (including match & escrow)	\$1,374,208.09
Miscellaneous receivables	\$0.00
Due from other funds	241,007.09
*** Due from other governmental units	61,295.75
Prepaid expenses	<u>4,674.09</u>
<b>Total ASSETS</b>	<b><u>\$1,681,185.02</u></b>

### LIABILITIES AND FUND BALANCE

Accounts payable	\$106,863.46
Due to other governmental units	\$0.00
Unearned revenue	<u>\$34,904.25</u>
<b>Total Liabilities</b>	<b>\$141,767.71</b>
<b>Fund Balance</b>	<b><u>\$1,539,417.31</u></b>
<b>Total LIABILITIES AND FUND BALANCE</b>	<b><u>\$1,681,185.02</u></b>

\*\*\* Due from other governmental units

Parish billings are current through the 3rd Quarter of 2016, now.

RPC BUDGET COMPARED TO ACTUAL FOUR MONTHS ENDED OCT. 31, 2016 "UNAUDITED"	Column 1		Column 2		Column 3		Column 3
	ADOPTED BUDGET		YTD ACTUAL 4 MONTHS ENDED 10/31/16		ACTUAL EXPENDITURES 10/1/16 - 10/31/16		VARIANCE FAVORABLE (UNFAVOR.)
SALARIES: STAFF		1,575,573		408,876		109,285	1,166,697
EMPLOYEE BENEFITS		780,351		223,666		52,221	556,685
WORKMAN'S COMPENSATION INSURANCE		8,950		0		0	8,950
PER DIEM ALLOWANCE		7,200		500		100	6,700
STAFF TRAINING		1,500		0		0	1,500
TRAVEL:							
COMMISSIONER - OUT OF TOWN	4,800		0		0		
COMMISSIONER - LOCAL	1,500	6,300	0	0	0	0	6,300
STAFF - OUT OF TOWN	11,250		2,484		1,348		
STAFF - LOCAL	4,950	16,200	773	3,257	682	2,030	12,943
CONFERENCES AND REGISTRATION		6,500		290		290	6,210
MEETING EXPENSE		15,250		2,566		698	12,684
DUES AND SUBSCRIPTIONS		6,850		1,915		125	4,935
ONLINE DATA SUBSCRIPTIONS		13,275		0		0	13,275
REFERENCE MATERIALS		625		0		0	625
REGIONAL TRAFFIC CTR MAINTENANCE		47,500		14,866		2,898	32,634
TELEPHONE		4,575		1,382		498	3,193
OFFICE SUPPLIES		7,950		2,067		744	5,883
COMPUTER SUPP/SOFTWARE SUPPORT		52,500		20,230		9,398	32,270
IT/GIS (INTELLIGENT TECH) SUPPORT		70,500		23,861		5,500	46,639
POSTAGE		1,800		298		16	1,502
PRINTING SUPPLIES AND MATERIALS		14,150		1,255		0	12,895
PHOTOCOPIERS		18,200		10,464		984	7,736
PUBLIC NOTICES		7,500		1,888		104	5,612
EQUIPMENT RENT/MAINT.		4,250		0		0	4,250
GENERAL INSURANCE		22,550		7,258		2,402	15,292
PROFESSIONAL LIAB INS		13,875		13,875		13,875	0
CONTRACT PERSONNEL		87,750		22,028		5,790	65,722
ADMINISTRATIVE CONSULTANTS		45,500		5,259		0	40,241
AUDIT		36,000		4,000		0	32,000
EMPLOYEE WELFARE		2,800		723		206	2,077
AUTO EXPENSE		14,575		4,493		868	10,082
OFFICE FURNITURE		23,275		2,627			20,648
CANON COPIER		47,350					47,350
OFFICE EQUIP & HARDWARE		6,000		0		0	6,000
GIS DATA ACQUISITION		25,000		0		0	25,000
MISCELLANEOUS EXPENSE		800		370		0	430
GRANT CONTINGENCY		825,115		0		0	825,115
TOTAL IN-HOUSE EXPENSE		3,818,089		778,014		208,032	3,040,075
THIRD PARTY CONTRACTS:							
GENERAL FUND	60,000		20,000		10,000		
LADOTD REGIONAL BICYCLE PROGRAM	37,674		2,649		1,626		
BROWNSFIELDS REVOLVING LOANS	85,000		188		0		
GRANTS & SPECIAL PROJECTS	10,229,668		132,282		97,037		
TOTAL THIRD PARTY CONTRACTS		10,412,342		155,119		108,663	10,257,223
TOTAL EXPENDITURES		14,230,431		933,133		316,695	13,297,298

**RESOLUTION**

**REGIONAL PLANNING COMMISSION  
JEFFERSON, ORLEANS, PLAQUEMINES, ST. BERNARD, ST. TAMMANY AND TANGIPAHOA  
PARISHES**

**Authorization to Execute Local Funding  
COOPERATIVE ENDEAVOR AGREEMENT  
with the City of New Orleans for Calendar Year 2017**

Introduced by \_\_\_\_\_, seconded  
by \_\_\_\_\_, on the \_\_\_\_\_ 13 \_\_\_\_\_ day of  
\_\_\_\_\_ December \_\_\_\_\_, 2016.

**WHEREAS**, the City of New Orleans contributes to the funding of the  
Regional Planning Commission; and,

**WHEREAS**, the amount of funding for calendar year 2017 is in the amount  
of \$190,000; and,

**NOW, THEREFORE, BE IT RESOLVED:**

That the Executive Director of the Commission is hereby authorized to enter  
into a Cooperative Endeavor Agreement with the City of New Orleans and/or other  
necessary documents/agreements deemed necessary by the City of New Orleans to  
assure the City's continued funding of the Regional Planning Commission for  
calendar year 2017.

Whereupon, after discussion, the question was called and resulted in the  
following:

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_

and the Chairman declared the Resolution duly carried.

\_\_\_\_\_  
**PATRICIA BRISTER**  
CHAIRMAN

\_\_\_\_\_  
**ED THERIOT**  
TREASURER

# Election of Officers for 2017

MICHAEL YENNI

JEFFERSON PARISH

*Chairman*

ROBBY MILLER

TANGIPAHOA PARISH

*1<sup>st</sup> Vice Chairman*

GUY McINNIS

ST. BERNARD PARISH

*2<sup>nd</sup> Vice Chairman*

MITCHELL J. LANDRIEU

ORLEANS PARISH

*3<sup>rd</sup> Vice Chair*

ED THERIOT

PLAQUEMINES PARISH

*Secretary*

PATRICIA BRISTER

ST. TAMMANY PARISH

*Treasurer*

## Contract Extensions

### Commission Meeting of December 13, 2016

#### Extend through June 30, 2017

<b>Fund/Task No.</b>	<b>Description</b>	<b>Consultant</b>	<b>Percent Complete</b>
PSLC-StJ	EIS for Proposed Connector between Airline Hwy and I-10 in St. John Parish	N-Y Associates, Inc.	95.51%
BCTunnel & Supplements	Replace Belle Chasse Tunnel & Bridge EA	Burk-Kleinpeter	72.75%
S-1.16	Downtown New Orleans Traffic Analysis	AECOM	80.98%

**REGIONAL PLANNING COMMISSION MEETING**  
Tuesday, December 13, 2016

CONSULTANT	CONTRACT NO. DESCRIPTION	CONTRACT AMOUNT	INVOICE #	CURRENT BILLING	PREVIOUS BILLINGS	TOTAL BILLED UNBILLED BALANCE	PERCENT OF CONTRACT BILLED	
Item #1	J.V. Burkes & Associates (Task SL-2.17)  US 190 (Gause Boulevard) Sidewalk Study (Lindberg Drive - Frederick Drive) Funded by State Program No. H.972216.1 RPC Contract No. SL-2.17	\$45,000.00	1	\$2,100.00	\$0.00	\$2,100.00 \$42,900.00	4.67%	
Item #2	J.V. Burkes & Associates (Task SL-2.17)  US 190 (Gause Boulevard) Sidewalk Study (Lindberg Drive - Frederick Drive) Funded by State Program No. H.972216.1 RPC Contract No. SL-2.17	\$45,000.00	2	\$5,700.00	\$2,100.00	\$7,800.00 \$37,200.00	17.33%	
Item #3	JEDCO (Fund: BR1-P1)  Regional Brownfields Revolving Loan Program EDA Services provided by JEDCO as RPC as program facilitator	\$7,500.00	27	\$187.50	\$4,875.00	\$5,062.50 \$2,437.50	67.50%	
Item #4	Clear Skies Environmental, LLC (Fund: PubEdout)  Greater New Orleans Clean Air Coalition Coordinator State Project No. H011625 (F.A.P. No. H011625) RPC Contract No. PubEdout	\$30,000.00	2	\$3,750.00	\$3,750.00	\$7,500.00 \$22,500.00	25.00%	
Item #5	University of New Orleans (Fund: SGEJef - UNO)  Strategic Plan for Jefferson Parish - Westbank LADOTD - State Project No. H010170 / Federal Aid Project No. H010170 RPC Contract No. SGEJef - UNO	\$500,000.00 (total contract) \$517,722.00  \$314,684.00 (HNTB - sub) \$119,034.00 (HNTB - sub) \$21,006.00 (Triplan Assoc - sub) \$28,401.00 (Earth Search - sub)	4	\$50,000.00  - \$10,000.00 IN-KIND Match \$40,000.00	\$450,000.00	\$489,738.40 \$232,774.31 \$58,457.35 \$19,955.30 \$80,925.36	\$495,139.31 \$236,951.85 \$58,457.35 \$19,955.30 \$810,503.81 \$161,942.19	100.00%
Item #6	Burk Klempeter, Inc (Fund: BCTunnel)  Replace Beale Chasse Tunnel and Bridge in Plaquemines Parish State Project No. H.004791 / Federal Aid Project No. DE-3806500 RPC Contract No. BCTunnel	\$972,446.00 (total contract) \$517,722.00  **((BKI amount - prime)) \$314,684.00 (HNTB - sub) \$119,034.00 (Triplan Assoc - sub) \$21,006.00 (Earth Search - sub)	45		\$125,019.94	\$125,019.94	\$4,485.19 \$129,505.13	95.00% 15.79%
		<b>SUPPLEMENT BUDGET #2</b>	5		\$125,019.94	\$125,019.94		
		(total contract)			\$131,599.00			
		**((BKI amount - prime))			\$28,401.00			
		(HNTB - sub)						

**NOTE: CONTRACT WAS SUBJECT to a 5% retelage their invoices reflect the 5% retelage reduction**

IN APPROVING THESE INVOICES, THE COMMISSION IS AUTHORIZING THE PAYMENT OF THESE CONSULTANT BILLINGS UPON THE RECEIPT OF THE REQUISITIONED FUNDS AS DEFINED IN THE RPC PFM AS AMENDED.

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**REGIONAL PLANNING COMMISSION MEETING**  
Tuesday, December 13, 2016

CONSULTANT	CONTRACT NO.	CONTRACT NO. DESCRIPTION	CONTRACT AMOUNT	INVOICE #	CURRENT BILLING	PREVIOUS BILLINGS	TOTAL BILLED UNBILLED BALANCE	PERCENT OF CONTRACT BILLED
<p><b>Item #7</b> Urban Systems, Inc. (Fund: VetCor1)</p> <p>Traffic Signal Timing and Coordination Study on Veterans Boulevard Corridor State Project No. H011849 (F.A.P. No. H011849) RPC Contract No. VetCor1</p>			<p><b>SUPPLEMENT BUDGET #3</b></p> <p>\$541,119.00 (total contract)</p> <p>\$415,448.00 *** (BKI amount - prime)</p> <p>\$116,167.00 (HTTS - sub)</p> <p>\$9,504.00 (Earth Search - sub)</p> <p>*** Note BKI only was subject to a 5% re-charge. Amounts shown on their invoices reflect the 5% re-charge reduction.</p>	16	\$5,240.32	\$286,143.16	\$291,383.48	97.00%
<p><b>Item #8</b> ITS Regional, LLC (Task A-1:17 TC)</p> <p>RPC Traffic Counting Program Update of 2016 Transportation System Surveillance State Program No. H37216.1 RPC Contract No A-1:17 TC</p>			<p>\$185,000.00</p>	11	\$9,250.00	\$170,200.00	\$179,450.00	50.00%
<p><b>Item #9</b> Burk Klempeter, Inc (Fund: BCTunnel)</p> <p>Replace Balle Chasse Tunnel and Bridge in Piquemines Parish State Project No. H004791 / Federal Aid Project No. DE-3806(500) RPC Contract No. BCTunnel</p>			<p>\$972,446.00 (total contract)</p> <p>\$517,722.00 *** (BKI amount - prime)</p> <p>\$314,684.00 (HTTS - sub)</p> <p>\$119,034.00 (Trigon Assoc. - sub)</p> <p>\$21,006.00 (Earth Search - sub)</p> <p>*** Note BKI only was subject to a 5% re-charge. Amounts shown on their invoices reflect the 5% re-charge reduction.</p>	45	\$10,000.00	\$10,000.00	\$20,000.00	50.00%
<p><b>SUPPLEMENT BUDGET #2</b></p> <p>\$160,000.00 (total contract)</p> <p>\$131,599.00</p>			5			\$125,019.94	95.69%	
<p><b>TOTAL</b></p>						\$125,019.94	95.69%	

IN APPROVING THESE INVOICES, THE COMMISSION IS AUTHORIZING THE payment of these consultant billings upon the receipt of the requisitioned funds as defined in the RPC PFM as amended.



REGIONAL PLANNING COMMISSION MEETING

Tuesday, December 13, 2016

CONSULTANT	CONTRACT NO. DESCRIPTION	CONTRACT AMOUNT	INVOICE INVOICE #	CURRENT BILLING	PREVIOUS BILLINGS	TOTAL BILLED UNBILLED BALANCE	PERCENT OF CONTRACT BILLED
						\$54,274.87	

Item #12	Providence Engineering & Environmental (Fund BFPET15)	Brownfield Environmental Services - Petroleum Sites U.S. Environmental Protection Agency Award Number (FAN): 01F06801 RPC Contract No BF Envir Serv 2015-PET	\$152,878.00	6	wrapping up	\$5,285.00	\$121,651.58	\$126,936.58	84.96%
			(total contract)						
			13001 Chief Mentor Highway Site - Phase II						
			Notice To Proceed #1						
			13001 Chief Mentor Highway Site - Phase II						
			Notice To Proceed #2						
Site Name	Midway	\$2,953.75	\$0.00	\$2,953.75					
Notice To Proceed #3 - Poland Avenue									
Site Name		\$0.00	\$0.00	\$0.00					
Notice To Proceed #4									
TOTAL LABOR & Direct Charges		\$6,238.75		\$121,651.58		\$129,890.33			
							\$22,987.67		

Item #13	Providence Engineering & Environmental (Fund BFPET15)	Brownfield Environmental Services - Petroleum Sites U.S. Environmental Protection Agency Award Number (FAN): 01F06801 RPC Contract No BF Envir Serv 2015-PET	\$152,878.00	7	wrapping up	\$836.50	\$126,936.58	\$127,773.08	89.45%
			(total contract)						
			13001 Chief Mentor Highway Site - Phase II						
			Notice To Proceed #1						
			13001 Chief Mentor Highway Site - Phase II						
			Notice To Proceed #2						
Site Name	Midway	\$1,605.50	\$2,953.75	\$4,559.25					
Notice To Proceed #3 - Poland Avenue									
Site Name		\$0.00	\$0.00	\$0.00					
Notice To Proceed #4									
TOTAL LABOR & Direct Charges		\$6,852.00		\$129,890.33		\$136,742.33			
							\$16,135.67		

Item #14	HDR Engineering, Inc. (Fund: LA23RR1)	LA 23 Railway Relocation FE/NIEP A Project Federal Railroad Administration Agreement No. FR-RLD-0032-14-01-00 RPC Contract No. LA23RR1	\$740,000.00	16		\$17,760.00	\$319,465.52	\$337,225.52	
			(total contract)						
			\$355,200.00						
			(HDR amount - prime)						
			\$185,000.00						
			(Bunk-Klempner - sub)						
\$88,800.00		\$0.00	\$87,912.00	\$87,912.00					
(GCT - sub)		\$0.00	\$40,769.84	\$40,769.84					
\$44,400.00		\$0.00	\$40,769.84	\$40,769.84					
(Hamthorne - sub)		\$13,320.00	\$14,800.00	\$28,120.00					
\$29,600.00									
(Earth Search - sub)									

IN APPROVING THESE INVOICES, THE COMMISSION IS AUTHORIZING THE payment of these consultant billings upon the receipt of the requisitioned funds as defined in the RPC PFM as amended.

12/13/2016

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**REGIONAL PLANNING COMMISSION MEETING**  
 Tuesday, December 13, 2016

CONSULTANT	CONTRACT NO. DESCRIPTION	CONTRACT AMOUNT	INVOICE INVOICE #	CURRENT BILLING	PREVIOUS BILLINGS	TOTAL BILLED UNBILLED BALANCE	PERCENT OF CONTRACT BILLED
		\$37,000.00		\$8,137.50	\$27,342.50	\$35,480.00	
				\$77,420.00	\$599,735.96	\$677,155.96	91.51%
						\$62,844.14	

Leaflet Environmental - State

IN APPROVING THESE INVOICES, THE COMMISSION IS AUTHORIZING THE payment of these consultant billings upon the receipt of the requisitioned funds as defined in the RPC PFM as amended.

12/16/2016

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# Consultant/Sub-Consultant Invoice Certification

DATE: 11/1/2016 State Project # H.972216.1 Fed Project #: H972216

FIRM NAME: J.V. Burkes & Associates

PROJECT DESCRIPTION: US 190 (Gause Blvd) Sidewalk Study RPC Task #: SL-2.17

RPC INVOICE No. (sequence i.e. #1, #2, etc.) #1 INVOICE PERIOD: (date range) October 25 - October 31, 2016

The following invoices have been submitted to the Regional Planning Commission for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$45,000.00	October 25 - October 31, 2016	4.67%	\$2,100.00		\$2,100.00

SEPARATE CONTRACTOR/CONSULTANT AMOUNTS:

PRIME J.V. Burkes & Assoc.	\$45,000.00	October 25 - October 31, 2016	4.67%	\$2,100.00		\$2,100.00
Sub-Consultant A:	N/A					
Sub-Consultant B:	N/A					
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
				<b>TOTALS:</b>	<u>\$2,100.00</u>	<u>\$2,100.00</u>

PROJECT TOTAL UNBILLED: **\$42,900.00**

*Sean M. Burkes*  
 Signature of Certifying Officer  
 Sean M. Burkes, Vice President

11/1/16  
 Date

**REGIONAL PLANNING COMMISSION USE ONLY**

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

TECHNICAL REVIEW: *Chris Laborde*  
 Chris Laborde

FINANCIAL REVIEW: *Nicholas Silvey*  
 Nicholas Silvey

RECOMMENDED FOR PAYMENT: *Walter Brooks*  
 Walter Brooks



# Consultant/Sub-Consultant Invoice Certification

DATE: 12/1/2016 State Project # H.972216.1 Fed Project #: H972216

FIRM NAME: J.V. Burkes & Associates

PROJECT DESCRIPTION: US 190 (Gause Blvd) Sidewalk Study RPC Task #: SL-2.17

RPC INVOICE No. (sequence i.e. #1, #2, etc.) #2 INVOICE PERIOD: (date range) November 1 - November 30, 2016

The following invoices have been submitted to the Regional Planning Commission for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$45,000.00	November 1 - November 30, 2016	17.33%	\$5,700.00	\$2,100.00	\$7,800.00

SEPARATE CONTRACTOR/CONSULTANT AMOUNTS:

PRIME J.V. Burkes & Assoc.	\$45,000.00	November 1 - November 30, 2016	17.33%	\$5,700.00 ✓	\$2,100.00	\$7,800.00
Sub-Consultant A:	N/A					
Sub-Consultant B:	N/A					
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
<b>TOTALS:</b>				<u>\$5,700.00</u> ✓	<u>\$2,100.00</u>	<u>\$7,800.00</u>

PROJECT TOTAL UNBILLED: **\$37,200.00**

*Sean M. Burkes*  
 Signature of Certifying Officer  
 Sean M. Burkes, Vice President

12/1/16  
 Date

**REGIONAL PLANNING COMMISSION USE ONLY**

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy, and the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

TECHNICAL REVIEW: *Chris Laborde*  
 Chris Laborde

FINANCIAL REVIEW: *Nicholas Silvey*  
 Nicholas Silvey

RECOMMENDED FOR PAYMENT: *Walter Brooks*  
 Walter Brooks

# Progress Report Evaluation Form

Date: November 1, 2016

Name of Firm: JEDCO

RPC Contract No.: BR1-PI

Project Description: Admin. of BCRLF Loan Repayment- Progressive Church

Invoice No.: 27

Invoice Period: For administration of the loan payment due 9-1-16

Project Budget	% Contract Compete This Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
\$7,500	2.5%	67.50%	\$187.50	\$4,875.00	\$5,062.50

Narrative of Work Performed:

Invoicing and payment processing for Payment No. 27 in the amount of \$187.50 from Progressive Church for the repayment of the cleanup loan issued to them from RPC's BCRLF for the cleanup of the Progressive Church site in Marrero, LA.

I, the undersigned, do hereby certify that the above evaluation form is a true and correct accounting of our records and the amounts have not been paid on previous invoices.

  
 \_\_\_\_\_  
 Signature of Certifying Officer

11/11/16  
 \_\_\_\_\_  
 Date

TECHNICAL REVIEW:   
 FINANCIAL REVIEW:   
 RECOMMENDED FOR PAYMENT: 



# Consultant/Sub-Consultant Invoice Certification

DATE: 11/27/2016 State Project # H.011625 Fed Project #: H011625

FIRM NAME: Clear Skies Environmental, LLC

PROJECT DESCRIPTION: Greater N.O. Clean Air Coalition Coordinator RPC Task #: PubEdOut

RPC INVOICE No. (sequence i.e. #1, #2, etc.) 2 INVOICE PERIOD: (date range) 9/20/2016 - 11/27/2016

The following invoices have been submitted to the Regional Planning Commission for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$30,000.00	9/20/2016 - 11/27/2016	25.00%	\$3,750.00	\$3,750.00	\$7,500.00
<b>SEPARATE CONTRACTOR/CONSULTANT AMOUNTS:</b>						
PRIME Clear Skies Env.	\$30,000.00	9/20/2016 - 11/27/2016	25.00%	\$3,750.00	\$3,750.00	\$7,500.00
Sub-Consultant A:	N/A					
Sub-Consultant B:	N/A					
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
<b>TOTALS:</b>				<u>\$3,750.00</u>	<u>\$3,750.00</u>	<u>\$7,500.00</u>

PROJECT TOTAL UNBILLED: **\$22,500.00**

*Michael Vince*  
 Signature of Certifying Officer  
 Michael Vince, President

11/27/16  
 Date

**REGIONAL PLANNING COMMISSION USE ONLY**

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

TECHNICAL REVIEW: *Meredith Soniat*  
 Meredith Soniat

FINANCIAL REVIEW: *Nicholas Silvey*  
 Nicholas Silvey

RECOMMENDED FOR PAYMENT: *Walter Brooks*  
 Walter Brooks



# Invoice & Progress Report Form

DATE: 6/30/2016 RPC CONTRACT # SGEJEFF - UNO

FIRM NAME: University of New Orleans

PROJECT DESCRIPTION: Smart Growth Education and Outreach

INVOICE Number: 4-1520 INVOICE PERIOD: 9/11/15-6/30/16

The following matrix must be completed with each invoice submitted by Prime Contractor. If no charges are submitted by any Sub-Consultant to the Prime Contractor, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Contractor in this billing period:

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period AND via identified sources	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$500,000.00	2/1/2013 - 11/30/2014	100.00%	\$50,000.00	\$450,000.00	\$500,000.00

SEPARATE CONTRACTOR/CONSULTANT AMOUNTS:

**TOTAL CONTRACT with UNO**

**LADOTD State Project No. H.010170 funds 80% of the costs**

University of New Orleans provides the necessary 20% via non-Federal cost share

\$500,000.00	12/01/2015-4/20/2015	100.00%	\$50,000.00	\$450,000.00	\$500,000.00	
\$400,000.00	12/01/2015-4/20/2015	100.00%	\$40,000.00	\$360,000.00	\$400,000.00	
\$100,000.00	12/01/2015-4/20/2015	100.00%	\$10,000.00	\$90,000.00	\$100,000.00	
			<b>TOTALS:</b>	<u>\$50,000.00</u>	<u>\$450,000.00</u>	<u>\$500,000.00</u>

PROJECT TOTAL UNBILLED:

David B. Papamias  
Signature of Certifying Officer

6/30/16  
Date

**Note: Charges submitted by Sub-Consultants to Prime Consultant will not be honored if a copy of the agreement between Prime and Sub-Consultant has not been provided to RPC. The Prime is responsible for submitting a coordinated billing, including a signed copy of each sub-consultant's invoice.**

<b>RPC USE ONLY</b>	
TECHNICAL REVIEW: <u>[Signature]</u> Meredith Soniat	FINANCIAL REVIEW: <u>[Signature]</u> Nicholas Silvey
RECOMMENDED FOR PAYMENT: <u>Walter Brooks</u> Walter Brooks	



# Progress Report Evaluation Form

DATE: 10/31/2016 RPC CONTRACT # BCTunnel - Supplement #3

FIRM NAME: Burk-Kleinpeter, Inc.

PROJECT DESCRIPTION: Replace Belle Chasse Tunnel and Bridge Environmental Assessment

INVOICE Number: #16 > BKI#58546 INVOICE PERIOD: 10/01/16 thru 10/31/16

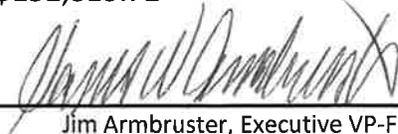
The following matrix must be completed with each invoice submitted by Prime Contractor. If no charges are submitted by any Sub-Consultant to the Prime Contractor, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Contractor in this billing period:

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$541,119.00	10/01/16 thru 10/31/16	71.76%	\$14,576.45	\$373,728.83	\$388,305.28

SEPARATE CONTRACTOR/CONSULTANT AMOUNTS:

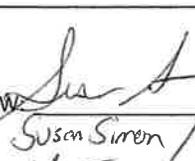
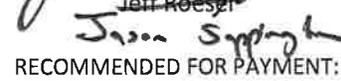
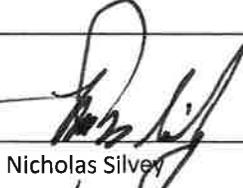
PRIME (ONLY) BKI	\$415,448.00	10/01/16 thru 10/31/16	70.14%	\$5,240.32	\$286,143.16	\$291,383.48
Sub-Consultant A: HNTB	\$116,167.00	06/25/16 thru 09/23/16	83.43%	\$9,336.13	\$87,585.67	\$96,921.80
Sub-Consultant B: Earth Search, Inc.	\$9,504.00			NONE	NONE	
Sub-Consultant C:						
Sub-Consultant D:						
<b>TOTALS:</b>				<u>\$14,576.45</u>	<u>\$373,728.83</u>	<u>\$388,305.28</u>

PROJECT TOTAL UNBILLED: \$152,813.72

  
 \_\_\_\_\_  
 Jim Armbruster, Executive VP-Finance  
 Certifying Officer

11-07-2016  
 \_\_\_\_\_  
 Date

**Note: Charges submitted by Sub-Consultants to Prime Consultant will not be honored if a copy of the agreement between Prime and Sub-Consultant has not been provided to RPC. The Prime is responsible for submitting a coordinated billing, including a signed copy of each sub-consultant's invoice.**

RPC USE ONLY	
TECHNICAL REVIEW:  Jeff Roesler	FINANCIAL REVIEW:  Susan Simon
RECOMMENDED FOR PAYMENT:  Jason Spingarn	 Nicholas Silver
	 Walter Brooks



# Consultant/Sub-Consultant Invoice Certification

DATE: 11/15/2016 State Project # H.011849 Fed Project #: H011849

FIRM NAME: Urban Systems, Inc. (USI)

PROJECT DESCRIPTION: Traffic Signal Timing & Coordination - Veterans Blvd RPC Task #: VetCor1

RPC INVOICE No. (sequence i.e. #1, #2, etc.) 11 INVOICE PERIOD: (date range) October 1-October 31, 2016

The following invoices have been submitted to the Regional Planning Commission for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$185,000.00	October 1-October 31, 2016	97.00%	\$9,250.00	\$170,200.00	\$179,450.00

SEPARATE CONTRACTOR/CONSULTANT AMOUNTS:

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
PRIME USI	\$185,000.00	October 1-October 31, 2016	97.00%	\$9,250.00	\$170,200.00	\$179,450.00
Sub-Consultant A:	N/A					
Sub-Consultant B:	N/A					
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
<b>TOTALS:</b>				<u>\$9,250.00</u>	<u>\$170,200.00</u>	<u>\$179,450.00</u>

PROJECT TOTAL UNBILLED: **\$5,550.00**

Alison Catarella-Michel  
Signature of Certifying Officer  
Alison Catarella-Michel, PE, PTOE

11/16/16  
Date

**REGIONAL PLANNING COMMISSION USE ONLY**

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

TECHNICAL REVIEW: Alison Maulhardt  
Alison Maulhardt

FINANCIAL REVIEW: Nicholas Silvey  
Nicholas Silvey

RECOMMENDED FOR PAYMENT: Walter Brooks  
Walter Brooks



# Consultant/Sub-Consultant Invoice Certification

DATE: 12/6/2016 State Project # H.972216.1 Fed Project #: H972216

FIRM NAME: ITS Regional, LLC

PROJECT DESCRIPTION: RPC Traffic Counting Program Update RPC Task #: A-1.17 TC

RPC INVOICE No. (sequence i.e. #1, #2, etc.) Two (2) INVOICE PERIOD: (date range) 11/01/2016 - 11/30/2016

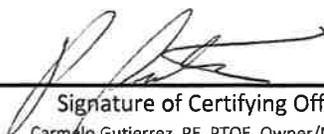
The following invoices have been submitted to the Regional Planning Commission for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$40,000.00	11/01/2016 - 11/30/2016	50.00%	\$10,000.00	\$10,000.00	\$20,000.00

SEPARATE CONTRACTOR/CONSULTANT AMOUNTS:

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
PRIME ITS Regional, LLC	\$40,000.00	11/01/2016 - 11/30/2016	50.00%	\$10,000.00	\$10,000.00	\$20,000.00
Sub-Consultant A:	N/A					
Sub-Consultant B:	N/A					
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
<b>TOTALS:</b>				<u>\$10,000.00</u>	<u>\$10,000.00</u>	<u>\$20,000.00</u>

PROJECT TOTAL UNBILLED: **\$20,000.00**

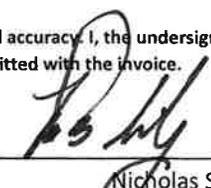
  
 \_\_\_\_\_  
 Signature of Certifying Officer  
 Carmelo Gutierrez, PE, PTOE, Owner/Manager

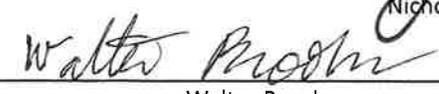
12-06-2016  
 \_\_\_\_\_  
 Date

**REGIONAL PLANNING COMMISSION USE ONLY**

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

TECHNICAL REVIEW:   
 \_\_\_\_\_  
 Jason Sappington

FINANCIAL REVIEW:   
 \_\_\_\_\_  
 Nicholas Silvey

RECOMMENDED FOR PAYMENT:   
 \_\_\_\_\_  
 Walter Brooks



# Progress Report Evaluation Form

DATE: 11/30/2016 RPC CONTRACT # BCTunnel - Supplement #3

FIRM NAME: Burk-Kleinpeter, Inc.

PROJECT DESCRIPTION: Replace Belle Chasse Tunnel and Bridge Environmental Assessment

INVOICE Number: #17 > BKI#58689 INVOICE PERIOD: 11/01/16 thru 11/30/16

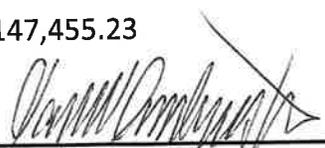
The following matrix must be completed with each invoice submitted by Prime Contractor. If no charges are submitted by any Sub-Consultant to the Prime Contractor, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Contractor in this billing period:

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$541,119.00	11/01/16 thru 11/30/16	72.75%	\$5,358.49	\$388,305.28	\$393,663.77

SEPARATE CONTRACTOR/CONSULTANT AMOUNTS:

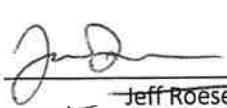
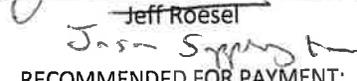
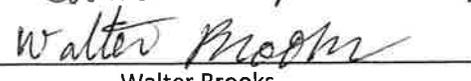
PRIME (ONLY) BKI	\$415,448.00	11/01/16 thru 11/30/16	70.78%	\$2,657.08	\$291,383.48	\$294,040.56
Sub-Consultant A: HNTB	\$116,167.00	09/24/16 thru 10/21/16	85.76%	\$2,701.41	\$96,921.80	\$99,623.21
Sub-Consultant B: Earth Search, Inc.	\$9,504.00			NONE	NONE	
Sub-Consultant C:						
Sub-Consultant D:						
<b>TOTALS:</b>				<u>\$5,358.49</u>	<u>\$388,305.28</u>	<u>\$393,663.77</u>

PROJECT TOTAL UNBILLED: **\$147,455.23**

  
 \_\_\_\_\_  
 Jim Armbruster, Executive VP-Finance  
 Certifying Officer

\_\_\_\_\_ Date

**Note: Charges submitted by Sub-Consultants to Prime Consultant will not be honored if a copy of the agreement between Prime and Sub-Consultant has not been provided to RPC. The Prime is responsible for submitting a coordinated billing, including a signed copy of each sub-consultant's invoice.**

<u>RPC USE ONLY</u>	
TECHNICAL REVIEW: 	FINANCIAL REVIEW: 
RECOMMENDED FOR PAYMENT: 	
	
	Walter Brooks



# Consultant/Sub-Consultant Invoice Certification

DATE: 11/29/2016 State Project # H.972216.1 Fed Project #: H972216

FIRM NAME: Soll Planning, LLC

PROJECT DESCRIPTION: Bikeway and Pedestrian Plan Update, St. Bernard Parish RPC Task #: A-2.17

RPC INVOICE No. (sequence i.e. #1, #2, etc.) 2 INVOICE PERIOD: (date range) 10/16/2016-11/15/2016

The following invoices have been submitted to the Regional Planning Commission for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$40,000.00	10/16/2016-11/15/2016	33.10%	\$10,505.25	\$2,734.00	\$13,239.25

SEPARATE CONTRACTOR/CONSULTANT AMOUNTS:

PRIME Soll Planning, LLC	\$22,725.00	10/16/2016-11/15/2016	30.56%	\$4,673.00 ✓	\$2,272.00	\$6,945.00
Sub-Consultant A: Alta Planning + Design	\$17,275.00		36.44%	\$5,832.25 ✓	\$462.00	\$6,294.25
Sub-Consultant B:	N/A					
Sub-Consultant C:	N/A					
Sub-Consultant D:	N/A					
<b>TOTALS:</b>				<u>\$10,505.25</u>	<u>\$2,734.00</u>	<u>\$13,239.25</u>

PROJECT TOTAL UNBILLED: **\$26,760.75**

*Ellen Wilmer Soll*

Signature of Certifying Officer  
Ellen Wilmer Soll, AICP, Principal

11/29/2016  
Date

**REGIONAL PLANNING COMMISSION USE ONLY**

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

TECHNICAL REVIEW: Karen Parsons  
Karen Parsons

FINANCIAL REVIEW: Nicholas Silvey  
Nicholas Silvey

RECOMMENDED FOR PAYMENT:

Walter Brooks  
Walter Brooks



# Consultant/Sub-Consultant Invoice Certification

DATE: 11/25/2016 State Project # H.972163.1 Fed Project #: H972163

FIRM NAME: Sain Associates

PROJECT DESCRIPTION: Land Use and Traffic Conditions Analysis, Greater Mandeville RPC Task #: MC-1.17

RPC INVOICE No. (sequence i.e. #1, #2, etc.) 8 INVOICE PERIOD: (date range) September 25- October 29, 2016

The following invoices have been submitted to the Regional Planning Commission for payment. A copy of each invoice submitted by Prime Consultant and Prime-approved Sub-consultants must be attached. If no charges are submitted by any Sub-Consultant to the Prime Consultant, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Consultant in this billing period. Please attach invoice only. Backup documentation will be requested if necessary.

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$150,000.00	September 25 - October 29, 2016	63.82%	\$10,286.21	\$85,438.92	\$95,725.13

SEPARATE CONTRACTOR/CONSULTANT AMOUNTS:

PRIME Sain Associates	\$63,000.00	September 25- October 29, 2016	74.43%	\$4,193.22 ✓	\$42,695.00	\$46,888.22
Sub-Consultant A: Cobb Fendley	\$34,500.00	September 25 - October 15, 2016	48.84%	\$1,180.00 ✓	\$15,670.00	\$16,850.00
Sub-Consultant B: Duplantis Design Group	\$21,000.00	July 30 - October 28, 2016	70.18%	\$4,912.99 ✓	\$9,823.92	\$14,736.91
Sub-Consultant C: Southern Traffic Services	\$31,500.00		54.76%		\$17,250.00	\$17,250.00
Sub-Consultant D:	N/A					
<b>TOTALS:</b>				<u>\$10,286.21</u>	<u>\$85,438.92</u>	<u>\$95,725.13</u>

PROJECT TOTAL UNBILLED: **\$54,274.87**

James A. Meads  
Signature of Certifying Officer  
James A. Meads, PE, President/CEO

11/28/16  
Date

REGIONAL PLANNING COMMISSION USE ONLY

The above-listed amounts and completion percentages have been reviewed for technical and financial accuracy. I, the undersigned, do hereby certify that the above invoice(s) accurately reflect the backup documentation submitted with the invoice.

TECHNICAL REVIEW: Chris Laborde  
Chris Laborde

FINANCIAL REVIEW: Nicholas Silvey  
Nicholas Silvey

RECOMMENDED FOR PAYMENT: Walter Brooks  
Walter Brooks



# Invoice & Progress Report Form

DATE: 12/6/2016 RPC CONTRACT # BF Envir Serv 2015-PET

RPC Billing Code: BFP53

FIRM NAME: Providence Engineering and Environmental Group LLC

PROJECT DESCRIPTION: Brownfield Environmental Services – Petroleum Sites

INVOICE Number: 6 INVOICE PERIOD: 8/1/16 - 9/30/16

Contractor Invoice No. 38668

NTP #1: 9/1/16 - 9/30/2016  
NTP #2: 8/1 - 9/30/2016

Summary Table						
	Project Budget	Invoice Period	Status (Starting Project; Midway; Wrapping up;	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS:</b>	Cost Reimbursable	8/1/16 - 9/30/16	Wrapping Up	\$5,285.00	\$121,651.58	\$126,936.58
NTP #1						
13001 Chef Menteur Phase II						
<b>PROJECT BILLING STATUS:</b>	Cost Reimbursable	8/1/16 - 9/30/16	Wrapping Up	\$0.00	\$0.00	\$0.00
NTP #2						
13001 Chef Menteur Phase I						
<b>PROJECT BILLING STATUS:</b>	Cost Reimbursable	8/1/16 - 9/30/16	Midway	\$2,953.75	\$0.00	\$0.00
NTP #3						
Poland Avenue						
<b>TOTAL CONTRACT BILLING STATUS</b>	\$152,878.00	0	84.96%	\$8,238.75	\$121,651.58	\$129,890.33

**BUDGET REMAINING IN CONTRACT: \$22,987.67**

Melanie Hanks

12/6/16

Signature of Certifying Officer

Date

Name: **Melanie Hanks**

Title: **Site Evaluation and Remediation Services Director**

Note: Charges submitted by Sub-Consultants to Prime Consultant will not be honored if a copy of the agreement between Prime and Sub-Consultant has not been provided to RPC. The Prime is responsible for submitting a coordinated billing, including a signed copy of each sub-consultant's invoice.

**Attach Project Narrative Form**

<u>RPC USE ONLY</u>	
TECHNICAL REVIEW: <u>Rebecca Otte</u>	FINANCIAL REVIEW: <u>Nicholas Silvey</u>
	Rebecca Otte Nicholas Silvey
RECOMMENDED FOR PAYMENT: <u>Walter R. Brooks</u>	
Walter R. Brooks	



# Invoice & Progress Report Form

DATE: 12/6/2016 RPC CONTRACT # BF Envir Serv 2015-PET

RPC Billing Code: BFP53

FIRM NAME: Providence Engineering and Environmental Group LLC

PROJECT DESCRIPTION: Brownfield Environmental Services – Petroleum Sites

INVOICE Number: 7 INVOICE PERIOD: 10/1/16 - 10/31/16

Contractor Invoice No. 38833

Summary Table						
	Project Budget	Invoice Period	Status (Starting Project; Midway; Wrapping up;	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS:</b>	Cost Reimbursable	10/1/16	Wrapping Up	\$836.50	\$126,936.58	\$127,773.08
NTP #1		10/31/16				
13001 Chef Menteur Phase II		6				
<b>PROJECT BILLING STATUS:</b>	Lump Sum Cost Reimbursable	10/1/16	Wrapping Up	\$4,410.00	\$0.00	\$4,410.00
NTP #2		10/31/16				
13001 Chef Menteur Phase I		6				
<b>PROJECT BILLING STATUS:</b>	Cost Reimbursable	10/1/16	Midway	\$1,605.50	\$2,953.75	<del>\$0.00</del> \$4559.25
NTP #3		10/31/16				
Poland Avenue		6				
<b>TOTAL CONTRACT BILLING STATUS</b>	<b>\$152,878.00</b>	<b>0</b>	<b>89.45%</b>	<b>\$6,852.00</b>	<b>\$129,890.33</b>	<b>\$136,742.33</b>

**BUDGET REMAINING IN CONTRACT: \$16,135.67**

Melanie Hanks

12/6/16

Signature of Certifying Officer

Date

Name: **Melanie Hanks**

Title: **Site Evaluation and Remediation Services Director**

Note: Charges submitted by Sub-Consultants to Prime Consultant will not be honored if a copy of the agreement between Prime and Sub-Consultant has not been provided to RPC. The Prime is responsible for submitting a coordinated billing, including a signed copy of each sub-consultant's invoice.

Attach Project Narrative Form

<b>RPC USE ONLY</b>	
TECHNICAL REVIEW: <u>Rebecca Otte</u> Rebecca Otte	FINANCIAL REVIEW: <u>Nicholas Silvey</u> Nicholas Silvey
RECOMMENDED FOR PAYMENT: <u>Walter R. Brooks</u> Walter R. Brooks	



# Progress Report Evaluation Form

DATE: 12/6/2016 RPC CONTRACT # LA23RR1

FIRM NAME: HDR Engineering, Inc.

PROJECT DESCRIPTION: LA 23 Railway Relocation PE/NEPA Project

RPC INVOICE No. (sequence i.e., #1, #2, etc.) 16 INVOICE PERIOD: (date range) 5/1/2016 - 11/20/2016

The following matrix must be completed with each invoice submitted by Prime Contractor. A separate Prime invoice (on company letterhead) and Prime-approved Sub-Consultant invoices must be attached. If no charges are submitted by any Sub-Consultant to the Prime Contractor, please add "NONE", otherwise complete all grids for a submitted Sub-Consultant to the Prime Contractor in this billing period:

	Project Budget	Invoice Period	% Contract Complete to Date	Amount Due this Period	Amount Previously Invoiced	Amount Billed to Date
<b>PROJECT BILLING STATUS</b>	\$740,000.00	5/1/2016 - 11/20/2016	91.51%	\$77,420.00	\$599,735.86	\$677,155.86

**SEPARATE CONTRACTOR/CONSULTANT AMOUNTS:**

PRIME HDR Engineering	\$355,200.00	5/1/2016 - 11/20/2016	94.94%	\$17,760.00 ✓	\$319,465.52	\$337,225.52
Sub-Consultant A: Burk-Kleinpeter, Inc.	\$185,000.00	5/1/2016 - 11/20/2016	79.81%	\$38,202.50	\$109,446.00	\$147,648.50
Sub-Consultant B: GCR Inc.	\$88,800.00	5/1/2016 - 11/20/2016	99.00%		\$87,912.00	\$87,912.00
Sub-Consultant C: The Hawthorne Agency	\$44,400.00	5/1/2016 - 11/20/2016	91.82%		\$40,769.84	\$40,769.84
Sub-Consultant D: Earth Search	\$29,600.00	5/1/2016 - 11/20/2016	95.00%	\$13,320.00 ✓	\$14,800.00	\$28,120.00
Sub-Consultant E: Leaf Environmental	\$37,000.00	5/1/2016 - 11/20/2016	95.89%	\$8,137.50 ✓	\$27,342.50	\$35,480.00
<b>TOTALS:</b>				<u>\$77,420.00</u>	<u>\$599,735.86</u>	<u>\$677,155.86</u>

PROJECT TOTAL UNBILLED: \$62,844.14

Doree S Magiera  
Doree Magiera, Envir. Program Lead/Deputy PM

12/6/2016  
Date

**Note: Charges submitted by Sub-Consultants to Prime Consultant will not be honored if a copy of the agreement between Prime and Sub-Consultant has not been provided to RPC. The Prime is responsible for submitting a coordinated billing, including a signed copy of each sub-consultant's invoice.**

<i>RPC USE ONLY</i>	
TECHNICAL REVIEW: <u>Karen Parsons</u> Karen Parsons	FINANCIAL REVIEW: <u>Nicholas Silvey</u> Nicholas Silvey
RECOMMENDED FOR PAYMENT: <u>Walter Brooks</u> Walter Brooks	