

**MINUTES**  
**Transportation Policy Committee**  
**Of the**  
**Regional Planning Commission**  
**For**

**Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes**

**July 11, 2017**

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Committee Members:

**Officers:**

**Parish President** Michael Yenni *Chairman*

**Parish President** Robby Miller *1<sup>st</sup> Vice Chairman*

**Mayor** Mitchell J. Landrieu *3<sup>rd</sup> Vice Chair* **Designee:** Deputy Mayor Cedric Grant

**Parish President** Amos Cormier III *Secretary*

**Parish President** Patricia Brister

**Parish President** Natalie Robottom **Designee:** Ross Gonzalez

**Jefferson Parish:**

**Councilman At-Large** Chris Roberts – **Designee:** Cherreen Gegenheimer

Lee Giorgio

Jack Stumpf

**Orleans Parish:**

**Plaquemines Parish:**

**Council Chairman:** John Barthelemy **Designee:** Councilman Irvin Juneau

**Councilman:** Charlie Burt

Mandrel Pansy

**St. Bernard Parish:**

**Councilman** Howard Luna

Charles Ponstein

Susan Klees

**St. Charles Parish:**

**Councilmember:** Julia Fisher-Perrier **Designee:** Mary Clulee

**Council At-Large:** Wendy Bendetto

**St. John the Baptist Parish:**

**Councilman** Michael Wright

Charles Kennedy

**St. Tammany Parish:**

**Councilman** Steve Stefancik

**Councilman** Mike Lorino

Richard Kelley

Bill Newton

**Tangipahoa Parish:**

**Mayor** Bob Zabbia

**DOTD**

**Secretary** Shawn Wilson **Designee:** Chris Morvant

**TPC Members:**

**Mayor** Freddy Drennan (Slidell) **Designee:** Eric Lundon

Doug Campbell (Public Belt RR) **Designee:** Scott Richoux

Kevin Doliolle (Aviation Director) **Designee:** Ronaldo Nodal

Brandy Christian (Port) **Designee:** Amelia Pellegrin

Greg Cook (RTA)

Sharon Leader (JeT)

**Mayor** Pete Panepinto

Attendance: 31

Consultants:

Staff: Walter Brooks, Jeff Roesel, Megan Leonard, et al



AGENDA

1. Consideration: Approval of the June 13, 2017 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Consultant Selection: Land Use and Transportation: Scenario Planning Study East Lacombe Area - RPC Task: ELacombe State Project No. H.012855 - Amount: \$175,000
6. Consideration: Consultant Selection: Land Use and Transportation Study Harrison Avenue Extension St. Tammany Parish - RPC Task MC-2.18; FY-18 UPWP) - Amount: \$60,000
7. Consideration: Consultant Selection: LA 3234 (University Avenue) Sidewalk Study (US 51 to Puma Dr.) Hammond Area, Tangipahoa Parish RPC Task No. ST-2.18 - Amount: \$35,000
8. Consideration: Contract Amendment: Brownfield Environmental Services – Hazardous Sites RPC Contract No. BF Envir Serv 2015-HAZ Amount: \$2,419.31 with Aerostar SES LLC
9. Consideration: Supplemental Agreement: RPC Ridesharing Program – Supplemental Agreement No. 1 RPC Contract No. CMAQ 3609 with The Villosaso Group State Proj. No. H.004746 Amount: \$700
10. Resolution: Proposed DOTD/Jefferson Parish Mowing Contract – DOTD Fiscal Years 2017-2018
11. Presentation: National Weather Service Update

By: Frank Revitte, Warning Coordination Meteorologist

12. Consideration: Public Comment Period

13. Consideration: Other Matters



President Yenni led everyone in the Pledge of Allegiance.

Following the roll call by Mr. Roesel, a quorum was established. Chairman Yenni began the meeting.

**1. Consideration: Approval of June 13, 2017 Minutes**

Mr. Ponstein made a motion to approve the June 13, 2017 minutes, seconded by Councilman Stefancik and approved unanimously as noted by the Chairman.

**2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to page 5 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Mr. Stumpf, seconded by Ms. Gegheimer and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to page 6 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by President Brister seconded by Councilman Stefancik and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements**

At this time there are no Amendments to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements.

**5. Consideration: Consultant Selection: Land Use and Transportation: Scenario Planning Study East Lacombe Area - RPC Task: ELacombe State Project No. H.012855 - Amount: \$175,000**

Mr. Brooks explained the purpose of this project is to prepare a land use and transportation study for the greater Lacombe area in St. Tammany Parish.

There being no questions or objections, the Chairman call for a motion to approve the Consultant Selection: Land Use and Transportation: Scenario Planning Study East Lacombe Area - RPC Task: ELacombe State Project No. H.012855 in the Amount of \$175,000 with Arcadis U.S., Inc. and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Deputy Mayor Grant, seconded by Mr. Ponstein and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**6. Consideration:                    Consultant Selection: Land Use and Transportation Study Harrison Avenue Extension St. Tammany Parish - RPC Task MC-2.18; FY-18 UPWP) – Amount: \$60,000**

Mr. Brooks explained the purpose of this study is undertake a land use and transportation study for the Harrison Avenue Extension from LA HWY. 59 to LA Hwy. 39, a distance of approximately 1.7 miles.

There being no questions or objections, the Chairman call for a motion to approve the Consultant Selection: Land Use and Transportation Study Harrison Avenue Extension St. Tammany Parish - RPC Task MC-2.18; FY-18 UPWP) in the Amount of \$60,000 with Principal Engineering, Inc. and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Deputy Mayor Grant, seconded by Mr. Ponstein and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted By the Chairman.

**7. Consideration:                    Consultant Selection: LA 3234 (University Avenue) Sidewalk Study (US 51 to Puma Dr.) Hammond Area, Tangipahoa Parish RPC Task No. ST-2.18 - Amount: \$35,000**

Mr. Brooks explained the purpose of this study is undertake an evaluation of sidewalk conditions and needed ADA improvements along the LA 3234 (University Avenue) corridor in Hammond, LA.

There being no questions or objections, the Chairman call for a motion to approve the Consultant Selection: LA 3234 (University Avenue) Sidewalk Study (US 51 to Puma Dr.) Hammond Area, Tangipahoa Parish RPC Task No. ST-2.18 in the Amount of \$35,000 with ITS Regional, LLC. and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Deputy Mayor Grant, seconded by Mr. Ponstein and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted By the Chairman.

**8. Consideration:                    Contract Amendment: Brownfield Environmental Services – Hazardous Sites RPC Contract No. BF Envir Serv 2015-HAZ Amount: \$2,419.31 with Aerostar SES LLC**

Mr. Brooks explained the need for the Contract Amendment: Brownfield Environmental Services – Hazardous Sites RPC Contract No. BF Envir Serv 2015-HAZ in the Amount of \$2,419.31 with Aerostar SES LLC There being no questions or objections, the Chairman call for a motion to approve the Contract Amendment: Brownfield Environmental Services – Hazardous Sites RPC Contract No. BF Envir Serv 2015-HAZ in the Amount of \$2,419.31 with Aerostar SES LLC and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by President Brister, seconded by Mr. Cook and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**9. Consideration: Supplemental Agreement: RPC Ridesharing Program – Supplemental Agreement No. 1 RPC Contract No. CMAQ 3609 with The Villovaso Group State Proj. No. H.004746 Amount: \$700**

Mr. Brooks explained the need for the Supplemental Agreement: RPC Ridesharing Program – Supplemental Agreement No. 1 RPC Contract No. CMAQ 3609 with The Villovaso Group State Proj. No. H.004746 Amount: \$700. There being no questions or objections, the Chairman call for a motion to approve the Supplemental Agreement: RPC Ridesharing Program – Supplemental Agreement No. 1 RPC Contract No. CMAQ 3609 with The Villovaso Group State Proj. No. H.004746 Amount: \$700. and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mayor Panepinto, seconded by Mr. Ponstein and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**10. Resolution: Proposed DOTD/Jefferson Parish Mowing Contract DOTD Fiscal Years 2017-2018**

Mr. Brooks referred the member to page 10 and explained the need for the resolution for DOTD/Jefferson Parish Mowing Contract DOTD Fiscal Years 2017-2018. There being no questions or objections, the Chairman call for a motion to approve the resolution for DOTD/Jefferson Parish Mowing Contract DOTD Fiscal Years 2017-2018 and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Mr. Stumpf, seconded by Mr. Giorgio and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman

President Cormier asked Walter to look into options to assist Plaquemines with mowing contracts.

**11. Presentation: National Weather Service Update  
By: Frank Revitte, Warning Coordination Meteorologist**

Mr. Brooks introduced Mr. Revitte to the board. For a copy of the presentation please contact Megan Leonard – 504-483-8525 or [mleonard@norpc.org](mailto:mleonard@norpc.org)

**12. Consideration: Public Comment Period**

The Chairman asked if there was any public comment. There was none.

**13. Consideration: Other Matters**

There being no other matters to discuss, the Chairman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

**MINUTES**

**Regional Planning Commission  
For  
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July 11, 2017**

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**St. Tammany Parish:**

**Councilman** Steve Stefancik

**Councilman** Mike Lorino

Richard Kelley

Bill Newton

**Tangipahoa Parish:**

**Mayor** Bob Zabbia

## DOTD

Secretary Shawn Wilson **Designee:** Chris Morvant

Attendance: 28

Consultants:

Staff: Walter Brooks, Jeffrey Roesel, Megan Leonard, et al

### AGENDA

1. Consideration: Approval of the June 13, 2017 minutes
2. Consideration: Committee Reports:
  - (a) Budget and Personnel Committee
  - (b) Other Committee Reports
3. Consideration: Financial Report
  - (a) Balance Sheet of Local Activities
  - (b) Monthly Budget Report
4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
6. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
14. Consideration: Consultant Selection: Land Use and Transportation: Scenario Planning Study East Lacombe Area - RPC Task: ELacombe State Project No. H.012855 - Amount: \$175,000
15. Consideration: Consultant Selection: Land Use and Transportation Study Harrison Avenue Extension St. Tammany Parish - RPC Task MC-2.18; FY-18 UPWP) - Amount: \$60,000
16. Consideration: Consultant Selection: LA 3234 (University Avenue) Sidewalk Study (US 51 to Puma Dr.) Hammond Area, Tangipahoa Parish RPC Task No. ST-2.18 - Amount: \$35,000
17. Consideration: Contract Amendment: Brownfield Environmental Services – Hazardous Sites RPC Contract No. BF Envir Serv 2015-HAZ Amount: \$2,419.31 with Aerostar SES LLC
18. Consideration: Supplemental Agreement: RPC Ridesharing Program – Supplemental Agreement No. 1 RPC Contract No. CMAQ 3609 with The Villosaso Group State Proj. No. H.004746 Amount: \$700
19. Resolution: Proposed DOTD/Jefferson Parish Mowing Contract – DOTD Fiscal Years 2017-2018
20. Presentation: Census 2020 Preparations and Updates  
By: Vicki R. Mack, Partnership Specialist, Field Division/Atlanta Office  
U.S. Census Bureau
21. Consideration: Travel Request
22. Consideration: Contract Extensions
23. Consideration: Consultant Billings
24. Consideration: Public Comment Period

25. Consideration: Other Matters



The Chairman called the meeting to order and noted the existence of a quorum.

**1. Consideration: Approval of June 13<sup>th</sup> 2017 Minutes**

The minutes from the meeting on June 13, 2017 were approved upon a motion by Ms. Klees seconded by Mr. Ponstein and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**2. Committee Reports: Committee Reports:**  
**(a) Budget and Personnel Committee**  
**(b) Other Committee Reports**

Mr. Roesel explained the Committee Reports would come under the Financial Report.

**3. Consideration: Financial Report**  
**(a) Balance Sheet of Local Activities**  
**(b) Monthly Budget Report**

Mr. Roesel referred the members to page 11 of the meeting packet for the balance sheet for the month ending May 31, 2017. He indicated that the RPC's total Assets and Liabilities, which include the Fund Balance in the amount of \$1,509,971.88.

There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by Councilman Barthelemy, seconded by Councilwoman Benedetto and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Roesel explained on page 12 that there was no budget amendments at this time.

- 4. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**
- 5. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**
- 6. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements**
- 7. Consideration: Consultant Selection: Land Use and Transportation: Scenario Planning Study East Lacombe Area - RPC Task: ELacombe State Project No. H.012855 - Amount: \$175,000**
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- 9. Consideration: Consultant Selection: LA 3234 (University Avenue) Sidewalk Study (US 51 to Puma Dr.) Hammond Area, Tangipahoa Parish RPC Task No. ST-2.18 - Amount: \$35,000**
- 10. Consideration: Contract Amendment: Brownfield Environmental Services – Hazardous Sites RPC Contract No. BF Envir Serv 2015-HAZ Amount: \$2,419.31 with Aerostar SES LLC**
- 11. Consideration: Supplemental Agreement: RPC Ridesharing Program – Supplemental**



**12. Resolution: Proposed DOTD/Jefferson Parish Mowing Contract  
DOTD Fiscal Years 2017-2018**

Mr. Roesel requested concurrence of items 4-12 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 4-12 as these items have been already approved by the Transportation Policy Commission. It was so moved by Councilman Stefancik and seconded by Mr. Ponstein and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**13. Presentation: Presentation: Census 2020 Preparations and Updates  
By: Vicki R. Mack, Partnership Specialist, Field Division/Atlanta Office  
U.S. Census Bureau**

Mr. Brooks introduced Ms. Mack to the board. For information on the presentation please contact Megan Leonard at 504-483-8525 or [mleonard@norpc.org](mailto:mleonard@norpc.org)

**14. Consideration: Travel Request**

Mr. Roesel referred the members to page 14 for 3 travel requests. One staff member, Tom Haysley, to attend FHWA Transportation Performance Management (TPM) workshop, July 11-14, 2017, Raleigh, North Carolina. One staff members, Rebecca Otte, to attend the 2017 EPA National Brownfield Training Conference, December 3-8, 2017, Pittsburgh, PA and One staff member, Rebecca Otte, to attend the 2017 National Clean Cities Coordinator Training Workshop, August 22-24, 2017 Golden, CO. There being no questions or objections, the Chairman called for a motion to approve the travel request. It was so moved by Mr. Stumpf and seconded by Mr. Giorgio, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**15. Consideration: Contract Extensions**

Mr. Roesel referred the members to page 15 for a list of contract extensions. There being no questions or objections, the Chairman called for a motion to approve the contract extensions. It was so moved by Mr. Ponstein and seconded by Councilman Wright and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**10. Consideration: Consultant Billings**

Mr. Roesel referred the members to a summary list of the consultant bills on page 16 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved my Mr. Kelley and seconded by Councilman Luna and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**11. Consideration: Public Comment Period**

The Chairman asked if there was any other public comment. There was none.

## **12. Consideration: Other Matters**

Mr. Giorgio brought up 3 points he would like the board to look into:

1. Street flooding at West End leading into the Marina. Deputy Mayor Grant said he would look into this.
2. Seabrook Bridge being in a lock down position for some time. Andre Fant, Port of NO informed Mr. Giorgio that a part had broken in December and they were working on the repairs. She was expecting the Bridge to be operational in the coming weeks.
3. Future of the flex funds and if match will be a problem.

There being no other matters the meeting is adjourned.