

**MINUTES**  
**Transportation Policy Committee**  
**Of the**  
**Regional Planning Commission**  
**For**

**Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes**

**August 8, 2017**

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Committee Members:

**Officers:**

**Parish President** Michael Yenni *Chairman*

**Parish President** Robby Miller *1<sup>st</sup> Vice Chairman*

**Parish President** Guy McInnis *2<sup>nd</sup> Vice Chairman*

**Mayor** Mitchell J. Landrieu *3<sup>rd</sup> Vice Chair* **Designee:** Zach Butterworth

**Parish President** Amos Cormier III *Secretary*

**Parish President** Patricia Brister *Treasurer*

**Parish President** Natalie Robottom

**Parish President** Larry Cochran

**Jefferson Parish:**

**Councilmember At-Large** Chris Roberts – **Designee:** Cherreen Gegenheimer

Lee Giorgio

Jack Stumpf

**Orleans Parish:**

**Councilmember At-Large** Stacy Head **Designee:** Katie Baudouin

Jeff Swartz

Ronald Carrere

**Plaquemines Parish:**

**Councilmember:** Charlie Burt

Mandrel Pansy

**St. Bernard Parish:**

**Councilmember** Gillis McCloskey **Designee:** Wanda Alcon

**Councilmember** Howard Luna

Charles Ponstein

Susan Klees

**St. Charles Parish:**

**Councilmember:** Julia Fisher-Perrier

**Council At-Large:** Wendy Bendetto

**St. John the Baptist Parish:**

Charles Kennedy

**St. Tammany Parish:**

Richard Kelley

Bill Newton

**Tangipahoa Parish:**

**Mayor** Bob Zabbia

Dr. Bonnie Lewis

**DOTD**

**Secretary** Shawn Wilson **Designee:** Chris Morvant

**TPC Members:**

Doug Campbell (Public Belt RR) **Designee:** Scott Richoux

Shelby Lasalle (Greater NO Expwy. Comm) **Designee:** Carlton Durfechou

Kevin Dolliole (Aviation Director)

Brandy Christian (Port)

Greg Cook (RTA)

Sharon Leader (JeT)

**Mayor** Mike Cooper (Covington)

**Mayor** Pete Panepinto **Designee:** Lacy Landrum

Attendance: 36

Consultants:

Staff: Walter Brooks, Jeff Roesel, Megan Leonard, et al



AGENDA

1. Consideration: Approval of the July 11, 2017 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
5. Consideration: Cooperative Endeavor Agreement between the Parish of St. Tammany and Regional Planning Commission in the Amount of \$40,000  
Re: East Lacombe Land Use Transportation Study H.012855 – Elacombe
6. Consideration: Cooperative Endeavor Agreement between the Parish of Jefferson and Regional Planning Commission in the Amount of \$15,000  
Re: Feasibility Study Causeway Blvd. at US 90 Intersection H.972275.1 – A-1.18
7. Consideration: Cooperative Endeavor Agreement between the Parish of Jefferson and Regional Planning Commission in the Amount of \$15,000  
Re: Traffic Signal Timing & Coordination Study Manhattan Blvd. H.972275.1 – A-3.18
8. Consideration: Consultant Selection:  
Conceptual Planning Study Causeway Blvd. at US90/Jefferson Hwy. - Jefferson Parish  
RPC Task: A-1.18  
Amount: \$75,000
9. Consideration: Consultant Selection:

Traffic Signal Timing & Coordination Study Manhattan Blvd. Corridor - Jefferson Parish  
RPC Task A-3.18  
Amount: \$75,000

10. Presentation: Update on the Port of Plaquemines  
General Sandy Sanders, Executive Director  
Port of Plaquemines
11. Consideration: Public Comment Period
12. Consideration: Other Matters



President Yenni led everyone in the Pledge of Allegiance.

Following the roll call by Mr. Roesel, a quorum was established. Chairman Yenni began the meeting.

**1. Consideration: Approval of July 11, 2017 Minutes**

Mr. Ponstein made a motion to approve the July 11, 2017 minutes, seconded by Susan Klees and approved unanimously as noted by the Chairman.

**2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to page 5-7 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Mr. Butterworth seconded by Mrs. Robottom and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**3. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to page 8-9 of the meeting packet for the amendments to the St. Tammany TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the St. Tammany TIP amendments for the Highway & Transit Elements. It was so moved by President Brister seconded by President Miller and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**4. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements**

Mr. Brooks referred the members to page 10 of the meeting packet for the amendments to the Tangipahoa TIP, Highway & Transit Elements, and provided a brief explanation of each item.

There being no questions or objections, the Chairman called for a motion to approve the Tangipahoa TIP amendments for the Highway & Transit Elements. It was so moved by President Brister seconded by President

Miller and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**5. Consideration: Cooperative Endeavor Agreement between the Parish of St. Tammany and the Regional Planning Commission in the Amount of \$40,000  
RE: Land Use & Transportation: Scenario Planning Study H.012855 East Lacombe Area RPC Task: ELacombe**

Mr. Brooks explained the purpose of the Cooperative Endeavor Agreement between the Parish of St. Tammany and the Regional Planning Commission in the Amount of \$40,000 RE: Land Use & Transportation: Scenario Planning Study H.012855 East Lacombe Area RPC Task: ELacombe. There being no questions or objections, the Chairman call for a motion to approve the Cooperative Endeavor Agreement between the Parish of St. Tammany and the Regional Planning Commission in the Amount of \$40,000 RE: Land Use & Transportation: Scenario Planning Study H.012855 East Lacombe Area RPC Task: ELacombe and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by President Brister, seconded by Mr. Ponstein and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**6. Consideration: Cooperative Endeavor Agreement between the Parish of Jefferson and the Regional Planning Commission in the Amount of \$15,000 RE: Feasibility Study Causeway Blvd. at US 90 Intersection H.972275.1 RPC Task – A-1.18**

Mr. Brooks explained the purpose of the Cooperative Endeavor Agreement between the Parish of Jefferson and the Regional Planning Commission in the Amount of \$15,000 RE: Feasibility Study Causeway Blvd. at US 90 Intersection H.972275.1 RPC Task – A-1.18. There being no questions or objections, the Chairman call for a motion to approve the Cooperative Endeavor Agreement between the Parish of Jefferson and the Regional Planning Commission in the Amount of \$15,000 RE: Feasibility Study Causeway Blvd. at US 90 Intersection H.972275.1 RPC Task – A-1.18 and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Lee Giorgio, seconded by Sharon Leader and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**7. Consideration: Cooperative Endeavor Agreement between the Parish of Jefferson and the Regional Planning Commission in the Amount of \$15,000 RE: Traffic Signal Timing & Coordination Study Manhattan Blvd. H. 972275.1 – A-3.18**

Mr. Brooks explained the purpose of the Cooperative Endeavor Agreement between the Parish of Jefferson and the Regional Planning Commission in the Amount of \$15,000 Traffic Signal Timing & Coordination Study Manhattan Blvd. H. 972275.1 – A-3.18. There being no questions or objections, the Chairman call for a motion to approve the Cooperative Endeavor Agreement between the Parish of Jefferson and the Regional Planning Commission in the Amount of \$15,000 Traffic Signal Timing & Coordination Study Manhattan Blvd. H. 972275.1 – A-3.18 and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Jack Stumpf, seconded by Cheeren Gegheimer and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted by the Chairman.

**8. Consideration: Consultant Selection: Conceptual Planning Study Causeway Blvd. at US 90 RPC Task – A-1.18 Amount: \$75,000**

Mr. Brooks explained the purpose of this study is to develop and analyze a range of feasible improvements, taking into account potential traffic loadings, the location of the new parking facility, existing constraints and the aesthetic goals of the corridor improvement program.

There being no questions or objections, the Chairman call for a motion to approve the Consultant Selection: Conceptual Planning Study Causeway Blvd. at US 90 RPC Task – A-1.18 Amount: \$75,000 with Design Engineering, and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Lee Giorgio, seconded by Mr. Ponstein and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted  
By the Chairman.

**9. Consideration:                      Consultant Selection: Traffic Signal Timing & Coordination Study  
Manhattan Blvd. Corridor - RPC Task No. A-3.18 - Amount: \$75,000**

Mr. Brooks explained the purpose of this study is to develop and analyze traffic signal timing strategies to reduce delays, lower emissions, improve fuel consumption, and maximize the progressive movement of traffic through the Manhattan Boulevard Corridor between Lapalco Boulevard and Westbank Village.

There being no questions or objections, the Chairman call for a motion to approve the Consultant Selection: Traffic Signal Timing & Coordination Study Manhattan Blvd. Corridor - RPC Task No. A-3.18 - Amount: \$75,000with ITS Regional, LLC. and to authorize the Chairman and/or Executive Director to execute any documents in connection with this project. It was so moved by Jack Stumpf, seconded by Mr. Ponstein and approved unanimously by the Transportation Policy members in attendance and the members of the Regional Planning Commission, as noted  
By the Chairman.

**10. Presentation:                      Update on the Port of Plaquemines  
By: General Sandy Sanders, Executive Director  
Port of Plaquemines**

Mr. Brooks introduced General Sanders to the board. For a copy of the presentation please contact Megan Leonard – 504-483-8525 or [mleonard@norpc.org](mailto:mleonard@norpc.org)

**12. Consideration:                      Public Comment Period**

The Chairman asked if there was any public comment. There was none.

**13. Consideration:                      Other Matters**

There being no other matters to discuss, the Chairman adjourned the meeting and proceeded to the Regional Planning Commission Meeting.

**MINUTES**

**Regional Planning Commission  
For  
Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany and Tangipahoa Parishes  
August 8, 2017**

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**Parish President** Robby Miller *1<sup>st</sup> Vice Chairman*

**Parish President** Guy McInnis *2<sup>nd</sup> Vice Chairman*

**Mayor** Mitchell J. Landrieu *3<sup>rd</sup> Vice Chair* **Designee:** Zach Butterworth

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Charles Kennedy

**St. Tammany Parish:**

Richard Kelley

Bill Newton

**Tangipahoa Parish:**

**Mayor Bob Zabbia**

Dr. Bonnie Lewis

**DOTD**

**Secretary Shawn Wilson Designee:** Chris Morvant

Attendance: 27

Consultants:

Staff: Walter Brooks, Jeffrey Roesel, Megan Leonard, et al

  
**AGENDA**

1. Consideration: Approval of the July 11, 2017 minutes
2. Consideration: Committee Reports:
  - (a) Budget and Personnel Committee
  - (b) Other Committee Reports
3. Consideration: Financial Report
  - (a) Balance Sheet of Local Activities
  - (b) Monthly Budget Report
4. Consideration: Regional Planning Commission Fiscal Year 2018 Local Activities Budget
5. Consideration: Regional Planning Commission Fiscal Year 2018 Operating Budget
6. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
7. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
8. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
9. Consideration: Cooperative Endeavor Agreement between the Parish of St. Tammany and Regional Planning Commission in the Amount of \$40,000  
Re: East Lacombe Land Use Transportation Study H.012855 – Elacombe
10. Consideration: Cooperative Endeavor Agreement between the Parish of Jefferson and Regional Planning Commission in the Amount of \$15,000  
Re: Feasibility Study Causeway Blvd. at US 90 Intersection H.972275.1 – A-1.18
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12. Consideration: Consultant Selection:  
Conceptual Planning Study Causeway Blvd. at US90/Jefferson Hwy. - Jefferson Parish  
RPC Task: A-1.18  
Amount: \$75,000
13. Consideration: Consultant Selection:  
Traffic Signal Timing & Coordination Study Manhattan Blvd. Corridor - Jefferson Parish  
RPC Task A-3.18  
Amount: \$75,000

- 14. Update: West End Roadway/Drainage work  
By: Burk Kleinpeter, Inc.
- 15. Consideration: Travel Request
- 16. Consideration: Contract Extensions
- 17. Consideration: Consultant Billings
- 18. Consideration: Public Comment Period
- 19. Consideration: Other Matters



The Chairman called the meeting to order and noted the existence of a quorum.

**1. Consideration: Approval of July 11<sup>th</sup> 2017 Minutes**

The minutes from the meeting on July 11, 2017 were approved upon a motion by President McInnis seconded by Mr. Kelley and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**2. Committee Reports: Committee Reports:**  
**(a) Budget and Personnel Committee**  
**(b) Other Committee Reports**

Mr. Roesel explained the Committee Reports would come under the Financial Report.

**3. Consideration: Financial Report**  
**(a) Balance Sheet of Local Activities**  
**(b) Monthly Budget Report**

Mr. Roesel referred the members to page 13 of the meeting packet for the balance sheet for the month ending June 30, 2017. He indicated that the RPC’s Total Assets and Liabilities, which include the Fund Balance in the amount of \$2,138,459.67

There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by President Cormier, seconded by President Cochran and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Roesel explained the budget amendment on page 14. There being no questions or objections, the Chairman called for a motion to approve the budget amendment. It was so moved by the members of the Regional Planning Commission as noted by the Chairman.

**4. Consideration: Regional Planning Commission Fiscal Year 2018 Local Activities Budget**  
**5. Consideration: Regional Planning Commission Fiscal Year 2018 Operating Budget**

Mr. Brooks referred the members to page 15-16 for the Fiscal Year 2018 Local Activities Budget and the Operating Budget. There being no questions or objections, the Chairman called for a motion to approve the Fiscal Year 2018 Local Activities Budget and the Operating Budget. It was so moved by President Cormier, seconded by President Brister and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.



- 6. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
- 7. Consideration: Amendment to the St. Tammany Transportation Improvement Program, Highway & Transit Elements
- 8. Consideration: Amendment to the Tangipahoa Transportation Improvement Program, Highway & Transit Elements
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- 11. Consideration: Cooperative Endeavor Agreement between the Parish of Jefferson and Regional Planning Commission in the Amount of \$15,000 Re: Traffic Signal Timing & Coordination Study Manhattan Blvd. H.972275.1 – A-3.18
- 12. Consideration: Consultant Selection:  
Conceptual Planning Study Causeway Blvd. at US90/Jefferson Hwy. - Jefferson Parish RPC Task: A-1.18 Amount: \$75,000
- 13. Consideration: Consultant Selection:  
Traffic Signal Timing & Coordination Study Manhattan Blvd. Corridor - Jefferson Parish RPC Task A-3.18 Amount: \$75,000

Mr. Roesel requested concurrence of items 4-13 which were already recommended for approval by the members of the Transportation Policy Committee.

There being no questions or objections, the Chairman called for a motion to approve items 4-13 as these items have been already approved by the Transportation Policy Commission. It was so moved by Mr. Ponstein and seconded by President Robottom and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**13. Presentation: West End Roadway/Drainage Work  
By: Burk Kleinpeter, Inc.**

Mr. Brooks introduced Burk Kleinpeter, Inc. to the board. For information on the presentation please contact Megan Leonard at 504-483-8525 or [mleonard@norpc.org](mailto:mleonard@norpc.org)

**14. Consideration: Travel Request**

Mr. Roesel referred the members to page 17 for 2 travel requests. One staff member, Megan Leonard, to attend Abila MIP Fund Accounting Core accounting Workshop, August 13-16, 2017, Austin, TX. Two staff members, Clare Brown & Lynn Dupont, to attend the Urban and Regional Information Systems Association (URISA), October 22-26 2017, Jacksonville FL. There being no questions or objections, the Chairman called for a motion to approve the travel request. It was so moved by Mr. Kelley and seconded by Councilmember Luna, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**15. Consideration: Contract Extensions**

Mr. Roesel referred the members to page 18 for a list of contract extensions. There being no questions or objections, the Chairman called for a motion to approve the contract extensions. It was so moved by President Cochran and seconded by President Cormier and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**10. Consideration: Consultant Billings**

Mr. Roesel referred the members to a summary list of the consultant bills on page 19 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Councilmember Fisher-Perrier and seconded by Councilmember Benedetto and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

**11. Consideration: Public Comment Period**

The Chairman asked if there was any other public comment. There was none.

**12. Consideration: Other Matters**

There being no other matters the meeting is adjourned.

\*The audio recording for the August 8<sup>th</sup> 2017 meeting is damaged.